

# **BUSINESS PAPER**

## **ORDINARY MEETING**

**THURSDAY 24TH AUGUST 2023**

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# WARREN SHIRE COUNCIL

## AGENDA - ORDINARY COUNCIL MEETING

24th August 2023 commencing at 8.30 am

**1. OPENING OF MEETING**

**2. ACKNOWLEDGEMENT OF COUNTRY**

Warren Shire Council acknowledges the traditional owners of the lands within Warren Shire and acknowledges the Aboriginal and Torres Strait Islander people who reside within this Shire.

**3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

**4. CONFIRMATION OF MINUTES**

Ordinary Meeting held on Thursday, 27th July 2023.

**5. DISCLOSURES OF INTERESTS**

**6. MAYORAL MINUTE(S)**

Nil.

**7. REPORTS OF COMMITTEES**

Meeting of the Sporting Facilities Committee held on  
Wednesday 2nd August 2023 ..... (S21-2)

Meeting of the Warren Public Arts Committee held on  
Monday, 7th August 2023..... (C14-3.29)

Meeting of the Warren Local Emergency Management Committee held on  
Tuesday, 8th August 2023 ..... (E6-1)

Meeting of the Roads Committee held on  
Tuesday, 8th August 2023 ..... (C14-3.28)

Meeting of the Plant Committee held on  
Tuesday, 8th August 2023 ..... (C14-3.8)

Meeting of the Showground/Racecourse Committee held on  
Tuesday, 8th August 2023 ..... (C14-3.2)

Meeting of Manex held on Tuesday, 15th August 2023 ..... (C14-3.4)

**8. REPORTS OF DELEGATES**

- Item 1 Ordinary Meeting of the Castlereagh Macquarie County Council held on Monday, 26th June 2023 ..... (C15-1)
- Item 2 Ordinary Meeting of the Mining and Energy Related Councils (NSW) Inc. held on Thursday, 3rd August 2023 ..... (C14-6.3)
- Item 3 Meeting of the Country Mayors Association of New South Wales held on Friday, 4th August 2023 ..... (C14-5.5)

**9. REPORTS TO COUNCIL****POLICY**

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Nil.

**REPORTS OF THE GENERAL MANAGER**

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- Item 1 Outstanding Reports Checklist (C14-7.4) ..... Page 1
- Item 2 Committee/Delegates Meetings (C14-2) ..... Page 17
- Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1) . Page 18
- Item 4 2023 Western Division Councils of NSW Annual General Meeting and Conference Attendance Report (C14-5.4) ..... Page 43

**REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION**

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- Item 1 Réconciliation Certificate – July 2023 (B1-10.16) ..... Page 1
- Item 2 Statement of Rates and Annual Charges (R1-4) ..... Page 4
- Item 3 Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1) ..... Page 5
- Item 4 Summary of Financial Assistant Grant 2023-2024 (G4-1) ..... Page 6
- Item 5 Financial Reports for the Year Ending 30th June 2023 (A1-5.41) Page 8

**REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES**

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- Item 1 Works Progress Reports – Roads (C14-7.2) ..... Page 1
- Item 2 Works Progress Reports – Town Services (C14-7.2) ..... Page 19
- Item 3 Works Progress Reports – Fleet/Workshop (C14-7.2) ..... Page 41

**REPORTS OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES**

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Item 1      Development Application Approvals    (B4-9) ..... Page 1

Item 2      Works Progress Reports –  
Health and Development Services    (C14-7.3) ..... Page 2

Item 3      Warren Youth Foundation and Warren Youth Support Group  
Annual General Meeting    (C3-3.1) ..... Page 6

**10. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE**

Nil.

**11. MATTERS OF URGENCY**

Nil.

**12. CONFIDENTIAL MATTERS**

**REPORT OF THE GENERAL MANAGER**

Item 1      Library Lobby Area Upgrade and  
Landscaping Works    (C13-77, G4-1.66) ..... Page 1

**13. CONCLUSION OF MEETING**

**14. PRESENTATIONS**

Nil.



## SPORTING FACILITIES COMMITTEE MEETING

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Attached are the Minutes of the meeting of the Sporting Facilities Committee held on Wednesday 2<sup>nd</sup> August 2023.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Sports Facilities Committee held on the 2<sup>nd</sup> August 2023 be received and noted.

**WARREN SHIRE COUNCIL**  
**Minutes of the Sporting Facilities Committee Meeting**  
**held in Council's Community Room, 115 Dubbo Street, Warren**  
**on Wednesday, 2nd August 2023**

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**Present:**

Councillor MJ Quigley (Chairman)  
Councillor KW Taylor  
Councillor GJ Whiteley  
Gary Woodman (General Manager)  
Sylvester Otieno (Divisional Manager Engineering Services)  
Maryanne Stephens (Manager Health and Development Services)  
Joe Joseph (Infrastructure Projects Manager)  
Raymond Burns (Town Services Manager)  
Wesley Hamilton (Centre Manager – Warren Sporting and Cultural Centre)

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**ITEM 1            APOLOGIES**

Nil.

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**ITEM 2            CONFIRMATION OF MINUTES OF THE SPORTING FACILITIES COMMITTEE  
MEETING HELD ON WEDNESDAY, 10<sup>th</sup> May 2023**

**MOVED** Whiteley/Woodman that the Minutes of the Meeting held on the 10<sup>th</sup> May 2023 be accepted as a true and correct record of that meeting.

**Carried**

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**ITEM 3            BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON  
WEDNESDAY, 10<sup>th</sup> May 2023**

Discussion was held regarding replacement of main oval lights at Victoria Park Precinct. Approximately 15 lights are currently out on the main oval, a combination of problems are contributing to lights continually going out including failed ignitor switches, bulbs, wiring and general usage.

It is estimated to be greater than \$265,000.00 to perform an entire change over to LED lighting at Victoria Park. Investigations to begin into sourcing grant funds to complete change over. (TSM/CM)

Town Services Manager and Centre Manager to investigate how many globes are currently not working on the main oval of Victoria Park and arrange a surplus store of globes for future installation. (TSM/CM)

Discussion was held regarding update of install pool liner works program. General Manager advised that a report was provided to the July Committee of the Whole Closed Council Meeting where it was resolved to cease negotiations and proceed with the development of a tender specification for the supply and installation of a membrane liner.

**WARREN SHIRE COUNCIL**  
**Minutes of the Sporting Facilities Committee Meeting**  
**held in Council's Community Room, 115 Dubbo Street, Warren**  
**on Wednesday, 2nd August 2023**

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**ITEM 4 ACTION CHECKLIST**

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
05.05.2021	Internal pool works program	MHD	Report provided to the July Committee of the Whole Closed Council Meeting where it was resolved to cease negotiations and proceed with the development of a tender specification for the supply and installation of a membrane liner. Project is currently in progress, consultant engaged.	September 2024
20.10.2021	Carter Oval Lighting	IPM	Final testing and analysis to be completed. Contractor (REES) is waiting for ovals to be completed to get a level ground to do rover run on level surface.  E Switch provision arranged, training of users to be undertaken. Additional relay switch will be added to segregate little athletics field.  Site works undertaken in the last week of July with information to follow.	August 2023
15.06.2022	Recycling Program at Sports Complex	MHD/CM	Investigate potential User Groups to undertake a recycling program at Sports Complex to reduce bottle wastage into general waste bins. Letter to User Groups sent on the 26 <sup>th</sup> April 2023. Further follow up required.	December 2023
15.06.2022	Relocation of User Groups to Carter Oval Youth Sports Precinct	IPM/TSM/MHD/DMES	Relocate relevant user groups from Victoria Park to Carter Oval Youth Sports Precinct once all current works projects are complete Management considerations in progress.	December 2023
07.09.2022	Main Oval Facing Scoreboard	CM	Estimated cost to complete project is \$35,000.00 for a powered site.  Funding Partners determined and funding considered at the April 2023 Council Meeting for funding under the Local Roads and Community Infrastructure Grants Phase 4.  Operating range of controllers and durability investigated.  Works to be completed prior to Victoria Oval Bitumen Reseal Program.	2023

**WARREN SHIRE COUNCIL**  
**Minutes of the Sporting Facilities Committee Meeting**  
**held in Council's Community Room, 115 Dubbo Street, Warren**  
**on Wednesday, 2nd August 2023**

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**ITEM 4**

**ACTION CHECKLIST**

**CONTINUED**

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
07.09.2022	Portable Scoreboards – Victoria Park.	CM	Estimated cost to complete project is \$45,000.00.  Funded under the Local Roads and Community Infrastructure Grants Phase 4.  Trailer options investigated.	2023
07.09.2022	Shade Sails – Warren War Memorial Swimming Pool.	MHD	Source grant funding to purchase and install shade sails on the western side of the wading pool.	2023
23.11.2022	Additional Changeroom / Amenities Block – Victoria Oval.	CM / IPM	Location determined, geotechnical investigation initiated and concept design to be finalised with user groups.	March 2024
23.11.2022	Carter Oval Youth Sporting Precinct Amenities / Kiosk Building.	IPM	Building construction commenced in Feb 2023. Site works commenced with quality control being monitored and managed.  Number of non-conformances, in the foundation works raised with contractor to address testing and investigations is progressing to identify on the suitability of foundation, with respect to foundations building misalignment will be addressed once a way forward on foundation is determined.  Council engaged Barson to conduct a peer review of the findings/observations on foundation non-conformance matters.  Peer report and Council's response issued to Landmark. Landmark agreed to all recommendations in the peer review report. Landmark's action plan and work schedule to be provided.	December 2023

**MOVED** Woodman/McCloskey that the Action Checklist progress be received and noted.

**Carried**

**WARREN SHIRE COUNCIL**  
**Minutes of the Sporting Facilities Committee Meeting**  
**held in Council's Community Room, 115 Dubbo Street, Warren**  
**on Wednesday, 2nd August 2023**

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**ITEM 5            FINANCIAL STATEMENT**

**MOVED** Taylor/McCloskey that the information be received and noted.

**Carried**

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**ITEM 6.1            REPORT FROM THE CENTRE MANAGER**

**(S21-2)**

**MOVED** Woodman/Whiteley that the information be received and noted.

**Carried**

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**ITEM 6.3            CARTER OVAL YOUTH SPORTS PRECINCT DEVELOPMENT STATUS UPDATE**

**(P1-7.3)**

**MOVED** Whiteley/Taylor that the information be received and noted.

**Carried**

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**ITEM 7            GENERAL BUSINESS**

Discussion held regarding the re-levelling of Victoria Park grass playing surfaces. Project needs to be considered in the near future to reduce the amount of water pooling, particularly to the northern posts on the mod-league oval and the grass netball courts. Project to be considered once user groups relocation to Carter Oval is complete. (TSM)

Microphone seemed not to work on the Rugby Union Friday night game and needs to be investigated. (CM)

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**ITEM 8            DATE OF NEXT MEETING**

TBC, probably early November 2023.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 3:46 PM**

## WARREN PUBLIC ARTS COMMITTEE MINUTES

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Attached are the Minutes of the Meeting of the Warren Public Arts Committee held on Monday, 7th August 2023.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Warren Public Arts Committee held on Monday, 7th August 2023 be received and noted.

# WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting  
held in the Community Room, 115 Dubbo Street Warren  
on Monday 7th August 2023 commencing at 3:31 pm

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**PRESENT:**

Ros Jackson	Councillor (Chair)
Katrina Walker	Councillor
Pauline Serdity	Community Member
Judy Ridley	Community Member
Jenny Quigley	Community Member (from 4.20pm)
Gary Woodman	General Manager
Sylvester Otieno	Divisional Manager Engineering Services
Joe Joseph	Infrastructure Projects Manager
Raymond Burns	Town Services Manager
Bruce Lynch	Observer
Rebecca Christian	Minute Taker

Pauline Serdity was welcomed to the Committee by the Chair.

**ITEM 1 APOLOGIES (C14-3.29)**

Apologies were tendered on behalf of Councillor Jo Van Eldonk, Penny Heuston and Mary Small who were absent due to external commitments, and it was **MOVED** Woodman/Burns that the apologies be accepted and a leave of absence for the members concerned be granted.

**Carried**

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**ITEM 2 CONFIRMATION OF MINUTES (C14-3.29)**

**MOVED** Burns/Ridley that the Minutes of the Meeting held on Tuesday, 9th May 2023 be accepted as a true and correct record of that meeting.

**Carried**

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**ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING, 9TH MAY 2023**

Nil.

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**ITEM 4 ACTION CHECKLIST**

**MOVED** Burns/Jackson that the information be received and noted and items marked with an asterisk (\*) be deleted.

**Carried**

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**ITEM 5.1 WARREN CBD TOILET/AMENITIES – HISTORICAL PHOTOGRAPHS OF WARREN SHIRE (G4-1.20)**

- Luke Lyons, Signarama attended the meeting to discuss the curating of the photographs;
- The gate adjacent to the facility will also be wrapped and probably the cropped horses picture will be put on the gate;
- Swap the pool picture and the shearing picture;
- Swap the lower left people and Victoria Oval pictures;
- Crop main street picture to allow a better view of the Macquarie Park Entrance; and

# WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting  
held in the Community Room, 115 Dubbo Street Warren  
on Monday 7th August 2023 commencing at 3:31 pm

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**ITEM 5.1      WARREN CBD TOILET/AMENITIES – HISTORICAL PHOTOGRAPHS OF WARREN SHIRE      CONTINUED**

- Less covering/overlapping of the photographs.

**MOVED** Burns/Jackson that the information be received, and it be noted that the final photographs are being curated by Signarama.

**Carried**

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**ITEM 5.2      LIONS PARK TOILET/AMENITIES – MACQUARIE RIVER PHOTOGRAPHS (P1-7.5)**

- Luke Lyons, Signarama attended the meeting to discuss the curating of the photographs;
- It was identified that with the repeating of the photographs that identical pictures are directly adjacent to each other;
- Some cropping required to make sure there is not too much overlapping;
- Remove the flooded Post Office which is in twice;
- Resample to keep in focus where possible; and
- Lions Club plaque(s) be installed on the main door.

**MOVED** Burns/Jackson that the information be received, and it be noted that the final photographs are being curated by Signarama.

**Carried**

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**ITEM 5.3      WARREN SHOWGROUND AMENITIES – MURAL PROGRESS      (G4-1.53)**

- The Town Services Manager will confirm with the Horse Committee that the pledge from the Committee was for \$10,000;
- Expected completion by mid – late September 2023; and
- Council needs to decide if an unveiling ceremony is necessary in early October 2023.

**MOVED** Burns/Ridley that the information be received and noted.

**Carried**

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**ITEM 6      GENERAL BUSINESS**

**ITEM 6.1      SCULPTURE TO THE MARSHES      (T4-2.1)**

The Town Services Manager to arrange a future meeting to discuss future possible art projects that could include such projects as ‘Sculpture to the Marshes’ and others, that is broader than murals.

At this point in the meeting, the time being 4.20pm, Jenny Quigley joined the meeting.

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**ITEM 7      DATE OF NEXT MEETING**

To be arranged for the 6th November 2023 at 3:30pm.

**There being no further business the meeting closed 4.25pm.**

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# WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

## Minutes

Attached are the Minutes of the Meeting of Warren Local Emergency Management Committee held on Tuesday 8th August 2023.

**RECOMMENDATION:**

That the Minutes of the Meeting of Warren Local Emergency Management Committee held on Tuesday 8th August 2023 be received and noted.

WARREN LOCAL EMERGENCY MANAGEMENT  
COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the  
Community Room 115 Dubbo Street, Warren on Tuesday 8th August 2023  
commencing at 9.35am

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**PRESENT:**

Gary Woodman	Warren Shire Council
Sylvester Otieno	Warren Shire Council (LEMO and Chair)
Raymond Burns	Warren Shire Council
Annabelle Watson	REMO
Samantha Midgley	NSW SES
Michael Cubille	NSW SES
Cambell Blair	NSW SES
Renee Scott	Fire & Rescue NSW
David Nicholson	NSW RFS
Ingrid Eves	NSW Ambulance
Kate Netheryr	NSW Ambulance
Rebecca Byles	NSW Police
Matt Jones	Local Land Services
Karen Potter	Warren Shire Council - Minutetaker

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**ITEM 1            APOLOGIES**

Apologies were received on behalf of Sarah Masonwells, Maryanne Stephens and David Dickey.

**MOVED** Watson/Nicholson that the apologies be accepted, and a leave of absence be granted for this meeting.

**Carried**

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**ITEM 2            MINUTES OF THE MEETING HELD ON TUESDAY, 9th MAY 2023**

**MOVED** Byles/Burns that the Minutes of the meeting held on Tuesday, 9th May 2023 as circulated, be adopted as a true and correct record of that meeting.

**Carried**

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**ITEM 3            BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON TUESDAY,9th  
May 2023**

- LEMC Debrief undertaken March 2023; and
- Flood depth gauges have been replaced.

WARREN LOCAL EMERGENCY MANAGEMENT  
COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the  
Community Room 115 Dubbo Street, Warren on Tuesday 8th August 2023  
commencing at 9.35am

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**ITEM 4            REMO REPORT**

- Expect Emergency Plan to go to the September 2023 REMC; and
- Need to have an exercise at the next LEMC.

**MOVED** Watson/Byles that the information be received and noted.

**Carried**

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**ITEM 5            AGENCY REPORTS**

a) NSW CWOFW Report

**MOVED** Nicholson/Jones the information be received and noted.

**Carried**

b) NSW SES Report

**MOVED** Midgley/Cubille that the information be received and noted.

**Carried**

c) NSW SES LRC Agency Report – NSW Reconstruction Authority

**MOVED** Watson/Midgley that the information be received and noted.

**Carried**

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**ITEM 6            CONTACT LIST UPDATE**

The contact list was circulated to the group for updating.

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**ITEM 7            MAJOR EVENTS**

- Nevertire Rodeo 1st October, 2023; and
  - Cotton Cup 12th November, 2023
- 

**ITEM 8            GENERAL BUSINESS**

**Fire & Rescue**

- Fire & Rescue doing a Safety Blitz in Warren with a staff member to set up in Dubbo St, front of the shire;
  - Wanting to do as many visits as possible in homes for smoke detectors; and
  - Recruitment for new Firefighters.
-

WARREN LOCAL EMERGENCY MANAGEMENT  
COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the  
Community Room 115 Dubbo Street, Warren on Tuesday 8th August 2023  
commencing at 9.35am

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ITEM 8

GENERAL BUSINESS

CONTINUED

**Warren Shire Council**

- Levee Rehabilitation design and works include flood gate replacement and 6 diesel powered automatic pumps;
- Major road flood damage and reconstruction works have commenced including Dubbo Street
- Reconstruction works;
- Council Safety Day to be held on the 13th September 2023, there will be a guest speaker making the presentation and all staff are to attend. Contractors have been asked to attend; and
- Emergency Organisations are also invited. Training starts 8.30am.

**LLS/AASFA**

- Looking at facilities / capacity for live stock and animals in an emergency; and
- New template will be arranged and then updated.

**NSW Police**

- Staffing levels noted.

**Fire & Rescue NSW**

- Staffing levels noted; and
- Recruitment being undertaken.

**NSW RFS**

- Fire season coming up; and
- Starting to see significant fires in the north;
- Fully staffed at Zone;
- Fuel loads in the South are less than normal;
- Hazard reduction / mitigation work is a priority, Collie needs to be managed as a higher
- priority;
- All needs to check and for high risk areas / locations;
- Collie private blocks need to be checked for lists;
- Permit system changing to be uniform across the State; and
- Desktop scenarios – would appreciate fire related.

WARREN LOCAL EMERGENCY MANAGEMENT  
COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the  
Community Room 115 Dubbo Street, Warren on Tuesday 8th August 2023  
commencing at 9.35am

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**ITEM 8            GENERAL BUSINESS**

**CONTINUED**

**NSW Ambulance**

- New Acting Station Commander in the next four weeks; and
  - Staffing levels noted.
- 

**ITEM 9            NEXT MEETING**

14th November 2023 at 9.30am

**THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 10.09AM.**

## **ROADS COMMITTEE**

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Attached are the Minutes of the meeting of the Roads Committee held on Tuesday 8th August 2023.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Roads Committee held on Tuesday 8th August 2023 be received and noted and the following recommendation be adopted by Council:

**ITEM 5.2      ROAD SAFETY PLAN      (T5-9)**

That the Draft Road Safety Plan be adopted by Council.

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# WARREN SHIRE COUNCIL

## Minutes of the Roads Committee

Meeting held in Council's Community Room at 115 Dubbo Street  
Warren on Tuesday, 8th August 2023 commencing at 2.00pm

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### PRESENT:

Councillor Greg Whiteley (Chair)  
Councillor Dirk McCloskey  
Councillor Noel Kinsey  
Councillor Andrew Brewer  
Councillor Ron Higgins  
Gary Woodman (General Manager)  
Stephen Glen (Road Infrastructure Manager)  
Sylvester Otieno (Divisional Manager Engineering Services)  
Asad Satti (Flood Restoration and Special Projects Manager)  
Terence Hume (Acting Roads Overseer)  
Karen Potter (Minute Taker)

---

### ITEM 1 APOLOGIES

Apologies were received from Councillor Milton Quigley who was absent due to external commitments, and it was **MOVED** Kinsey/McCloskey that the apology be accepted, and a leave of absence be granted for this meeting.

**Carried**

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### ITEM 2 CONFIRMATION OF MINUTES

**MOVED** Brewer/Kinsey that the Minutes of the Meeting held on, Wednesday, 10th May 2023 be accepted as a true and correct record of that meeting.

**Carried**

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### ITEM 3 BUSINESS ARISING

Nil.

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### ITEM 4 ACTION CHECKLIST

**MOVED** Brewer/Kinsey that the information be received and noted, and items marked with an (\*) asterisk be deleted.

**Carried**

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### ITEM 5 REPORTS

#### ITEM 5.1 SPEED ZONING STANDARD

**(T5.9)**

- The major safety issue in the Shire at present are the drop off and worn edges in some of our sealed roads (Shire and Regional), this may be able to be rectified with a slight change in priority using Shire and Regional Road budgets that may be available with increased works on flood damage programs (DMES, RIM).

**MOVED** McCloskey/Kinsey that the information be received and noted.

**Carried**

Page 1

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# WARREN SHIRE COUNCIL

## Minutes of the Roads Committee

Meeting held in Council's Community Room at 115 Dubbo Street  
Warren on Tuesday, 8th August 2023 commencing at 2.00pm

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**ITEM 5.2 ROAD SAFETY PLAN (T5.9)**

**RECOMMENDATION TO COUNCIL:**

**MOVED** McCloskey/Kinsey that the Draft Road Safety Plan be adopted by Council.

**Carried**

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**ITEM 5.3 FLOOD DAMAGE (F8-9.9)**

**MOVED** McCloskey/Brewer that the information be received and noted.

**Carried**

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**ITEM 5.4 TRAFFIC COUNTER SUMMARY AND TRENDS (R4-1)**

**MOVED** McCloskey/Brewer that the information be received and noted.

**Carried**

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**ITEM 6 GENERAL BUSINESS**

- Council Loader is without a set of rear rippers, should consider finding a set to install, particularly for future loam/ ground pits that do not normally require dozer works(DMES,WC);
  - State Highway Inspections, Defects – Auscott Road Crossing Signage on the western side travelling towards Nevertire is missing 'crossing' signage and 'chevron'sign (RIM);
  - Sandy Creek sign is missing (RIM);
  - Plane sign Warren Side of Airport intersection, sign is missing (RIM);
  - Need to check for SH11 delineation on guideposts, particularly Warren – Nevertire (near Auscott) (RIM); and
  - Rest Area signs are damaged (RIM).
- 

**ITEM 7 NEXT MEETING**

2.00pm 21st November 2023.

**There being no further business the meeting closed at .3.20**



## **PLANT COMMITTEE**

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Attached are the Minutes of the Meeting of the Plant Committee held on Tuesday 8th August 2023.

**RECOMMENDATION:**

That the minutes of the meeting of the Plant Committee held on Tuesday 8th August 2023 be received and noted and the following recommendation be adopted:

**ITEM 6.1      SUPPLY AND DELIVERY OF TWO MULTI TYRED ROLLERS      (P2-1)**

1. That Council accept the tender from WesTrac Pty Ltd of 8 Purvis Street, Dubbo for the supply and delivery of two Caterpillar CW34 Multi-tyred rollers in accordance with Tender – Supply and Delivery of Two Multi Tyred Rollers for \$458,056.98 plus GST; and
2. No action be taken at present on the sale of P93 – Caterpillar CW34 Rubber Tyred Roller until a review is undertaken in regard for use of the fifth grader crew on flood damage and other road reconstruction work.

**WARREN SHIRE COUNCIL**  
**Minutes of the Plant Committee Meeting**  
**held in the Community Room, 115 Dubbo Street Warren**  
**Tuesday 8th August commencing at 4:00 pm**

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**PRESENT:**

**Present:**

Councillor Greg Whiteley (Chair)

Councillor Dirk McCloskey

Councillor Noel Kinsey

Councillor Andrew Brewer

Councillor Ron Higgins

Gary Woodman (General Manager)

Sylvester Otieno (Divisional Manager Engineering Services)

Terence Hume (Acting Roads Overseer)

Darren Walton (Town Services Overseer)

Brad Pascoe (Divisional Manager Finance & Administration)

Karen Potter (Minute Taker)

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**ITEM 1            APOLOGIES**

Apologies were received from Councillor Mayor Milton Quigley and Jill Murray who were absent due to external commitments, and it was **MOVED** McCloskey/Kinsey that the apologies be accepted, and a leave of absence be granted for this meeting.

**Carried**

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**ITEM 2            CONFIRMATION OF MINUTES**

**MOVED** Kinsey/McCloskey that the Minutes of the Meeting held on 3rd May 2023 be accepted as true and correct record of the meeting.

**Carried**

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**ITEM 3            BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD 3rd May 2023**

Extended Flexible Working Hours Agreement has been agreed to by the Roads Crew for a 12 month period.

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**ITEM 4            ACTION CHECKLIST**

**MOVED** McCloskey/Kinsey the information be received and noted, and the items marked with an astrix (\*) be deleted.

**Carried**

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**ITEM 5            FINANCIAL STATEMENT**

**MOVED** McCloskey/Higgins that the information be received and noted.

**Carried**

**WARREN SHIRE COUNCIL**  
Minutes of the Plant Committee Meeting  
held in the Community Room, 115 Dubbo Street Warren  
Tuesday 8th August commencing at 4:00 pm

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**ITEM 6.1      SUPPLY AND DELIVERY OF TWO MULTI TYRED ROLLERS      (P2-1)**

**RECOMMENDATION TO COUNCIL:**

**MOVED** Kinsey/McCloskey

1. That Council accept the tender from WesTrac Pty Ltd of 8 Purvis Street, Dubbo for the supply and delivery of two Caterpillar CW34 Multi-tyred rollers in accordance with Tender – Supply and Delivery of Two Multi Tyred Rollers for \$458,056.98 plus GST.

2. No action be taken at present on the sale of P93 – Caterpillar CW34 Rubber Tyred Roller until a review is undertaken in regard for use of the fifth grader crew on flood damage and other road reconstruction work.

**Carried**

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**ITEM 6.2      UPDATE MANAGEMENT AND OPERATION OF MT FOSTER QUARRY      (Q1-1.1)**

**MOVED** Whitely/McCloskey that the information be received and noted.

**Carried**

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**ITEM 6.3      PLANT UTILISATION REPORT      (P2-1)**

**MOVED** Higgins/Kinsey that the information be received and noted.

**Carried**

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**ITEM 7      GENERAL BUSINESS**

Nil

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**ITEM 8      DATE OF NEXT MEETING**

To be held early October dependant on quarry and reporting requirements.

**There being no further business the meeting closed at 5.02pm**

## **SHOWGROUND/RACECOURSE COMMITTEE**

---

Attached are Minutes of the Meeting of the Warren Showground/Racecourse Committee held on Tuesday, 8th August 2023.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Showground/Racecourse Committee held on Tuesday, 8th August 2023 be received and noted and the following recommendation be adopted:

**ITEM 5.3          PROPOSED NATIONAL POLO CROSSE TITLES WARREN 2028          (S7-2)**

That Mr Phil Waterford be requested to present to the next Showground Racecourse his complete draft proposal for the conduct of the Warren 2028 National Polocrosse Championships.

# WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting  
held in Council's Community Room at 115 Dubbo Street, Warren  
on Tuesday, 8th August 2023 commencing at 5.35pm

---

## ATTENDANCE:

Councillor Greg Whiteley	Warren Shire Council (Acting Chair)
Councillor Dirk McCloskey	Warren Shire Council
Mark Beach	Community Representative
Paul Quigley	Warren Campdraft
Ben Egan	Central West Adult Riding Club President
Andrew Brewer	Campdraft
Andrew Stephens	Warren Show
Kevin Noonan	Warren Jockey Club
Gary Woodman	General Manager
Joe Joseph	Infrastructure Projects Manager
Sylvester Otieno	Divisional Manager Engineering Services
Raymond Burns	Town Services Manager
Darren Walton	Town Services Overseer
Karen Potter	Minutetaker

---

## ITEM 1 APOLOGIES

With the absence of Councillor Druce, Councillor Whiteley agreed to chair the meeting. Apologies were tendered on behalf of Councillor Heather Druce, Maryanne Stephens, Councillor Ron Higgins, Bec Austin, and David Dwyer and it was **MOVED** Burns/Whitely that the apologies be accepted and a leave of absence for the members concerned be granted.

**Carried**

---

## ITEM 2 MINUTES OF THE MEETING HELD ON 9TH MAY 2023

**MOVED** Beach/McCloskey that the Minutes of the Meeting held on Tuesday 9th May 2023 be accepted as a true and correct record of that meeting.

**Carried**

---

## ITEM 3 BUSINESS ARISING FROM MINUTES OF THE MEETING HELD ON 9TH MAY 2023

- Poor quality soil has been removed away from the better quality soil.
- 

## ITEM 4 ACTION CHECKLIST

**MOVED** Woodman/Burns that the information be received and noted, and items marked with an asterisk (\*) be deleted.

**Carried**

---

# WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting  
held in Council's Community Room at 115 Dubbo Street, Warren  
on Tuesday, 8th August 2023 commencing at 5.35pm

---

## ITEM 5            REPORTS

### ITEM 5.1            2023 CALENDAR EVENTS – SHOWGROUND / RACECOURSE            (S7-2)

**MOVED** Woodman/Whitely that the information be received and noted.

**Carried**

---

### ITEM 5.2            MINUTES FROM SUB COMMITTEE SHOWGROUND RACECOURSE 3RD AUGUST 2023            (S7-7.1)

**MOVED** Woodman/Burns that the information be received and noted.

**Carried**

---

### ITEM 5.3            PROPOSED NATIONAL POLOCROSSE TITLES WARREN 2028            (S7-2)

#### RECOMMENDATION TO COUNCIL:

**MOVED** Woodman /Quigley that Mr Phil Waterford be requested to present to the next Showground Racecourse his complete draft proposal for the conduct of the Warren 2028 National Polocrosse Championships.

**Carried**

---

### ITEM 5.4            PROGRESS REPORT TOILET FACILITIES            (S7-6)

**MOVED** Burns/Woodman that the information be received and noted.

**Carried**

---

### ITEM 5.5            PURCHASE OF GATOR AND RAKE            (S7-1)

- First lot of training 2.00pm Friday 11<sup>th</sup> August, 2023;
- Perhaps a small Air compressor may be practical; and
- 40ft modified shipping container has been ordered (light, alarmed, side access).

**MOVED** Burns/Higgins that the information be received and noted.

**Carried**

---

## ITEM 6.            GENERAL BUSINESS

### 6.1            PA SYSTEMS            (S7-6)

- Still some concern with the PA System particularly to the Centre Arena;
  - Council is attempting to arrange works as executed drawings from Palmer AV wiring locations (TSM/SO);
  - Council has been talking to Racing NSW to obtain advice from their expert (TSM);
-

# WARREN SHIRE COUNCIL

## Minutes of the Showground/Racecourse Committee Meeting held in Council's Community Room at 115 Dubbo Street, Warren on Tuesday, 8th August 2023 commencing at 5.35pm

---

- Racing NSW has confirmed that WIFI PA Systems are allowed so as speakers need replacement WIFI speakers will be purchased to ensure trenching and wiring will not be required; (TSM) ; and
  - Aerials will also be eventually installed on the Grandstand (TSM);
- 6.2 RACECOURSE PILES OF FIREWOOD AND STRAW AFTER THE LAST POLOCROSSE EVENT**
- Council had to clean up the firewood and straw; and
  - Users need to make sure that they clean up after themselves. (All)
- 6.3 CAMPING AREA WATER TOWER PRESSURE DURING LARGE CAMPING EVENT (S7-6)**
- When there is a major camping use there is low water pressure;
  - Unfortunately it is only a 50mm supply pipe that is pressured by town;
  - Perhaps additional troughs for the horses; (TSM)
  - Other solutions will be investigated; (TSM)
- 6.4 EQUESTRIAN ARENA WATERING SYSTEMS (S7-6)**
- Council is aware of a couple of sprinklers not working properly (IPM);
  - AquaWest will also be used for some training of users in regard to the watering system (IPM)
- 6.5 WARREN SHOW (S7-7.1)**
- Successful event, went smoothly;
  - Short on rubbish bins (shuttles), another 10 shuttles are coming; (TSM)
  - Perhaps a change of date may improve the ability to attract more large rides;
- 6.6 NEW SEPTIC SYSTEM (S7-6)**
- New Fuji septic system being arranged; (TSM)
  - Storage area will not change and for large uses the effluent will be diverted to the existing ponds.
- 

**ITEM 7 DATE OF NEXT MEETING**

Late October 2023.

**There being no further business the meeting closed at 6.48pm**

## **MANEX MINUTES**

---

Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 15th August 2023.

**RECOMMENDATION:**

That the Minutes of the Meeting of Manex Committee held on Tuesday, 15th August 2023 be received and noted.



**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
Tuesday 15th August 2023 commencing at 2.30 pm

---

**PRESENT:**

Gary Woodman	General Manager (Chair)
Sylvester Otieno	Divisional Manager Engineering Services
Joe Joseph	Infrastructure Projects Manager
Jody Burtenshaw	EA to the Mayor and General Manager
Susan Balogh	Economic Development and Visitation Manager
Stephen Glen	Roads Infrastructure Manager
Raymond Burns	Town Services Manager
Pamela Kelly	Librarian
Scott Hosking	WHS/Risk Co-Ordinator (Observer)

**1 APOLOGIES**

Apologies were received from Maryanne Stephens, Bradley Pascoe, Jillian Murray and Asad Satti who were absent due to external commitments and it was **MOVED** Burns/Glen that a leave of absence be granted for this meeting.

**Carried**

---

**2 BUSINESS ARISING FROM MINUTES**

ARGN 1034 Emergency Work (\$803,018), some journal work to happen and then a transaction listing is to be arranged to go with the claim.

---

**3 ACTION CHECKLIST**

**MOVED** Burns/Glen that the information be received and noted and the items marked with an asterisk (\*) be deleted.

**Carried**

---

**4.1 EXECUTIVE OFFICE MATTERS**

4.1.1 WOW Agency – Communications and Content (GM)

**MOVED** Glen/Burns that the information be received and noted.

**Carried**

---

4.1.2 Preparation of the September 2023 Council Newsletter (GM)

The following items are to be added to the September 2023 Council Newsletter report:

- Patrizia Cassaniti Safety Talk (DMES).

**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
Tuesday 15th August 2023 commencing at 2.30 pm

---

**4.1 EXECUTIVE OFFICE MATTERS** **CONTINUED**

4.1.2 Preparation of the September 2023 Council Newsletter (GM) Continued

- Roads Section (DMES/RIM):
  - RR7515 Reconstruction Works; and
  - Dragon Cowal Works;
- Street Library at the Warren and Macquarie Marshes Visitors Information Centre (LIB/EDVM).

The General Manager to invite Councillors to the Safety Talk by Patrizia Cassaniti on the 13th September 2023.

**MOVED** Woodman/Otieno that the information be received and noted.

**Carried**

---

4.1.3 Suggestions in the Council Suggestion Box (GM)

- Council officers need to improve the legibility of written material within the organisation.
- Proposal to initiate a General Manager's recognition of Staff who uphold Council's ethics and values through their work.
- Consider updating Council's website to ensure information can easily be found e.g. Ethics and Values.

**MOVED** Burns/Otieno that the information be received and noted.

**Carried**

---

4.1.4 Alliance of Western Councils – Draft Minutes GMAC Meeting – 21 July 2023 (GM)

**MOVED** Burns/Otieno that the information be received and noted.

**Carried**

---

**4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS**

4.2.1 Warren Shire Council Contract Register (GM)

Further update to be provided.

**MOVED** Burns/Glen that the information be received and noted.

**Carried**

**WARREN SHIRE COUNCIL**  
**Minutes of the Manex Committee Meeting**  
**held in Council's Community Room on**  
**Tuesday 15th August 2023 commencing at 2.30 pm**

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**4.3 ENGINEERING DEPARTMENT MATTERS**

4.3.1 Warren Shire Council March 2021 Flood and Storm Damage Claim (AGRN 960) (DMES/FRSPM)

Event	Subcategory	Estimate	Status
AGRN 960	EW	\$462,000	Works completed and claimed.
AGRN 960	EPA RW	\$1,871,786 – Package 1 \$349,686 – Package 2	Submission approved. Package 1 work is ongoing. Package 2 is co-funded by an additional \$300,000 betterment under the DRRF Program. Contractor has been appointed and work has commenced.

- The Divisional Manager Engineering Services advised that the following roads have been commenced; SR25 Cullemburrawang Road, SR24 Hatton Road. SR31 Pigeonbah Lane, SR30 Wonbobbie Lane and SR10 Killaloo Lane, SR93 Yarrandale Road, SR61 Elsinore Road, SR50 Christies Lane, SR40 Merrigal Road, SR20 Nellievale Road, SR16 Notts Lane, SR9 Booka Road, SR3 Sullivans Road, SR36 Gibsons Way, SR5 Buckiinguy Road; SR27 Bullagreen Lane and SR43 Armatree Road.
- The Divisional Manager Engineering Services advised that Council has a time extension to March 2024 for restoration works to be completed.

The work is ongoing.

4.3.2 Warren Shire Council November 2021 to December 2022 Flood and Storm Damage Claim (AGRN 987 / 1025 / 1030 / 1034) (DMES/FRSPM)

Event	Subcategory	Estimate	Status
AGRN 987	EW	\$475,945	Works completed and claimed.
AGRN 987	IRW	\$241,591	Works completed and claimed.
AGRN 987	EPA RW	*\$1,086,944	Submission has been lodged. Some work will be included under AGRN 1034 EPA RW.
AGRN 1025	IRW	\$323,610	Works on Ellengerah Road. Completed. Claim being prepared.
AGRN 1030	N/A	N/A	Event was overlapped by AGRN 1034
AGRN 1034	EW	\$803,018	Works completed. Claim being prepared.
AGRN 1034	IRW	#\$2,337,685	Time lapsed for approved works. All the budget has been included in the AGRN 1034 EPA RW submission. Only Udora, Collie-Trangie, and Marthaguy Roads had begun by the deadline.
AGRN 1034	EPA RW	*\$4,405,660	Submission lodged for the first package to include AGRN 1034 IRW.

*\*Figure will change #Now part of AGRN 1034 EPA RW*

**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
Tuesday 15th August 2023 commencing at 2.30 pm

---

**4.3 ENGINEERING DEPARTMENT MATTERS**

- 4.3.2 Warren Shire Council November 2021 to December 2022 Flood and Storm Damage Claim (ARGN 987 / 1025 / 1030 / 1034) (DMES/FRSPM) Continued

**Table Legend**

AGRN – Australian Government's Registration Number  
EW – Emergency Works

IRW – Immediate Reconstruction Works  
EPA RW – Essential Public Asset Reconstruction Works

The Town Services Manager has provided the State Emergency Service (SES) a further copy of Council's Claim for Emergency Levee Operations (\$757,745.33) requesting payment. Advice has also been provided to the Member for Barwon requesting help for full reimbursement of Council's costs.

**MOVED** Glen/Otieno that the information be received and noted.

**Carried**

---

- 4.3.3 2023 Calendar of Events at the Showground/Racecourse (TSM/IPM)

- Gator and rake training undertaken for relevant Council staff;
- Gator and rake training undertaken for user group representatives on Friday, 11th August 2023 (four (4) persons trained);
- After the Central West Adult Riding Club, the rake needed parts replacement/repairs);
- Not all trainees signed off on the SOP's;
- Vehicle Movement Plan to be arranged; and
- SafeWork NSW have recommended that helmets should be worn when operating the gator (a further risk analysis will be undertaken by the Infrastructure Projects Manager and Town Services Manager).

**MOVED** Burns/Joseph that the information be received and noted.

**Carried**

---

**4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS**

- 4.4.1 Warren Shire Council September 2022 Flood and Storm Damage Claim for Waste Facility/Garbage Matters (AGRN 1034) (MHD)

All emergency works information has been sent to Public Works Advisory for reimbursement (\$105,000).

Ewenmar Waste Depot Access Road restoration works to be investigated. The Manager Health and Development Services to do a 306 claim under essential public asset to the Public Works Advisory. Claim to be finalised.

The status of the claim to be ascertained by the Manager Health and Development Services.

**MOVED** Woodman/Burns that the information be received and noted.

**Carried**

---

**WARREN SHIRE COUNCIL**  
 Minutes of the Manex Committee Meeting  
 held in Council's Community Room on  
 Tuesday 15th August 2023 commencing at 2.30 pm

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**4.5 WORK HEALTH & SAFETY RISK MATTERS**

4.5.1 Managing Psychosocial Hazards Staff Training Program (WHS-RC)

- Dates to be confirmed for training. At present, considering the 26th-27th September 2023, after the proposed Union Picnic Day on the 25th September 2023.
- 

4.5.2 Bullying and Harassment Training 21st-22nd August 2023 by StateCover

Training proposed as follows:

Monday 21st August 2023

7.30 am – 10.00 am Outdoor Staff (Roads)  
 10.15 am – 12.30 pm Managers/Supervisors  
 2.00pm – 4.00 pm Indoor Staff

Tuesday 22nd August 2023

8.30 am – 11.00 am Outdoor Staff and any remaining staff who couldn't attend training on the previous day.

**MOVED** Burns/Joseph that the information be received and noted and the WHS-RC to arrange training and advise staff accordingly.

**Carried**

---

**4.6 HUMAN RESOURCES**

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Responsible Officer	Status
Accountant	DMFA	No action to be taken at present due to budget.
Finance Clerk - Debtors/Relief Service NSW	DMFA	Re-advertising with an open closing date.
Team Leader Utilities Maintenance	DMES	DMES and TSM looking at options, re-advertising to be continued with an open closing date.
Utilities Maintenance Team Member (2)	DMES	DMES and TSM looking at options, re-advertising to be continued with an open closing date.
Roads Infrastructure Manager	DMES	Considering a suitable candidate.
Assets & Projects Manager	DMES	Considering a suitable candidate at a lower level position.
Light Plant Operator - Relief	DMES	Re-advertising with an open closing date.
Light Truck Driver (Water) - Contract	DMES	Re-advertising with an open closing date.

**WARREN SHIRE COUNCIL**  
 Minutes of the Manex Committee Meeting  
 held in Council's Community Room on  
 Tuesday 15th August 2023 commencing at 2.30 pm

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**4.6 HUMAN RESOURCES**

**CONTINUED**

Position	Responsible Officer	Status
Light Plant Operator (Roller) – Contract	DMES	Re-advertising with an open closing date.
Light Plant Operator (Roller)	DMES	Re-advertising with an open closing date.
Tourism Information Officer	GM	Advertising commenced with an open closing date.
Administration Officer (Casual)	DMFA	Advertising with an open closing date.
Assets Technical Officer – Roads	DMES	Considering a suitable candidate.
Library Officer (Casual)	DMFA	Re-advertising with an open closing date.
Swimming Pool Attendants (Casual)	MHD	Advertising with an open closing date.

The General Manager advised that Facebook and Radio Campaigns are in train.

**MOVED** Balogh/Burns that the information be received and noted.

**Carried**

**5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS**

**(L5-3)**

Date	Circular No.	Description	Comment/Action
23.06.23	23-09	September 2023 Mayoral Elections	Report to September 2023 Council Meeting.

**MOVED** Woodman/Kelly that the information be received and noted.

**Carried**

# WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting held in Council's Community Room on  
Tuesday 15th August 2023 commencing at 2.30 pm

## 5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

(L5-3)

Councils are required to submit several reports and returns/surveys annually, as required by the [Local Government Act 1993](#) and by OLG policy. The [Integrated Planning and Reporting Framework](#) details the reporting requirements that are mandated in the Local Government Act.

The Calendar of Compliance includes key deadlines for strategic management tasks for all Councils and Joint Organisations in NSW. Statutory and other reporting deadlines are not limited to those included in the Calendar of Compliance.

		August 2023	Status	September 2023	Status
Finance	1	Last day for rates to be levied by service of rates notice [LGA s562(4)]	DMFA noted item.		
	31	First quarter rates or single instalment due [LGA s562]	DMFA noted item.		
Governance	13			Last day to determine the number of Councillors [LGA s224]	Noted.
	30			Written returns of interest due for Councillors and Designated Persons who held Office at 30 June [MCC cl 4.21(b)] to be lodged. GM to table returns at next Council Meeting [MCC cl 4.25]	The General Manager to remind Councillors at the August 2023 Council Meeting.
Grants					

# WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting held in Council's Community Room on  
Tuesday 15th August 2023 commencing at 2.30 pm

---

## 5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

CONTINUED

	August 2023	Status	September 2023	Status
Companion Animals	31	Survey of Seizures of Cats and Dogs 2022-23 due		MHD noted item.
	11	Compulsorily Land Acquisition Return due		MHD noted item.
Other	16	Expected first instalment of 2023-24 Financial Assistance Grants		Noted.
	31	Grants Commission Roads, Bridges & General Return due		DMFA and DMES to action.

**MOVED** Woodman/Glen that the information be received and noted.

**Carried**

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## 6 OPERATIONAL PROCEDURES

(I2-11.1)

Nil.

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## 7 JUNE 2023 DRAFT MINUTES AND JULY 2023 BUSINESS PAPER

The Committee previewed the July 2023 Business Paper and the June 2023 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.



**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
Tuesday 18th July 2023 commencing at 2.30 pm

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**8 CORRESPONDENCE AND COMPLAINTS/ACTION REQUESTS STATUS**

The correspondence list and the outstanding complaints/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

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**9 GENERAL BUSINESS WITHOUT NOTICE**

- All were reminded to ensure that any required correspondence (mail/email) is registered into Council's mailing system and is not missed.
- The Executive Assistant to the Mayor and GM advised that the Administration Officer Health & Development Services will be preparing the September Manex and Council Meeting documents while she is on leave. It was requested that any September meeting reports be made available in a timely manner to assist her in preparing the business papers.
- The WHS-RC advised that the People at Work Survey results have been provided to Council. The General Manager advised that focus groups are to be arranged to discuss.
- Training for Safe Working around Traffic and Mobile Plant is being arranged for the 13th September 2023.

The Divisional Manager Engineering Services and Roads Infrastructure Manager advised that Patrizia Cassaniti, Director and Founder of the Touched by Christopher Foundation has been confirmed to conduct a "Lets talk about Safety" presentation to Council workers on the 13th September 2023. Ms Cassaniti's son died due to a work accident and Engineering Services Managers were fortunate to hear Ms Cassaniti's presentation when she was a guest speaker at a Summit in Dubbo and have invited her to speak to Council workers. Any relevant local contractors, emergency services personnel and Councillors should also be invited to attend. Information on the presentation is to be included in the community newsletter and on Council's Facebook page.

**There being no further business the meeting closed at 4.52 pm.**

## CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

**MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT COONAMBLE SHIRE COUNCIL CHAMBERS ON MONDAY 26<sup>th</sup> JUNE 2023 COMMENCING AT 10:32AM.**

**PRESENT:** Clr D. Batten, Clr G Peart, Clr D Todd, Clr I Woodcock, Clr P Cullen and Clr Z Holcombe

**ABSENT:** Clr M Cooke, Clr B Fisher, Clr N Kinsey and Clr G Whiteley

**STAFF MEMBERS:** M. Urquhart (General Manager), A. Fletcher (Senior Biosecurity Officer)..

**WELCOME:** Meeting was opened at 10:32am and Chairman Clr D Batten welcomed all councillors and staff to the meeting.

### **05/23/01 Leave of Absence**

**Resolved:**

That the leave of absence received from Councillors B Fisher and N Kinsey is accepted and a leave of absence granted.

**Moved:** Clr Peart

**Seconded:** Clr Cullen

**Carried**

### **DECLARATIONS OF INTEREST- Nil**

### **05/23/02 Minutes of Ordinary Council Meeting – 24<sup>th</sup> April 2023**

**Resolved:**

That the minutes of the ordinary Council meeting held 24<sup>th</sup> April 2023, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Todd

**Seconded:** Clr Holcombe

**Carried**

**05/23/03 Council's Decision Action Report – June 2023****Resolved:**

That the Resolution Register for June 2023 be received and noted

**Moved:** Clr Peart  
**Seconded:** Clr Cullen

**Carried****05/23/04 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars 23-02 to 23-05 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Holcombe  
**Seconded:** Clr Todd

**Carried****05/23/05 Cash and Investment Report – 30<sup>th</sup> April 2023 & 31<sup>st</sup> May 2023****Resolved:**

That the investment report for 30<sup>th</sup> April 2023 and 31<sup>st</sup> May 2023 received and noted.

**Moved:** Clr Woodcock  
**Seconded:** Clr Holcombe

**Carried****05/23/06 Plant Replacement Strategy****Resolved:**

That the General Manager's report be received and noted.

**Moved:** Clr Peart  
**Seconded:** Clr Woodcock

**Carried**

**05/23/07 Draft Operational Plan 2023/2024, Statement of Revenue Policy, Long Term Financial Plan 23/24 to 32/33, Asset Management Plan 23/24 to 32/33 & Workforce Plan**

**Resolved:**

That Council after having considered any submissions received by the 30th May 2023, adopts the Draft Operational Plan for 2023/2024, Long term Financial Plan 23/24 to 32/33, Asset Management Plan 23/24 to 32/33 and Workforce Plan.

**Moved:** Clr Holcombe

**Seconded:** Clr Todd

**05/23/08 Member Fees Local Government Renumeration Tribunal**

**Resolved:**

That the member fee be set at the minimum level set by the Local Government Renumeration Tribunal for a County Council Category

- (a) The member fee for 2023/2024 be fixed at \$1,960.00
- (b) The Chairperson fee for 2023/2024 be fixed at \$4,200.00
- (c) Makes a superannuation contribution payment of 11% to its Councillors/Members in accordance with section 254B of the *Local Government Act 1993*.

**Moved:** Clr Peart

**Seconded:** Clr Holcombe

**05/23/09 Important Dates for Councillors – Upcoming Meetings and Events**

**Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Clr Cullen

**Seconded:** Clr Peart

**Carried**

*Clr Todd advised that he would be an apology for the August 2023 Council Meeting*

*Clr Todd asked if all Council depots could have Noxious Weed signs displayed and suggested that the Senior Biosecurity Officer attend all Council depots and provide information on weeds to constituent Council staff.*

**05/23/10 Moved Into Closed Session**

Time: 11:28am

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) of the Local Government Act 1993 on the basis that the items deal with:

(a) personnel matters concerning particular individuals (other than councillors)

**Moved:** Clr Woodcock

**Seconded:** Clr Holcombe

**Carried**

*The General Manager, Senior Bio Security Officer and left the Chamber at 11:36am*

**05/23/14 Return to Open Session**

Time: 11:45am

**Resolved:**

That Council return to open session.

**Moved:** Clr Peart

**Seconded:** Clr Cullen

**Carried**

*The General Manager, Senior Bio Security Officer returned to the meeting at 10:53am*

*The confidential reports discussed in closed session were brought forward and read in open session*

**05/23/11 General Manager Half Yearly Performance Review****Resolved:**

1. That the Chairmans report on the General Managers half yearly performance review as tabled be noted.
2. Effective 1<sup>st</sup> July 2023 the General Manager's salary be increased from \$52,000 to \$75,000 pa

**Moved:** Clr Cullen

**Seconded:** Clr Todd

**Carried**

### 05/23/12 Employment Contract Mr M Urquhart Part Time General Manager

**Resolved:**

1. That the report and subsequent timelines be noted.
2. Mr. Urquhart's request for a four (4) year contract extension covering the period February 2024 to February 2028 be approved
3. That the Chairperson be delegated to sign and seal the appropriate documentation

**Moved:** Clr Woodcock

**Seconded:** Clr Holcombe

**Carried**

### 05/23/13 Council Administration Support

**Recommendation**

That the General Manager continue negotiations with Coonamble Shire to host the Castlereagh Macquarie County Council administration support commencing 1<sup>st</sup> July 2023.

**Moved:** Clr Cullen

**Seconded:** Clr Peart

### 05/23/15 Adoption Of Closed Session Reports

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports

**Moved:** Clr Todd

**Seconded:** Clr Woodcock

**Carried**

**05/23/16 Quarterly Biosecurity Report**

**Resolved:**

That the report be received and noted.

**Moved:** Clr Cullen

**Seconded:** Clr Todd

**Carried**

*It was requested that the General Manager contact BROCC regarding the classification and control of Parkinsonia in QLD*

Date of the next CMCC Council Meeting to be Monday 28<sup>th</sup> August 2023 at Coonamble Shire Council Chambers.

**Close of Meeting**

The meeting closed at 11:50am

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
General Manager

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS  
(NSW) INC. ORDINARY MEETING HELD AT NSW PARLIAMENT HOUSE, JUBILEE  
ROOM, 3<sup>RD</sup> AUGUST 2023**

**Present.**

Cr Kevin Duffy (Chair)  
Cr Dennis Brady (Deputy Chair)  
Cr Phyllis Miller OAM (Deputy Chair)  
Cr Liz McGlynn (Ex Comm)  
Cr Scott Ferguson (Ex Comm)  
Cr Denis Todd (Ex Comm)  
Cr Matthew Deeth  
Steve Loane OAM  
Cr Peter Batten  
Stacey Whiley  
Cr Jim Hickey  
Cr Jason Hamling  
Brad Cam  
Cr Dom Figliomeni  
Ron Zwicker  
Greg Tory

Orange City Council  
Lachlan Shire Council  
Forbes Shire Council  
Bland Shire Council  
Blayney Shire Council  
Warrumbungle Shire Council  
Wollondilly Shire Council  
Forbes Shire Council  
Cabonne Shire Council  
Cabonne Shire Council  
Broken Hill City Council  
Orange City Council  
Mid-Western Regional Council  
Wollongong City Council  
Wollongong City Council  
Lachlan Shire Council

**Apologies**

Jay Nankivell  
Cr Mathew Dickerson  
Murray Wood  
Cr Michael Banasik  
Cr Cath Blakey  
Heather Nicholls  
Mark Dicker  
Kent Boyd  
Peter Vlatko  
Cr Peter Abbott  
Cr Jarrod Marsden  
Cr Des Kennedy  
Cr Jane Keir  
Megan Dixon  
Gary Woodman  
Cr Ros Jackson  
Cr Katrina Walker  
Cr Pam Kensit  
Alex Waldron  
Cr Aniello Iannuzzi  
Hon Ron Hoenig  
Hon Courtney Houssos  
Hon Penny Sharpe  
Roy Butler

Broken Hill City Council  
Dubbo Regional Council  
Dubbo Regional Council  
Wollondilly Shire Council  
Wollongong City Council  
Cabonne Shire Council  
Blayney Shire Council  
Parkes Shire Council  
Cobar Shire Council  
Cobar Shire Council  
Cobar Shire Council  
Mid-Western Regional Council  
Walgett Shire Council  
Walgett Shire Council  
Warren Shire Council  
Warren Shire Council  
Warren Shire Council  
Upper Lachlan Shire Council  
Upper Lachlan Shire Council  
Warrumbungle Shire Council  
Minister for Local Government  
Minister for Natural Resources  
Minister for Climate Change, Energy etc.  
MP Barwon, Independent

**In attendance**

Greg Lamont, Executive Officer (Minute Taker); Liza Schiff (Melting Pot Planning); Cr Lauren Trembath & Gary Wallace (Oberon Shire Council); Robert Parker, (Nuclear for Climate Australia); Martin Rush, Amer Hussein & Jamie Park (Future Together Group/Three Pillars Advisory) and Jonathon Wheaton (Acting Deputy Secretary, Regions NSW).



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**1. Welcome.**

The Chair, Councillor Kevin Duffy, welcomed members to the meeting and declared the meeting open at 9.08am. Chair also acknowledged the presence of Cr Lauren Trembath and General Manager Gary Wallace, Oberon Shire Council and Stacey Whiley, Acting Deputy General Manager Community Services, Cabonne Shire Council.

**2. Acknowledgement of Country by Chair**

“I acknowledge the traditional custodians of the land that we meet on today and pay our respects to the Elders past, present & emerging”.

**3. Apologies.**

**OM 20/2023** Resolved (Cr Miller/Cr Brady) that the apologies as per the above list be received and noted.

**4. Disclosures of Interest.**

(a) Ron Zwicker declared a non-significant pecuniary interest with his shares in AGL  
(b) Cr Matthew Deeth declared a non-significant non-pecuniary interest as Director South32 Community Partnership.

**OM 21/2023** Resolved (Cr Miller/Cr Todd) that the disclosures of interest be received and noted.

**SUSPENSION OF STANDING ORDERS AT 9.30am**

**OM 22/2023** Resolved (Cr Brady/Loane) that the meeting be suspended at 9.30am to receive the following speakers and have morning tea:

(a) Proposal presentation from the Future Together Group speakers Martin Rush & Amer Hussein as follows:

*“Future Together Group (FTG) specialises in delivering strategic planning advisory services, with a focus on helping our clients connect and create new ways of working in a changing world.*

*Our boutique advisory draws on a network of experts who support government, industry, and local organisations across several disciplines, including public policy, energy, planning and environment, economics, public affairs, transitions, and sustainability.*

*We outline a condensed scope of services to allow delivery in a month say by 8<sup>th</sup> September 2023. FTG proposes the scope of services will be delivered in the form of a written report that makes approximately 20 recommendations with accompanying reasons that enhance/broaden MERC’s objectives and evolve its organisational effectiveness. The Report will also set out a reviewed financial and resourcing plan.*

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*FTG sees long-term benefits and value it can contribute to MERC's impact agenda by delivering this project. As such, we are offering our discounted rates totalling \$7,500 (exc. GST) to deliver this work in a four-week period.*

*A breakup of the project proposal is:*

- 1. Review and refresh of MERC value proposition - sharpen future strategic planning review processes and member-derived value.*
- 2. Review of Constitution to*
  - a. support organisational effectiveness,*
  - b. facilitate greater membership & external cut through.*
  - c. enhance direct and in-kind resourcing.*
- 3. Develop a policy platform structure plan*
  - a. a policy gap analysis – Local Government interest in mining and energy,*
  - b. prioritisation of policy - relevance to current and/or prospective members,*
  - c. a policy and position paper roadmap - short – medium term)*
- 4. Update MERC financial and resourcing plan”.*

*Comments by Delegates:*

- MERC needs to establish its priorities and determine how does it use its resources to get the best bang for our buck.*
- Need commonalities for all members.*
- Delegates should not attend meetings for the sake of attending meetings.*
- Must focus on a broad range of member's needs.*
- Councils with mining & energy developments are struggling.*
- The emergence of other groups to address issues are the same as MERC has dealt with and are still pursuing eg with VPA's for all State Significant Developments, surety with Resources for Regions grants and Community Enhancement Funds, concerns with roll out of REZ's – there is a lot of similarities and should all be part of MERC as one apolitical voice.*
- What role can MERC play in the roll out of the REZ's?*
- State Government has set up a Steering Committee to deal with the issues raised with REZ councils and communities in them.*

(b) Robert Parker – Nuclear for Climate Australia:

*In a very passionate manner, Robert gave a presentation on nuclear energy as the answer to Australia's impending energy crisis. His opening slide was a portrayal of a senior Australian Defence leader in uniform quoting beneath his photo “If nothing else works, a total pig-headed unwillingness to look facts in the face will see us through” Hi presentation covered the following topics:*

- 1. A journey into emissions reductions.*
- 2. Avoiding the energy blunder of 100% wind and solar*
- 3. Environmental benefits of nuclear energy.*
- 4. We ignore successful precedent at our peril.*
- 5. Canada is leading the way by re-industrialising from a position of strength.*
- 6. The Canadian and US Nuclear roadmap.*
- 7. We have the solutions now – we can't afford to wait.*
- 8. Conclusions and What About the Waste?*

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*Using slides to illustrate his presentation, Robert described the problems inherent in attempting to achieve deep carbon reductions and power Australia using 100% renewables.*

*He explained the research he and Dr Robert Barr AOM have done exposing the huge cost and inherent unreliability and redundancies of the Government's planned roll out of solar and wind farms, as well as the reason for the massive transmission expansion and storage needed to harness these variable sources.*

*He described a lower cost, reliable, safe, and better integrated plan, developed from this research. Under this plan, the eastern states could be optimally powered by a mix of over 70% nuclear power combined with approximately 30% renewable wind, solar and hydropower. He demonstrated how, by using successful precedent this mix would also deliver much lower carbon emissions and allow for the increasing demands on our electricity that will be needed in the future, without despoiling farmland.*

*Mr Parker then described the findings from a research trip he undertook in 2022, investigating the success of nuclear power in Ontario, Canada (the size of NSW and Victoria combined). He described the similarities between Ontario and NSW/ Victoria, illustrating a pathway for an Australian roll out of similar technology.*

*He pointed out that Federal and State governments are closing fossil fuel fired electricity generation and relying almost solely on renewable energy to keep the lights on.*

*Unfortunately, the big dirty secret of wind and solar is the vast amount of land required to provide anywhere near adequate power generation potential. Power companies are allowed by government to prospect and target prime agricultural land for renewable projects. Transmission lines that service these facilities will carve a path of destruction through our beautiful bush and countryside.*

*Renewables don't represent diversity in power generation but rather a concentration on a variable resource which requires storage back up by the means of pumped hydro and batteries. Both are proving extraordinarily expensive to build and acquire.*

*Nuclear energy will provide reliable 24/7 power to firm up our energy production needs into the future. It is forecast by the Victorian Government that by 2035 the demand for power to charge electric vehicles will exceed residential electricity use. How can we cater for this without nuclear?*

*Nuclear energy unlocks a future of reliable and affordable electricity to power our nation and achieve our climate goals. He called for immediate action at all levels of government to lift bans and begin the planning and development of nuclear electrical generation capacity in Australia.*

*Comments by delegates:*

*At the end of his talk there followed questions which covered waste storage and possible re-use, cost, timelines, and sites of possible power stations.*

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT NSW PARLIAMENT HOUSE, JUBILEE ROOM, 3<sup>RD</sup> AUGUST 2023**

**RESUMPTION OF STANDING ORDERS AT 11.35am**

**OM 23/2023** Resolved (Cr Miller/McGlynn) that the meeting be resumed at 11.35am to continue with the meeting items.

**5. Adoption of the Minutes of the Ordinary Meeting held on 9<sup>th</sup> June 2023**

**OM 24/2023** Resolved (Cr McGlynn/Cr Brady) that the minutes of the Ordinary meeting held on 9<sup>th</sup> June 2023 be received and noted.

**6. Business Arising from Minutes of the Ordinary meeting held on 9<sup>th</sup> June 2023**

Note: It was agreed that the Executive Officer submit a delegate's report to accompany the draft minutes when they are sent to members after each Ordinary meeting.

**7. Adoption of Minutes of the Executive Committee Meeting held 28th June 2023 and 14<sup>th</sup> July 2023**

**OM 25/2023** Resolved (Cr Todd/Cr Miller) that adoption of the minutes of the Executive Committee meetings held on 28<sup>th</sup> June 2023 and 14<sup>th</sup> July 2023 be deferred until after the Chair and Executive Officer provides a background report on the replacement for the Executive Officer Services being undertaken by LGNSW Management Solutions.

The Chair provided an overview on the status of the recruitment of an entity to provide the Executive Officer services through LGNSW Management Solutions, details are on their webpage and the contact person is Christian Morris. Dates for interviews yet to be discussed with Christian and Chair, to ensure all members of Executive Committee are available for the selection and interview process.

**8. Business Arising from the Minutes of Executive Committee Meetings held on 28<sup>th</sup> June 2023 and 14<sup>th</sup> July 2023**

Nil

**9. Delegates Reports – Nil.**

**SUSPENSION OF STANDING ORDERS AT 12.00pm**

**OM 26/2023** Resolved (Cr Brady/Loane) that the meeting be suspended at 12.00pm to receive the following speakers:

Jonathon Wheaton, Acting Deputy Secretary, Department of Regions NSW had this to say:

- Resources for Regions Program now under Hon Tara Moriarty, MLC who is Minister for Regional NSW, Minister for Western NSW, and Minister for Agriculture.
- Royalties for Rejuvenation Program now under Hon Courtney Houssos, MLC, Minister for Finance and Minister for Natural Resources.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT NSW PARLIAMENT HOUSE, JUBILEE ROOM, 3<sup>RD</sup> AUGUST 2023**

- Renewable Energy Zones roll out now with Hon Penny Sharpe, MLC, Minister for Climate Change, Minister for Energy, Minister for the Environment, Minister for Heritage, Leader of the Government in the Legislative Assembly.
- Resources for Regions Program is reviewed each year and this has been done for Round 9 but he is not in a position to comment on any changes to the program that is the responsibility of the relevant Minister as part of September budget details to be released next month.
- Royalties for Rejuvenation is a program locked in legislation under the Mining Act and there was an election commitment by the Labor Government to establish Transition Authorities in NSW, to be aligned with Federal Government on cleaner emissions targets eg have established the Hunter Clean Energy Authority already.
- REZ issues are being considered by Minister Sharpe department.

(Note: Minister for Finance & Natural Resources, Hon Courtney Houssos, was unable to attend at the last minute to address delegates and despite “drop in” indications from Hon Penny Sharpe, Minister for Climate Change, Energy, Environment & Heritage and Hon Ron Hoenig, Minister for Local Government they were unable to do so due to urgent business in the Legislative Assembly at the time).

**RESUMPTION OF STANDING ORDERS AT 12.20pm**

**OM 27/2023** Resolved (Cr Deeth/Loane) that the meeting be resumed at 12.20pm to continue with the meeting items.

**10. Speakers - As above**

**11. Executive Officer’s Report**

**Executive Officer’s Report**

The Executive Officer went through the items in the Executive Officer’s report that related to matters on the agenda for this meeting as information or for decision prior to the consideration of them in General Business.

**12. General Business**

**(a) Future Together Group/Three Pillars Advisory External Review Proposal.**

**OM 28/2023** Resolved (Cr Figliomeni/Cr Ferguson) that MERC accept the proposal from Future Together Group/Three Pillars Advisory to undertake the following external review for \$7,500 plus GST:

1. Review and refresh MERC value proposition - sharpen future strategic planning and member-derived value.
2. Review of Constitution to
  - (i) support organisational effectiveness,
  - (ii) facilitate greater membership & external cut through.
  - (iii) enhance direct and in-kind resourcing.
3. Develop a policy platform structure plan
  - (i) a policy gap analysis – Local Government interest in mining and energy,
  - (ii) prioritisation of policy - relevance to current and/or prospective members,
  - (iii) a policy and position paper roadmap - short – medium term)

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT NSW PARLIAMENT HOUSE, JUBILEE ROOM, 3<sup>RD</sup> AUGUST 2023**

4.Update MERC financial and resourcing plan

(b) Resources Energy Industry & Innovation Forum (REIIF) 2024.

**OM 29/2023** Resolved (Cr Brady/Cr Miller) that MERC.

(1) Write to the Chair RDA Orana thanking them for the opportunity to partner with MERC to conduct the inaugural Resources, Energy, Industry & Innovation Forum and to congratulate the CEO, staff, and event planner for their involvement.

(2) Advise RDA Orana:

(i) MERC is interested in partnering with them to run a similar event June 5-7<sup>th</sup> 2024 albeit over 3 days with the schedule reversed as discussed in the review, to maximise the involvement of Local Government plus to minimise costs, and

(ii) The profit of \$6348.50 be reduced from the \$20,000 event fee for 2024.

(c) Next Meeting.

**OM 30/2023** Resolved (Cr McGlynn/Duffy) that the next meeting of MERC be held in NSW Parliament House in November 2023, on a date to be determined by the Executive Committee, pending the results of the external review of MERC.

(d) Parliamentary Enquiry into the Effects of Pollution from Mining on Health, Air, Land & Water Quality. Item was discussed by delegates who decided to take a monitoring brief, at this stage.

**OM 31/2023** Resolved (Cr Batten/Cr Figliomeni) that MERC write to the Committee expressing an interest in the matter with MERC to monitor developments.

(e) Minerals Legislation Amendment (Offshore Drilling and Associated Infrastructure Prohibition) Bill 2023. Item discussed but no action to be taken.

**Close – the meeting closed at 1.05pm**

The minutes (pages 1-6) were confirmed at a meeting of the Ordinary Meeting held in November 2023 and are a concise and accurate record of proceedings of the Ordinary General meeting held on 3<sup>rd</sup> August 2023.

.....  
Cr Kevin Duffy  
Chairperson



# THE COUNTRY MAYORS ASSOCIATION OF NSW INC

*"What we want is nothing more than equity"*

**Chairperson:** Cr Jamie Chaffey  
Gunnedah Shire Council, PO Box 63,  
Gunnedah NSW 2380  
**Contact:** (02) 6740 2100  
**Email:** [jamiechaffey@infogunnedah.com.au](mailto:jamiechaffey@infogunnedah.com.au)

## Minutes

### General Meeting

**FRIDAY, 4 August 2023 Theatrette, Parliament House, Sydney**

The meeting opened at 8.30am

#### 1. Chairmans Welcome.

#### 2. Acknowledgement to Country

We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past and present and emerging. We are committed to providing communities in which Aboriginal and Torres Strait Islander people are included socially, culturally and economically.

#### 3. Acknowledgement of Parliamentarians

The Chairman acknowledged the attendance of several Shadow Ministers and members of Parliament as observers.

#### 4. Attendance:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor  
Ballina Shire Council, Cr Sharon Cadwallader, Mayor  
Bathurst Regional Council, Cr Robert Taylor, Mayor  
Bathurst Regional Council, Mr David Sherley, General Manager  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Bellingen Shire Council, Cr Steve Allan, Mayor  
Bellingen Shire Council, Mr Mark Griffioen, General Manager  
Berrigan Shire Council, Cr Matthew Hannan, Mayor  
Bland Shire Council, Cr Brian Monaghan, Mayor  
Bland Shire Council, Mr Grant Baker General Manager  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Bourke Shire Council, Cr Barry Hollman, Mayor  
Bourke Shire Council, Ms Leone Brown, General Manager  
Broken Hill City Council, Cr Jim Hickey, Deputy Mayor  
Broken Hill City Council, Mr Jay Nankivell, General Manager  
Byron Shire Council, Cr Michael Lyon, Mayor  
Byron Shire Council, Mr Mark Arnold, General Manager  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Ms Heather Nicholls, Acting General Manager  
Cessnock City Council, Cr Jay Suvaal, Mayor

City of Newcastle, Cr Nuatali Nelmes, Lord Mayor  
Cobar Shire Council, Cr peter Abbott, Mayor  
Cobar Shire Council, Mr Peter Vlatko, General Manager  
Cootamundra-Gundagai Regional Council, Cr Leigh Bowden, Deputy Mayor  
Cootamundra-Gundagai Regional Council, Mr Steve McGrath, General Manager  
Dubbo Regional Council, Cr Mathew Dickerson, Mayor  
Dubbo Regional Council, Mr Murray Wood, CEO  
Eurobodalla Shire Council, Cr Mat Hatcher, Mayor  
Federation Council, Cr Patrick Bourke, Mayor  
Federation Council, Ms Jo Shannon, Director Corporate and Community Services  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager  
Gilgandra Shire Council, Cr Doug Batten, Mayor  
Gilgandra Shire Council, Mr David Neeves, General Manager  
Glen Innes Shire Council, Cr Rob Banham, Mayor  
Glen Innes Shire Council, Mr Bernard Smith General Manager  
Goulburn Mulwaree Council, Cr Peter Walker, Mayor  
Greater Hume Council, Cr Tony Quinn, Mayor  
Greater Hume Council, Ms Evelyn Arnold, General Manager  
Griffith City Council, Cr Glen Andrezza, Deputy Mayor  
Griffith City Council, Mr Brett Stonestreet, General Manager  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
Gunnedah Shire Council, Mr Eric Growth, General Manager  
Gwydir Shire Council, Cr Catherine Egan, Deputy Mayor  
Hay Shire Council, Cr Carol Oataway, Mayor  
Hay Shire Council, Mr David Webb, General Manager  
Inverell Shire Council, Cr Paul Harmon, Mayor  
Inverell Shire Council, Mr Paul Henry, General Manager  
Kempsey Shire Council, Cr Leo Hauville, Mayor  
Kempsey Shire Council, Mr Craig Milburn, General Manager  
Kiama Municipal Council, Cr Neil Reilly, Mayor  
Kiama Municipal Council, Ms Jane Stroud, CEO  
Lachlan Shire Council, Cr Paul Phillips, Deputy Mayor  
Lachlan Shire Council, Mr Greg Tory, General Manager  
Leeton Shire Council, Cr Tony Reneker, Mayor  
Lismore City Council, Cr Steve Krieg, Mayor  
Lismore City Council, Mr Jon Gibbons, General Manager  
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
Liverpool Plains Shire Council, Mr Gary Murphy, General Manager  
Lockhart Shire Council, Cr Ian Marston  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
MidCoast Council, Cr Claire Pontin, Mayor  
MidCoast Council, Mr Adrian Panuccio, General Manager  
Moree Plains Shire Council, Cr Mark Johnson, Mayor  
Murray River Council, Mr Terry Dodds, General Manager  
Muswellbrook Shire Council, Cr Steve Reynolds, Mayor  
Narrabri Shire Council, Cr Ron Campbell, Mayor  
Narrabri Shire Council, Mr Robert Williams, General Manager  
Narrandera Shire Council, Cr Neville Kschenka, Mayor  
Narrandera Shire Council, Mr George Cowan, General Manager  
Narromine Shire Council, Cr Craig Davies, Mayor  
Narromine Shire Council, Ms Jane Redden, General Manager  
Oberon Council, Cr Lauren Trembath  
Oberon Council, Mr Gary Wallace, General Manager  
Orange City Council, Cr Jason Hamling, Mayor



Orange City Council, Mr David Waddell, CEO  
Parkes Shire Council, Cr Ken Keith, Mayor  
Port Stephens Council, Cr Ryan Palmer, Mayor  
Queanbeyan-Palerang Regional Council, Cr Kenrick Winchester, Mayor  
Queanbeyan-Palerang Regional Council, Ms Rebecca Ryan, CEO  
Richmond Valley Council, Cr Robert Mustow, Mayor  
Shellharbour City Council, Cr Chris Homer, Mayor  
Singleton Council, Cr Sue Moore, Mayor  
Singleton Council, Mr Jason Linnane, General Manager  
Snowy Monaro Regional Council, Cr Narelle Davis, Mayor  
Tamworth Regional Council, Cr Russell Webb, Mayor  
Tamworth Regional Council, Mr Paul Bennett, General Manager  
Temora Shire Council, Cr Rick Firman, Mayor  
Temora Shire Council, Ms Melissa Boxall, General Manager  
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor  
Upper Lachlan Shire Council, Cr Pam Kensit, Mayor  
Uralla Shire Council, Cr Robert Bell, Mayor  
Wagga Wagga City Council, Cr Dallas Tout, Mayor  
Walcha Council, Cr Eric Noakes, Mayor  
Walcha Council, Mr Phillip Hood, Acting General Manager  
Warren Shire Council, Cr Milton Quigley, Mayor  
Warren Shire Council, Mr Gary Woodman, General Manager  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
Weddin Shire Council, Cr Craig Bembrick, Mayor  
Weddin Shire Council, Mr Brendan Hayes, Director Environmental Services  
Wingecarribee Shire Council, Mr Viv May, Interim Administrator  
Wingecarribee Shire Council, Ms Lisa Miscamble, General Manager  
Wollondilly Shire Council, Cr Matt Gould, Mayor  
LGNSW, Cr Darriea Turley, President  
LGNSW, Ms Susy Cenedese, Acting Director Advocacy  
LGNSW Ms Bronwen Regan, Director Strategy and Governance  
OLG Brett Whitworth, Deputy Secretary  
OLG Ms Melissa Gibbs, Director Policy and Sector Development  
OLG Ms Tina Baldock, Principal Projects Officer

### **Parliamentarian Attendance**

The Hon Mark Speakman MP, Leader of the opposition  
The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources  
The Hon Bronnie Taylor MLC, Shadow Minister for Regional Health, Shadow Minister for Trade, Shadow Minister for Seniors  
The Hon Sarah Mitchell MLC, Deputy Leader of the Opposition in the Legislative Council, Shadow Minister for Education and Early Learning, Shadow Minister for Western NSW  
The Hon Sam Farraway MLC, Shadow Minister for Regional Transport and Roads  
The Hon Leslie Williams MP, Shadow Minister for Women, Shadow Minister for Prevention of Domestic Violence and Sexual Assault  
The Hon Kevin Anderson MP, Shadow Minister for Gaming and Racing, Shadow Minister for the Arts and Heritage  
The Hon Steph Cooke MP, Shadow Minister for Water, Shadow Minister for Crown Lands  
The Hon Wes Fang MLC, Deputy Opposition Whip in the Legislative Council and Shadow Assistant Minister for Police and Emergency Services  
Mr Gurmeh Singh MP, Shadow Minister for Tourism, Shadow Minister for Emergency Services, Shadow Minister for the North Coast

Mr Michael Kemp MP, Member for Oxley  
Ms Tanya Thompson MP, Member for Myall Lakes  
Mr Richie Williams MP, Member for Clarence

**Apologies:**  
As submitted

**Special Guests:**

**The Hon Penny Sharpe MLC, Minister for Climate Change, Minister for Energy, Minister for the Environment, and Minister for Heritage**

**The Hon Tara Moriarty MLC, Minister for Agriculture, Minister for Regional NSW, Minister for Western NSW**

**Mr Simon Draper, CEO, NSW Reconstruction Authority**

**The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources**

**The Hon Wendy Tuckerman MP, Shadow Minister for Local Government, Shadow Minister for Small Business**

**5. The Hon Penny Sharpe MLC, Minister for Climate Change, Minister for Energy, Minister for the Environment, and Minister for Heritage**

The Minister wants to work together and harness our energies. NSW has been affected by natural disasters that need to be addressed. The Government is committed to climate change and legislation is to be introduced later this year to reduce emissions to net zero by 2050. The Net Zero Commission, an independent body is to report to parliament and will be the architect on how the government is progressing. There will be a transition from coal to other energy sources over the next 5 to 10 years. This will attract investment. There will be many planning and co-ordination challenges and there is a need to work closely with local government. The Government has concerns on how the Biodiversity Offsets Scheme has operated over the past 5 years and the Minister will table a report by the end of August together with a Land Services Review which will be considered together. The Government is preparing for El Nino and is working on water sharing plans where local government needs to work with the government.

**6. The Hon Tara Moriarty MLC, Minister for Agriculture, Minister for Regional NSW, Minister for Western NSW**

The Minister acknowledged the work being undertaken by local government. The Government is committed to supporting local government and is seeking thriving regions and in accordance with the communities expectations. The Minister wants to hear directly from councils on their concerns. Regional Roads is a significant issue and funds have and will continue to be committed. People are the Governments number one priority with stamp duty concessions being introduced, speed cameras being not now hidden, access to employment and services are being improved, housing supply and affordability is being focused on, the lot of young people is being improved, people are being encouraged to stay in the regions and businesses are being supported to create local jobs. Bio science is protecting the economy from Bio-Diversity threats. There are 36% of homes in

the State that do not have mobile coverage and 16500klm of roads have no or marginal coverage and fixing this is a priority.

#### **7. Mr Simon Draper, CEO, NSW Reconstruction Authority**

The NSW Reconstruction Authority is a new agency having been created over the last 4 years. Issues are changing and local and historical knowledge is being challenged. The job is to be with communities before and after disasters and when they occur they have to react quickly. The Authority works under two Ministers Planning and Emergency Services. The organisations functions are still being established. There are four functions – Prevention – State and local mitigation plans are needed to be rebuilt in a serviceable way – Preparedness – making sure community leaders are well set up – Recovery – people need to know they will be supported and – Funding – the huge task of adaptation and its expenditure. Everyone likes a bossy co-ordinator. The Authority needs to push programs but local co-ordination is essential as the resulting assets reverts to them

#### **8. Adoption of Minutes of Previous Meeting:**

RESOLVED that the minutes of the General Meeting held on 26 May 2023 be accepted as a true and accurate record.

Moved Singleton Council Mayor Councillor Sue Moore  
Seconded Narrabri Shire Council Mayor Councillor Ron Campbell

#### **9. Matters Arising from the Minutes**

Nil

#### **10. ALGA Update Report**

Cr Linda Scott, President, reported on the 2023 National General Assembly and Regional Forum which included more than 450 local government leaders from across the country, the return of the Australian Council of Local Government, the early payment of Financial Assistance Grants with the 2023-24 allocation bought forward to councils in 2022-23, the fast tracking of disaster funding, the establishment of the Community Energy Upgrades Fund for local governments, Growing Regions Grants, regional bank closure protocols and advised that registrations are now open for the National Local Roads, Transport and Infrastructure congress to be held in Canberra from 6-7 September

RESOLVED That the report be noted

Moved Temora Shire Council Mayor Councillor Rick Firman  
Seconded Parkes Shire Council Mayor Councillor Ken Keith

## 11. LGNSW Update Report

Cr Darriea Turley, President, congratulated the winners of the Local Government Awards, advised of the launch of the Parliamentary Friendship Group for Local Government, announced that David Reynolds CEO Hills Shire has been appointed CEO of LGNSW, advised that the MOU with CMA was being reviewed in accordance with the agreement and congratulated Shadow Minister Wendy Tuckerman on the Review of the Rate Pegging Methodology. The written report included information on LGNSW Annual conference which will be held from 12-14 November 2023 with motions to be submitted by 15 September 2023 and reported on the IPART Review of rate pegging methodology, the Emergency Services Levy burden in 2023/24, the Red Fleet and OLG's requirement that it be supplied with strategies to ensure RFS mobile assets are not assets of the RFS, the Select Committee to examine the recommendations of the Upper House Inquiry into Rural and Regional Health, the single employer model for GP's and emergency department doctors in rural and regional NSW, the LGNSW Water Management Conference in Parkes, the advanced payment of Financial Assistance Grants, Planning Cadetships and more support for community recovery post disaster.

RESOLVED That the report be noted

Moved Forbes Shire Council Mayor Councillor Phyllis Miller  
Seconded Bega Shire Council Mayor

## 12. Membership

RESOLVED that Cessnock City Council and Wollondilly Shire Council be admitted as members of the Association and that the City of Newcastle and Riverina Eastern Regional Organisation of Councils be admitted as Associate members of the Association.

Moved Forbes Shire Council Mayor Councillor Phyllis Miller  
Seconded Blayney Shire Council Mayor Councillor Scott Ferguson

## 13. Correspondence Outward

The Hon Ron Hoenig MP, Minister for Local Government, The Hon Daniel Mookhey MLC, Treasurer, The Hon Jihad Dib MP, Minister for Emergency Services, and The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads	Requesting that the Emergency Services Levy subsidy be restored to Local Government throughout MSW and that CMA be granted a position in a newly formed advisory panel
The Hon Steph Cooke MP, Shadow Minister for Water and Shadow Minister for Crown Lands,	Thanking them for attending and participating in the 26 May meeting and

The Hon Sam Farroway MLC, Shadow Minister for Regional Transport and Roads The Hon Dugald Saunders, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources	extending an open invitation to attend future meetings
Dr Michael Holland MP, Parliamentary Secretary for Health and Parliamentary Secretary for Regional Health The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads The Hon Rose Jackson MLC, Minister for Water, Housing, Homelessness, Mental Health and Youth	Thanking them for attending and participating in the 26 May meeting and advising that CMA looks forward to working with them as a consultative partner in the future
Ms Carmel Donnelly Chair Independent Pricing and Regulatory Tribunal	Thanking her for presenting at the 26 May meeting and inviting her to present her findings at a future CMA meeting after adoption of the report
The Hon Tim Crakanthorp MP, Minister for Skills, TAFE and Tertiary Education and Minister for the Hunter The Hon Duncan Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources The Hon Wendy Tuckerman MP, Shadow Minister for Local Government and Shadow Minister for Small Business	Inviting them to be presenters at the 4 August meeting
The Hon Michael Daley MP, Attorney General	Requesting a reduction in hours for daylight saving
The Hon Ron Hoenig MP, Minister for Local Government	Requesting that RFS assets not be recognized as Local Government assets and be treated in accordance with the Local Government Code of Accounting Practice
The Hon Ron Hoenig MP, Minister for Local Government	Requesting an increase in the Pensioner Rebate Subsidy
The Public Accounts Committee of NSW The Hon Chris Minns MP, Premier	Requesting immediate investigation into the basis behind Councils qualified financial statements for the YE 21/22 due to the accounting for RFS assets
Department of FairTrading NSW	Application for changes to the Constitution as per resolution 26 May 2023
Mr Ashley Albury, A/Deputy Secretary, Local Government, Office of Local Government	Forwarding Country Mayors response to the qualified audit opinion issued by the NSW Audit Office regarding RFS Assets

### **Inward**

The Hon Ron Hoenig MP, Minister for Local Government	Regarding the NSW Governments discontinuation of the 2023/24 Emergency Services levy contributions
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Local Government NSW	Annual Conference motion – real estate agents
Dr Amanda Cohen MLC Greens	Address to Legislative Council on Council issues
The Hon Sam Faraway MLC Shadow Minister for Regional Transport and Roads	Congratulating the Association on a successful 26 May meeting and forwarding a copy of a Notice of Motion to Parliament regarding attendance by parliamentarians at the meeting
Director Planning and Environmental Health Division, Ballina Shire Council	Forwarding copy of letter to Minister for the Environment requesting a Review of NSW Littering Fines (Copy Attached)
Cr Darriea Turley AM, President, LGNSW	Forwarding copy of letter to Auditor General regarding Audit costs for Local Government
The Hon Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth, Minister for the North Coast	Accepting her invitation and providing a response on the draft terms of reference to the Joint Committee into Protecting Regional Water Utilities from Privatisation and thanking her for the opportunity

### Media Releases

Don't Touch our Water
Is there a future for Local Government in NSW?
Country Mayors Investing in our Youth

### Network Meetings

The Hon Steph Cooke MP, Shadow minister for Water, Shadow Minister for Crown Lands	Do we need Constitutional Protection from Privatisation for our Local Water utilities
The Hon Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth, Minister for the North Coast	Do we need Constitutional Protection from Privatisation for our Local Water utilities
Commonwealth Regional Education Commissioner The Hon Fiona Nash	Addressing the Australian Universities Accord Interim Report and seeking members feedback

RESOLVED That the information be noted

Moved Bourke Shire Council Mayor Councillor Barry Hollman  
 Seconded Parkes Shire Council Mayor Councillor Ken Keith

### 14. Financial Report

RESOLVED That the financial reports for the last quarter were tabled and accepted

Moved Bega Valley Shire Council Mayor Councillor Russell Fitzpatrick  
 Seconded Forbes Shire Council Mayor Councillor Phyllis Miller

### **15. Acknowledgement of Outgoing Mayors**

Cr Rick Firman Deputy Chairman CMA thanked Mayors Peter Abbott, Cobar Shire Council, Cr Neil Smith, Junee Shire Council and Cr Ron Campbell Narrabri Shire Council for their commitment to Local Government during their years of service and those present were presented with a Country Mayors Association pen.

### **16. The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources**

The previous Government was responsible for the Regional Growth Fund and the Snowy Hydro Fund which allocated funds to NSW Statewide. The Opposition do not want programs commissioned by them to be cannibalised. Strategic Country Communities funding is under review, there are questions being raised regarding Resources for Regions and the Department of Regional NSW and the Department Regional Health are under review. Housing solutions such as modular housing need to be found and profit share power benefit schemes need to be introduced. Pot hole funds of \$50million are available and some councils have not taken up the opportunity to participate. Seniors and apprentice travel cards have been suspended and a petition against their suspension is being organised.

### **17. The Hon Wendy Tuckerman MP, Shadow Minister for Local Government, Shadow Minister for Small Business**

The Review into Rate Pegging Methodology out. The security of local government funding in the September budget is in doubt. The Code of Conduct recommendations were supported by the previous government but there has been no word on what the government is doing. The Emergency Services Levy changes are extremely important and could be taken to the next election.

### **18. The Hon Mark Speakman MP, Leader of the Opposition**

Regional NSW is very important to the Opposition and that is why 13 Shadow Ministers out 26 are from regional and rural areas. Regional people are doing it tough due to natural disasters. The Opposition is putting rural NSW front and centre and they are holding the Government to account on cost of living. Councils need to advocate with them. Infrastructure projects are being axed or held back. The Opposition will ensure that the government keeps its election promises.

### **19. Hosting Non-Metropolitan Meetings of CMA**

RESOLVED that the information be noted

Moved Narromine Shire Council Mayor Councillor Craig Davies  
Seconded Tamworth Regional Council Mayor Councillor Russell Webb

## **20. Memorandum of Understanding with NSW Rural Doctors Network**

RESOLVED That the proposal to enter into a Memorandum of Understanding with NSW Rural Doctors Network be endorsed.

Moved Muswellbrook Shire Council Mayor Councillor Steve Reynolds  
Seconded Tamworth Regional Council Mayor Councillor Russell Webb

## **21. Update Health Forum Wagga Wagga 14/15 September 2023**

Cr Rick Firman Deputy CMA outlined the events for the Health Forum which is being held in conjunction with Murrumbidgee Local Health District. There will be a Civic Reception hosted by Wagga Wagga City Council on Thursday 14 September between 6.00pm – 7.30pm and the Forum on the 15 September at the upgraded Wagga Base Hospital. There is a strong agenda with Ministers and Shadow Ministers invited although Health Minister Park is unable to attend but will be represented by his Parliamentary Secretary. Dr Joe McGirr, Richard Colbran and Professor Ruth Stewart, National Rural Health Commissioner will be presenters.

## **22. Land Banking**

A MOTION was moved That the Country Mayors Association support Murray River Councils lot yield scheme including public land to resolve the longstanding issue that will benefit every regional council to meet the NSW Governments Housing 2042 agenda.

Moved Murray River Shire Council General Manager Mr Terry Dodds  
Seconded Byron Shire Council Mayor Councillor Michael Lyon

An AMENDMENT was moved That the NSW Government be requested to investigate the issue of Land Banking

Moved Bland Shire Council Mayor Councillor Brian Monaghan  
Seconded Shellharbour City Council Mayor Councillor Chris Homer

The AMENDMENT WAS PUT AND WAS LOST

An AMENDMENT was moved That the lot yield scheme be referred to the Executive Committee for consideration with a motion to be submitted to the 24 November 2023 meeting of the Association.

Moved Tamworth Regional Council Mayor Councillor Russell Webb  
Seconded Parkes Shire Council Mayor Councillor Ken Keith

The AMENDMENT WAS PUT AND WAS CARRIED

## **23. CMA State Priorities Document**

The Chairman has undertaken advocacy with Ministers and Shadow Ministers so that they are aware of the issues and concerns of Regional and Rural NSW that needs to be addressed in the September State Budget



## **24. Parliamentary Friendship Group for Local Government**

The President LGNSW, Cr Darriea Turley, made mention of the launch of this group in her address. The group comprises members of parliament and former members of parliament that can be used to get local government priorities to the attention of the Government and Shadow Government.

There being no further business the meeting closed at 12.40pm

Cr Jamie Chaffey  
Chairman Country Mayor's Association of NSW

[www.nswcountrymayors.com.au](http://www.nswcountrymayors.com.au)

**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room, Warren on Thursday, 24th August 2023**

**ITEM 1                      OUTSTANDING REPORTS CHECKLIST                      (C14-7.4)**

<b>Date</b>	<b>Resolution or Qwn</b>	<b>Outstanding Matter</b>	<b>Officer Resp</b>	<b>Response/Action</b>
<b>General Manager</b>				
*25.2.21	41.2.21	Mobile and Internet Coverage in Nevertire	GM	Monthly advice requests to Telstra being undertaken.
22.7.21	153.7.21	Customer Service Policy	GM	Over the next 12 months detail a Warren Shire Council Service Ethos or similar to ensure there is an appropriate customer service culture throughout the organisation, expect reporting in mid to late 2023.
*28.10.21	240.10.21	Proposed Sale of Lot 2 DP1104089 and Licence of Lot 7007 DP1120699 (Crown Reserve)	GM	Crown Reserve licence matter delayed due to an Aboriginal Lands Claim on the Reserve. Purchasing arrangements now also delayed due to practicality of not being able to currently lease and use the associated Crown land – no further action will be taken.
*28.10.21	241.10.21	Completion of Infrastructure Projects – Warren Airport	DMFA/ GM/IPM	Now covered by a further resolution of Council.
*25.5.23	151.5.23	Warren Airport Projects	GM/ IPM	Now covered by a further resolution of Council.
*27.7.23	184.7.23	Airport Terminal Progress	DMFA/ GM/IPM	Now covered by a further resolution of Council.
*27.7.23	202.7.23	Warren Airport Projects	DMFA/ GM/IPM	Council provides an amount of \$550,340 from available internal restricted funds for infrastructure improvement and replacement to undertake all necessary work at the Warren Airport to complete the project to the required reduced scope – arranged.  Council accepted the negotiated tender price submitted by BRD Design & Construction Pty Ltd in the

# WARREN SHIRE COUNCIL

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
				<p>recommended tender amount of \$486,000.00 (excluding GST), for the rescoped Contract No. (C13-81) for the Construction of new Warren Airport Terminal Building, Warren NSW.</p> <p>Council authorise to affix the Seal of Council to the rescoped Contract No. (C13-81) for the Construction of New Warren Airport Terminal Building, Warren NSW.</p> <p>A contract awarded on 31 July 2023. Site clearance and earth works commenced. Foundation work by Contractor likely to start in late September or early October 2023.</p>
*28.10.21	241.10.21	Completion of Infrastructure Projects –Warren CBD Toilet Facility	DMFA/ GM/IPM	<p><b><u>Warren CBD Toilet Facility</u></b></p> <p>Council accepted a quotation from Exeloo P/L. Project timeline was 22 weeks. Now operational, waiting for mural wrap.</p>
*23.3.23	64.3.23	Warren CBD Toilet/Amenities	GM/TSM	<p>Wrap design to be curated by Signarama and the Public Arts Committee.</p>
*28.10.21	241.10.21	Completion of Infrastructure Projects – Lions Park Toilet Facility	GM/TSM	<p><b><u>Lions Park Toilet Facility</u></b></p> <p>Council accepted a quotation from Exeloo P/L. Project timeline was 22 weeks. Now operational, waiting for mural wrap.</p>
*23.3.23	64.3.23	Lions Park Toilet/Amenities	GM/TSM	<p>Council proceed with the final concept design, toilet has been delivered and installed.</p>

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<b>General Manager</b>				
				Wrap design to be curated by Signarama and the Public Arts Committee.
28.4.22	101.4.22	Public Art on Private Property Murals – Lions Park Toilet/Amenities	GM/TSM	Wrap design to be curated with Signarama and the Public Arts Committee.
28.4.22	101.4.22	Public Art on Private Property Murals - CBD Toilet/Amenities Dubbo Street Wall.	GM/TSM	Wrap design to be curated with Signarama and the Public Arts Committee.
23.6.22	158.6.22	Tender C13-73 – Design, Deliver and Construct a Prefabricated or Modular Sports Amenities Building for Carter Oval Youth Sports Precinct	GM/IPM	<p>Landmark commenced construction in February 2023.</p> <p>Nonconformance on the foundation concreting and building realignment being remedied by the Contractor in accordance with the PEER Review report recommendations.</p> <p>Contractor agreed to all PEER Review recommendations. Works on site likely to commence in the week of 21st August 2023.</p>
25.8.22	214.8.22	Reactivation of Visitor Services Volunteers During Peak Periods	GM/EDVM	<p>Registration of Interest recruitment remains ongoing with a new recruitment drive being underway.</p> <p>New Tourism Information Officer position currently advertised and the VIC is currently being staffed by a RiverSmart volunteer during the reduced hours of 10am to 4pm for both Saturday and Sundays.</p>
*25.8.22	214.8.22	Reactivation of Visitor Services Volunteers During Peak Periods	GM/EDVM	The reactivation of Visitor Services Volunteers During

# WARREN SHIRE COUNCIL

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
				Peak Periods for the Visitor Information Centre ongoing.
*1.12.22	297.12.22	Public Art on Private Property Murals - Horse/Campdraft themed mural at Showground/ Racecourse Complex (includes \$10,000 Horse Committee donation)	GM/TSM	Paint the Town Murals undertaking final draft mural.  Delivery of completed panels expected in August 2023. 4 of the 5 panels are almost complete. Now covered by a further resolution.
23.3.23	64.3.23	Public Art on Private Property Murals - Horse/Campdraft themed mural at Showground/ Racecourse Complex (includes \$10,000 Horse Committee donation)	GM/TSM	Paint the Town Murals undertaking final draft mural.  Delivery of completed panels expected in August 2023. 4 of the 5 panels are almost complete.
25.1.23	12.1.23	Affordable Housing Opportunity – Housing Plus	GM/ DMES	Negotiations commenced to finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period.  Funding in 2023/2024 for investigations and design for the Stage 3 of Gunningba Estate including estimated costs and how Stage 3 would be funded, which will be reported to Council.
25.1.23	13.1.23	Warren and the Visitor Economy Community Consultation Report August 2022 - Executive Summary	GM	Council communicate to the community about the importance of visitors to the region – Action Plan being formulated.  Council ensures that the reformed Destination Macquarie Marshes

# WARREN SHIRE COUNCIL

Report of the General Manager  
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<b>General Manager</b>				
				<p>Taskforce has representation from every local government area that sees the Macquarie Marshes as an asset to their visitation, form a MOU with each Council to support the Economic Development of the region with this Taskforce having the potential to drive the regional destination promotion with consistent messaging, a reflection of values and increased engagement with the communities – in progress.</p> <p>Council collaborate on increasing the access to the Macquarie Marshes by commercial providers and free-independent travellers (FITs) whilst working towards providing a diverse offering to the access and experience that the Macquarie Marshes can offer a variety of markets – Action Plan being formulated.</p> <p>Relationship between EDVM and DNCO continues to be developed and is ongoing.</p>
*25.5.23	118.5.23	Investment Attraction Training for Local Government Workshop	GM/ EDVM	Invite arranged for Jessica Wilkinson, Senior Investment Manager for the Office of Regional Economic Development (ORED) to address the Economic Development and Promotions Committee, subject to her availability.
*25.5.23	118.5.23	Economic Development Strategy and Action Plan	GM/ EDVM	Draft Economic Development Strategy and Action Plan has been placed

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<b>General Manager</b>				
				on public exhibition for a minimum of 28 days to obtain comment and feedback before being reconsidered by the Committee and Council – complete and reported to the Economic Development and Promotions Committee.  Three Submissions were received.
25.5.23	118.5.23	Destination Macquarie Marshes Taskforce	GM/ EDVM	That within 12 months and, after the Taskforce's short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/community representatives be invited to be members of the Taskforce.
*22.6.23	168.6.23	Local Government NSW Annual Conference	GM	Registration of attendees (Mayor, Deputy Mayor, one (1) additional Councillor (Clr Whiteley) and the General Manager is complete.  Arrangements in place for the nomination of the Mayor as Council's voting delegate.
*27.7.23	185.7.23	Work Health and Safety Policy	GM	Policy adopted.
*27.7.23	192.7.23	Expressions of Interest for the Vacant Community Member Position on the Warren Public Arts Committee	GM	Advice provided to Mrs Serdity of the acceptance of her nomination as a Committee Member of the Warren Public Arts

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
				Committee. Mr Lynch thanked for his unsuccessful EOI nomination.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Finance and Administration</b>				
*23.3.23	66.3.23	Plant Committee – Financial Statement	DMFA	An individual plant income and cost report to be provided to the first Plant Committee Meeting in 2023/2024 detailing information for the 2022/2023 year result on all plant items – complete.
*22.6.23	173.6.23	Adoption of the 2023/2024 Operational Plan & Estimates	DMFA	2. Make and levy the Rates and Charges as detailed within the Statement of Revenue Policy – 2023/2024 (Statement of Rates) to enable the levying of the 2023/24 Rates from July 2023 – complete.
*27.7.23	188.7.23	Corporate Credit Card Policy	DMFA	Policy adopted and new limits set for credit cards.
*27.7.23	205.7.23	Council Banking Facility	DMFA	Decision made to commence using Commonwealth Bank of Australia for Council's banking facilities, which has been communicated to the community and arrangements have been put in train.  That the Mayor and General Manager are authorised to sign under seal of Council for all related documentation for this matter, as required into the future – noted.



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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed. This project is currently on hold until further discussions are held with the Hotel owners.
27.6.19 3.12.20	129.6.19 256.12.20	Warren Levee Rehabilitation (total project - \$7.1M)	DMES	<p>Application under the National Flood Mitigation Infrastructure 2021-2022 arranged and has been successful (\$5.325M).</p> <p>Resilience NSW has committed \$887,500 which is half of the required \$1.775M co-contribution.</p> <p>Specifications for tender are being prepared while awaiting approval of a further co-funding grant of \$887,500 by OLG using the Local Government Recovery Grant Program.</p> <p>*Engagement with funding administrator ongoing.</p> <p>Design of alternative has been finalised. Option 2 of the alternative is ongoing.</p> <p>*Scope Variation and Revised Work Plan has been approved.</p>
26.9.19	204.9.19	Bundemar Street Warren Proposed Centre Median Alteration	DMES	Investigations are being undertaken to allow the submittal of plans, documents and detailed budget to Council for consideration and approval - ongoing.

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>				
24.9.20	214.9.20	New Sewage Treatment Works	TSM	*EPA have advised that the new Sewage Treatment Works does not require a Licence. Groundwater monitoring wells and flowmeter to be installed.  Decommissioning Plan for STP & SPS being developed.
*27.5.21	95.5.21	Upgrade of Chlorination system improvements	DMES/ TSM	Works complete and commissioning in progress.
27.5.21	95.5.21	River Water Pumps at Ellengerah and Oxley Park Reservoirs	DMES/ TSM	River level too high to proceed at present (Oxley Park). Ellengerah pumps installed.  Works ongoing and commenced on the 14th August 2023.
*27.5.21	95.5.21	Spare pumps – water and sewage	DMES/ TSM	All spare water and sewer pumps and the variable speed drive have been delivered.
*27.5.21	95.5.21	Water and Sewerage Telemetry System	DMES/ TSM	Now covered by a further resolution.
23.3.23	67.3.23	Water and Sewerage Telemetry and Pump Funding Request	DMES/ DMFA/ TSM	Drafting of RFT documents in progress – ongoing.
24.6.21	143.6.21	Ewenmar Waste Management Facility	DMES/ MHD/ TSM	Budget amended by a further \$100,000 using the Domestic Waste Restricted funds.  Earthworks and footings for the retaining wall completed 12th July 2023.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Develop a Community Consultation Program and commence obtaining feedback from business houses and the community – in progress.

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>				
2.12.21	257.12.21	Town Centre Upgrade	DMES	Discussions with WOW Agency have been commenced in regard to Community Consultation Program. Arrange for the amended proposal to go to Community Consultation when completed.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Consultants have finalised the Plan. Determine an estimated cost for the complete project in conjunction with feedback and negotiated positions for land purchases and report back to a Closed Council Meeting – in progress.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Letters of intent have been sent to landowners of potential RV carpark areas. Seek necessary grants for this extensive 10 year project – ongoing.
23.3.23	65.3.23	Warren Central Business District Upgrade Project	DMES	<ol style="list-style-type: none"> <li>1. *The roundabout central island be constructed of an outer circle external ring of coloured concrete and an internal ring of low maintenance shrubs with colour to enhance the centre of town - noted;</li> <li>2. *Option 2 as outlined in this report be adopted for the pedestrian refuge islands on the median islands - noted</li> <li>3. *Information on planned pavement work on Dubbo</li> </ol>

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<b>Divisional Manager Engineering Services</b>				
				Street and the Roundabout be received and noted.  4. *The suggestions as amended contained in Other Feedback in this report be adopted as designed and be included in the Masterplan.  Final Plan has been prepared.  Roundabout central island design and cost estimate has been sent to TfNSW for probably funding.
26.8.21	174.8.21	2021/2022 Plant Replacement Program	DMES/ WC	Arrange for the replacement of light vehicles as per recommendation -  <b>Plant 3503</b> – sold at auction in 2021. Fortuner ordered – 8 months delivery estimated (April 2024).
28.10.21	231.10.21	Village Enhancement Plans Works – Extra Projects for Collie, Nevertire, Warren Finalisation (Murray-Darling Basin Economic Development – Improvement of Regional Structures Grant)	DMES/ GM/IPM/ TSM/ RIM	Works ongoing, expected to be completed December 2023.
*23.6.22	156.6.22	Road Safety Plan	DMES	Final draft of the Road Safety Plan has been presented to the August 2023 Roads Committee for approval.
1.12.22	299.12.22	Showground/ Racecourse Toilet Amenity Progress Report	DMES/ TSM	Demolition, new plumbing, sub soil drainage and concrete slab have been completed.

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>				
				Shed to be constructed by Ryan Mason Engineering and Adam Mayne.
23.2.23	33.2.23	Proposed Hale Street Crossing and Chester Street Crossing's No Stopping Zone	DMES/ RIM	1. The installation of a new children's (school) crossing on Hale Street, west of the Chester Street intersection be approved. The required undertaking has been obtained from the Principal of Warren Central School; 3. Funding be sought from Transport for New South Wales to implement the recommendations. Design has been completed and sent to TfNSW.
23.2.23	37.3.23	Upgrade/Replacement of Play Equipment	DMES/ TSM	Arrange a new Ext 1002 piper playground equipment setup and install the equipment in house. Delivery of new equipment expected in September 2023.
23.3.23	66.3.23	Plant Committee – Financial Statement	DMES	Final 2022/2023 Plant Replacement Program in progress. Final 2023/2024 Plant Replacement Program in progress. Updates available on Plant Committee Minutes.
23.3.23	66.3.23	Management and Operation of Mt Foster Quarry	DMES	Negotiations with Neill Earthmoving Pty Ltd in progress.
23.3.23	67.3.23	Warren Shire Council Water Supply Bore Inspection Program	DMES/ DMFA/ TSM	All Bores excluding Collie have been inspected.

# WARREN SHIRE COUNCIL

Report of the General Manager  
to the Ordinary Meeting of Council to be held in the  
Council Community Room, Warren on Thursday, 24th August 2023

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>				
				*Refurbishment of the old Bore at Nevertire – complete.  *Nevertire new bore cleaning – complete.
*25.5.23	125.5.23	Kianga Marebone Road – Safety Concerns	DMES	Arrange for the installation of the proposed stop, giveway and priority road at intersection left and right signage at the Kianga Marebone Road and Wingfield Access intersection.  Signs have been installed.
*25.5.23	156.5.23	Asphalt Works on Dubbo Street (Readford Street – Hale Street)	DMES	Contract entered into with Patches Asphalt for \$376,986.60 Ex GST, for asphalt works on Dubbo Street (Readford Street – Hale Street).
*27.7.23	184.7.23	Fuel at the Warren Airport	DMES/ TSM	Cost reduced for the fuel price for the current fuel on hand to be at cost to allow improved selling of the last load before recertification is required – complete.
27.7.23	185.7.23	Local Roads and Community Infrastructure (LRCI) Program Phase 4 – Initial Work Schedule	DMES/ TSM	Subject to final approval by The Department of Infrastructure, Transport, Regional Development, Communications and the Arts, the following Projects/Budgets in 2023/2024 be amended as reported – in progress.

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<b>Manager Health and Development Services</b>				
27.2.20	36.2.20	Draft Plans of Management	MHD	<p>1. Categories assigned as detailed in report.</p> <p>2. Crown Reserves classified identified as operational land.</p> <p>3. Draft Plans of Management nearing completion.</p> <p>The Victoria Oval and Oxley Park Plan complete.</p> <p>Draft Parks Plans of Management received. To be reviewed.</p>
*26.8.21	172.8.21	Future Grant Projects at the Warren Sporting & Cultural Centre	MHD/CM	<p>Pursue funding for:</p> <p>1. Heating &amp; cooling of the indoor court and gym area – noted and on improvement lists.</p>
24.2.22	74.2.22	Deacon Drive Homes Status and Progress Matters	MHD	<p>Matter progressing in the District Court with required affidavits.</p> <p>Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required.</p>
26.5.22	132.5.22	Flood Impact on the Ewenmar Waste Depot	MHD	<p>Develop a contingency plan for flood events at the Ewenmar Waste Depot.</p> <p>Alternative arrangements have been made with Bogan and Narromine Shire for a temporary disposal solution, Contact has been made with the EPA.</p>
25.8.22	211.8.22	CCTV Options at the Ewenmar Waste Facility	MHD	<p>Investigate better CCTV options and locations.</p>

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<b>Manager Health and Development Services</b>				
*21.9.22	240.9.22	Shade Sails – Warren War Memorial Swimming Pool	MHD	Grant funding to be sourced for the purchase and installation of shade sails on the western side of the wading pool to improve shading of the supervision area for parents/guardians – noted and on improvement lists.
22.6.23	181.6.23	Warren War Memorial Swimming Pool	MHD	<ol style="list-style-type: none"> <li>2. *Council cease negotiations with Beaucorp Projects Pty Ltd for the installation of a membrane liner at the Warren War Memorial Swimming Pool in accordance with the formal quotation Version 3 dated 12<sup>th</sup> April 2023 BCP216 V3 as a variation to the current contract under Project BCP145 – advice provided to Beaucorp Projects Pty Ltd - complete;</li> <li>3. Arrangements in train for the commencement of legal proceedings against Beaucorp Projects Pty Ltd for the unsatisfactory workmanship at the Warren War Memorial Swimming Pool;</li> <li>4. The Mayor, the General Manager, and the Manager Health and Development Services be authorised to formulate settlement terms if required; and</li> <li>5. Arrangement have commenced for the development of a tender specification for the supply and installation of a</li> </ol>



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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Manager Health and Development Services</b>				
				membrane liner at the Warren War Memorial Swimming Pool.

**RECOMMENDATION:**

That the information be received and noted and that the items marked with an asterisk (\*) be deleted.

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**ITEM 2 COMMITTEE/DELEGATES MEETINGS**

**(C14-2)**

The following is a listing of various committee/delegates meetings of Council since the last meeting.

**MEETINGS HELD**

<b>Date</b>	<b>Committee / Meeting</b>	<b>Location</b>
1.8.2023	IPWEA Meeting	Gilgandra
1.8.2023	Road Flood Management Roadshow	Gilgandra
2.8.2023	Sporting Facilities Committee	Warren
2.8.2023	Economic Development and Promotions Committee	Warren
3.8.2023	Warren Showground/Racecourse Sub-Committee	Warren
4.8.2023	Country Mayors Association	Sydney
7.8.2023	Mt Foster Inspection	Mt Foster
7.8.2023	Warren Public Arts Committee	Warren
8.8.2023	Local Emergency Management Committee	Warren
8.8.2023	Roads Committee	Warren
8.8.2023	Plant Committee	Warren
8.8.2023	Showground/Racecourse Committee	Warren
9.8.2023	Macquarie-Castlereagh Regional Water Strategy	Online
9.8.2023	Minister for Local Government Ron Hoenig MP	Nyngan
9-11.2023	Western Division of Western Councils NSW Annual Conference	Cobar
15.8.2023	Manex Meeting	Warren
15.8.2023	DMMT - Burrima Boardwalk Information Day Final Organisation Meeting	Warren
18.8.2023	IPWEA NSW & ACT Board Meeting	Sydney
22.8.2023	Burrima Boardwalk Open Day	Warren

**FUTURE MEETINGS NOT ON MEETING SCHEDULE**

<b>DATE</b>	<b>COMMITTEE / MEETING</b>	<b>LOCATION</b>
12-14.11.2023	2023 Local Government Annual Conference	Rosehill Gardens Racecourse
25.03.2024	Outback Arts AGM	Coonamble

**RECOMMENDATION:**

That the information be received and noted.

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**ITEM 3      WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS      (C14-7.2, G4-1)**

**RECOMMENDATION:**  
 That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 14th July 2023 to 11th August 2023:

Project	Budget	Expend	Resp	Comment
<b>General</b>				
Warren Airport Upgrade (Drought Stimulus Package Funding – RNIG2-004-NSW DPIE)  Includes \$610,340 allocated from restricted funds for infrastructure improvement/ replacement.	735,580	19,019	IPM	Airport Operations Committee (AOC) in its meeting on 13/09/22 identified the need of extra drainage works on 03/21 runway, for consideration in the future funding. Scope revisiting is required and works to be scheduled for later 2023.  *Terminal building frame delivered to site, old Terminal building demolished and removed. Foundation to use screw piers or bored piers; Engineer recommends using bored piers.  *Original building frame supplies provided details of necessary modifications – that it is a single story building with all access compliance.  *Revised drawings received from building component supplier. Specification and foundation drawings received from design consultant in March 2023.  *Tender called in April 2023 and closed on 4th May 2023 for terminal building construction. Three (3) conforming tenders received. A Tender evaluation report and recommendation was presented to the May 2023 Council Meeting.  *Council resolved:  *- That no action be taken on accepting any Tenders now;

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Project	Budget	Expend	Resp	Comment
				<p>*- Option to resize the building for a reduced budget that meets potential commercial operations requirements and needs of the community; and</p> <p>*- Liaising with a July Airport Operations Committee and potential operators of the building and preferred Tenderer - completed.</p> <p>*- Drawings revised to the changed/reduced scope works to meet the budget saving operational requirements as follows:</p> <p>*- Waiting area converted to Club training;</p> <p>*- Floor area reduction of 117m<sup>2</sup>;</p> <p>*- Amenities area reconfigured; and</p> <p>Awaiting preferred Tenderers price for changed scope of works.</p> <p>*A further report will be presented to Council in the near future. A Report was presented to the July Council Meeting.</p> <p>Terminal construction contract awarded to B &amp; D Design &amp; Construction P/L on 31st July 2023. Site clearance and sub grade earthworks are taking place in August 2023.</p> <p>Some minor works being arrange with the terminal building floor plan to ensure practical public access.</p>
<p>Village Enhancements for Warren, Nevertire and Collie (currently does not include \$395,800 budget provision for Warren Roundabout Reconstruction)</p> <p>(MDB Economic Development Program - Improvement of Regional Structures Grant)</p>	<p>547,659</p>	<p>303,702</p>	<p>GM IPM DMES TSM RIM</p>	<p>Rescoping has commenced in relation to planting of the final street and park trees in Nevertire and Collie.</p> <p>Works in Warren subject to funding by others of the Warren roundabout reconstruction.</p> <p>Works Program for Project rescoped and programmed by GM, DMES, IPM, TSM and RIM.</p>

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Project	Budget	Expend	Resp	Comment
				<p>*Reports provided to the Town Improvement Committee 14th October 2021 to finalise Works Program.</p> <p>Kerb, gutter and footpath works in Nevertire 99% complete.</p> <p>*New Toilet Block for Noel Waters Oval construction is complete.</p> <p>New seating and bin enclosures have been delivered.</p> <p>*New electric BBQ for Nevertire Community Park delivered and installed.</p> <p>*Survey completed for new access ramp at Lawson/Readford Streets. Construction of ramp is complete.</p> <p>*Concrete pathways and BBQ slab works at Nevertire are complete.</p> <p>*New fencing at Nevertire Community Park completed.</p> <p>Status and programming meeting undertaken and works program instigated to complete work.</p> <p>Some of the identified works are progressing and on track.</p> <p>MDBEDP funding body approved extension to all outstanding works, with all works to be completed by December 2023.</p>
<p>Carter Oval and the Development of the Surrounds Carry Over            (MDB Economic Development Program - Improvement of Regional Structures Grant)            (Includes \$460,000 allocated from Council's Infrastructure</p>	<p>952,253</p>	<p>706,919</p>	<p>IPM</p>	<p>*Irrigation installed on Carter Oval. Sprinkler irrigation heads and valve boxes damaged by the remediation works replaced.</p> <p>*Little athletics and Soccer field development including turf installation are now complete. Ongoing irrigation and maintenance are being organised with Parks &amp; Gardens staff.</p>

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Project	Budget	Expend	Resp	Comment
Improvement Replacement Reserve)				<p>*Staged development of cricket oval and wicket area are now complete.</p> <p>*New 1<sup>st</sup> stage decompaction and aeration, fertilisation and top dressing, and 2<sup>nd</sup> stage top dressing and levelling are now complete.</p> <p>Irrigation system to landscaped area for tree planting individual valves to trees being installed.</p> <p>More pathways between sports fields will be constructed once the construction of the soccer fields and junior cricket field are complete. Carpark development being delayed due to slow progress of the amenities building construction.</p> <p>*Final funding report provided to January 2023 Council meeting has been accepted.</p> <p>Concrete (pathways, cricket pitch and practice net base) works RFQ documentation being prepared for calling a Quote in August. Fencing, switchboard and pump station are planned for August 2023.</p>
Swim & Shade Sails (Splash Park) (Drought Communities Extension Program)	86,992	84,240	IPM	<p>*Splash Park contractors were on site 1 February 2023, looking at defects. Stone seating re-arranged to address the spilling of water into grassed area.</p> <p>*Defects associated with swinging/ splashing bucket rectified. Met with contractor on site held, contractor advised that a local contractor has been engaged to complete works - sealing of drainage pit.</p> <p>Replacing the push button controller of the water features is being considered.</p> <p>Surrounding area needs topsoil dressing to alleviate any trip hazards caused by the steel edging.</p>

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Project	Budget	Expend	Resp	Comment
Carter Oval Lighting Project (Drought Communities Extension Program)	127,151	127,151	IPM	<p>Carter Oval Sporting Lighting (Cricket and Soccer Fields) complete subject to acceptance of final quality assurance and testing report.</p> <p>*Additional lighting installation at the Little athletics and mustering areas completed in December 2022.</p> <p>*E switch system access for the Little athletics and mustering areas completed. REES was on site assessing the additional relay needed to complete the E-Switch installation.</p> <p>REEs completed final quality assurance, testing (soccer and cricket) – Report of certification awaiting.</p>
Change Rooms and Amenities Block at Carter Oval (Stronger Country Communities Round 4)	669,497	651,257	IPM	<p>*Little A's, Cricket and Soccer storage facilities have joined as part of new Amenities block, originally scheduled for completion in January 2023. Change rooms, toilets (male &amp; female), canteen are included in the amenities building for Carter Oval Sports Precinct. Tender called in May 2022; Report provided to June 2022 Council Meeting through the Sporting Facilities Committee. A contract awarded in June 2022 for design, deliver and construction of building. Preliminary drawings submitted for review and comments. Final design was approved on 6/9/22, 22 weeks for procurement and construction of project. Contractor completed Geotech inspection. Contractor asked to revisit the draft foundation design submitted in order to comply with soil conditions and Geotech recommendations. Contractor presented two (2) options for foundation design. Stiffened raft design and screw piers design.</p>

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Project	Budget	Expend	Resp	Comment
				<p>*Contractor proceeding with stiffened raft foundation option.</p> <p>*Contract awarded in June 2022. Final design approved in September 2022.</p> <p>Foundation works commenced in February. Superstructure frames and components delivery received onsite on 6th March 2023.</p> <p>Installation of superstructure commenced from 4th March 2023. Defects and quality non-conformances identified are being dealt with the contractor. Addressing issues to the satisfaction of Council could delay the project for a further 4 months. Expected completion forecasted is end of October 2023.</p> <p>In view of the non- conformances Council initiated a peer review to ascertain the adequacy of the post foundations, where 28 day compression strength was not demonstrated by the contractors.</p> <p>PEER Review report was issued to Landmark Pty Ltd on 10 July 2023. Report recommends stiffening of raft slab to change the loading from pier footings to raft slab to make the pier footing redundant. Landmarks response is requested by 17 July 2023 with proposed course of actions to rectify the defects taking into consideration of the PEER Review Report recommendations.</p> <p>Landmark concurred with the PEER Review recommendations and revised draft drawings, issued for comment with proposed work methodology. Landmark indicated that site work set to resume on the week of 21st August 2023.</p>



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<b>Project</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
Carter Oval Cricket Pitch	5,845	217	IPM	<p>*Construction of cricket field / turf wicket commenced; Cricket Pitch reassessed on 6 July for further development. Cricket pitch turf did not grow as envisaged. Round of negotiations with Contractor Green Horticultural Group (GHG) occurred to understand the reasons and possible reinstatement of the wicket turf. A quote for reinstatement of a turf pitch and outfield redevelopment accepted from GHG.</p> <p>*GHG commenced cricket oval outfield works from 13/02/2023.</p> <p>*Cricket out field remediation (decompaction, aeration, fertilising and stage 1 topsoil dressing) completed in February 2023.</p> <p>*Stage 2 top dressing and cricket pitch turfing completed in April 2023.</p> <p>GHG asked to provide a fertilising and maintenance program for wicket turf for the spring season.</p> <p>Balance of funding to be allocated to other works in Carter Oval cricket ground.</p>
Cricket Practice Nets (Cricket Legacy Fund)	15,000	Nil	IPM	<p>Cricket practice net primary set out completed, work expected to commence once field remediation is completed.</p> <p>Quotation for net being sought from fencing contractor.</p> <p>Base concrete pavement construction will be done as part of concrete pathway construction at Carter Oval. Artificial turfing on pavement to follow on after concrete works are complete.</p> <p>RFQ documents being developed for calling a quote in August, 2023.</p>

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Project	Budget	Expend	Resp	Comment
Warren Showground/ Racecourse Upgrade Project  (Regional Sports Infrastructure Fund and \$10,182 from sale of old McCalman Pavilion)  • Equestrian Arena	555,701	445,832	IPM	<p>*Equestrian Arena area completed in February 2023 with the installation of 500 tonnes of selected sand.</p> <p>*Southern side annex floor sealing completed in March 2023.</p> <p>*Irrigation pump shed installation is complete. On 26th February 2023 trial run of arena was successfully completed with the clubs events.</p> <p>*Adult riding Club and Pony Club requested the thickness of sand footing be reduced to 50mm; Sand removal and releveling completed for the next event held 16-19<sup>th</sup> April 2023.</p> <p>*E-Switch control for lighting completed. Works recently completed or still to be completed are:</p> <ul style="list-style-type: none"> <li>*- Additional warning signs - completed;</li> <li>*- Automatic irrigation; and</li> <li>*- E-switch manual override - completed</li> </ul> <p>- Bore water connection to Arena irrigation storage tanks is being considered to drought proof the systems.</p> <p>*Contractor (AquaWest) was asked to provide specific details on dongle to be purchased by Council to make the irrigation controller accessible online to operate the system. Post-paid dongle purchased as per the model suggested by AquaWest. Installation complete.</p> <p>Racecourse Showground Sub-Committee asked to have warm up area allocation/development near tanks and sand stockpile. It was agreed at the meeting that Club prepare the ground with specific woodchips and sand bedded warm up area. Council will make available necessary sand (150T available for</p>

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Project	Budget	Expend	Resp	Comment
				use). Gator and rake operations training arranged for 11 August 2023 for user groups.
<ul style="list-style-type: none"> <li>• Pony Club Cross Country Facilities</li> </ul>	4,606	4,360	IPM	<p>Contractor engaged to complete improvement works for the Pony Club Cross Country facilities which have been delayed due to Covid and illness of the Contractor. Works practically completed March 2022 but are subject to a quality check and required improvements by the contractor.</p> <p>An inspection completed revealed that some activity area and works may need some rectification and improvements subject to experts opinion.</p> <p>Warren Pony Club has provided the consultant's report commenting satisfactory completion of the facility by the Contractor with ongoing wear and tear and maintenance will be required. A copy of the cross country course rebuild designs completed by Booroong Designs P/L, was engaged by the Warren Pony Club – Report has been provided.</p> <p>Balance of money available may be directed to other facilitation development within the Pony Club Cross Country.</p>
<ul style="list-style-type: none"> <li>• GBS Falkiner Lounge and Viewing Area</li> </ul>		108,835	IPM	<p>Works outstanding as at June 2023:</p> <ul style="list-style-type: none"> <li>*- Concourse to GBS Falkiner Lounge with disabled access –completed.</li> <li>- Disability complying ramp from lower bar/ground level to lounge level, subject to funding availability.</li> <li>*Old concrete pavements removed.</li> <li>*Contractor engaged to do concrete pavement works completed.</li> </ul> <p>Handrails and tactile indicators installation are yet to be completed.</p>

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Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> <li>Replacement of the Showground Ladies Toilets</li> </ul>	54,545	55,250	IPM/ TSM	<p>Rescoping of Concept Design being completed. Alternative design tabled at the Showground/Racecourse Committee on 2.8.22 with proposed jointed male &amp; female toilet as one block attached to switch room.</p> <p>Alternative design has been approved by the Committee on 15 November 2022.</p> <p>*Demolition of existing ladies toilets completed. Construction and building has started with completion expected by late August 2023.</p> <p>*Bored piers installation and below ground plumbing works completed.</p> <p>*Below ground plumbing and foundation floor concreting completed.</p> <p>Super structure works likely to start in late August 2023.</p>
<ul style="list-style-type: none"> <li>Relocation of Cattle Yards (NSW Showgrounds Stimulus Program Phase 2B)</li> </ul>	60,000	Nil	IPM	<p>Advice from P &amp;A (Justin Sanderson). Showground Racecourse Committee Members would like to see the yards refurbished and made suitable for both cattle and horses by making the relocated pens approximately 4mx4m in size. Need to investigate further and obtain advice. Stockpro to do a design – organised by P&amp;A.</p> <p>(\$140k) Quote received from Stockpro is over budget and other grant funds to be sourced. Additional funding is required to move forward.</p>
Upgrade electrical Cattleman's Camping Area (NSW Showgrounds Stimulus Program Phase 2B)	8,082	Nil	IPM	Works complete, balance of unspent funds to be used elsewhere in project.
Warren Showground/ Racecourse Upgrade Project				Works program finalised following consultation with User Groups at the Showground/Racecourse Committee

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Project	Budget	Expend	Resp	Comment
(Showground Stimulus Funding Program Phase 2C) including: <ul style="list-style-type: none"> <li>• Update/Renovate Male &amp; Female Amenities in Cattleman’s &amp; Horse Sports Camping Area</li> </ul>	87,735	5,755	IPM/ TSM	Meeting held on the 2nd August 2022 for Joint male and female toilet facility in one location.  Balance of unspent funds to be used for sewer/toilet works. (Joint male & female toilet facilities).
<ul style="list-style-type: none"> <li>• Renovate Male Toilet @ Main Pavilion</li> </ul>	100,000	Nil	IPM/ TSM	Rescoping of Concept Design being completed. Alternative design tabled at the Showground/Racecourse Committee on 2.8.22 with proposed jointed male & female toilet as one block attached to switch room.  Alternative design considered with male and female toilet in one area has been given the go ahead at the Showground Racecourse Committee meeting held 15 November 2022.  *Contractor engaged for demolition works of male and female toilets.  *Negotiations with building contractors is advancing on the proposed designs of new combined toilet block.  Work progressing on the joint male and female toilet facilities to be located at existing Ladies toilet Demolition of existing ladies toilets completed. Foundation works (bored pier installation) and below ground plumbing works completed.  Floor slab concreting completed – super structure works likely to start in late August.

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<b>Project</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
<ul style="list-style-type: none"> <li>Install New Septic Receiving Tank for Main Pavilion Toilets</li> </ul>	45,000	27,191	IPM/ TSM	<p>Scope of works being reassessed to complete the works within the budget.</p> <p>Balance of unspent funds to be used as part of alternative combined male and female toilet facility in one location.</p>
<ul style="list-style-type: none"> <li>*Renovate Centre Arena Toilets</li> </ul>	102,888	102,888	IPM/ TSM	<p>Works Complete, balance of unspent funds allocated to other sewer/sewerage works. (Joint male and female toilet facilities).</p>
<ul style="list-style-type: none"> <li>Refence Showground Perimeter with Exclusion Fencing</li> </ul>	105,000	47,212	IPM	<p>Scope/area determined by Showground/ Racecourse Committee on 7th October 2021 being revised. Length 4,100m and 3 double gates &amp; 2 single gates. RFQ document being prepared to call for quotations.</p> <p>Exclusion fence like airport exclusion fence being considered.</p> <p>Options and estimate prepared for 1.8m and 2.1m high fencing for Racing NSW considerations and funding supplement. (Other grant funds required).</p> <p>Details of proposed option being considered (2.1m high) is sent to Warren Jockey Club for sourcing additional funding.</p> <p>Liaising with Matt Colwell/ Nicole McKay on possible funding support from Racing NSW.</p> <p>RFQ documents revised for seeking prices for 2.1m high chain wire and chain link fabric options.</p> <p>Quotation for exclusion fencing called in June 2023. Racing NSW is looking for firm quotes to ascertain the amount of financial support.</p>

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<b>Project</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
				Four (4) quotations received and being analysed. Additional information sought from the preferred quoter with regards to their submission to RFQ compliance. Quotation evaluation is currently progressing.
<ul style="list-style-type: none"> <li>New Septic Centre Arena with Grease trap for Canteen</li> </ul>	3,150	Nil	IPM/ TSM	Works Complete, balance of unspent funds which will be allocated to other works.
Crown Reserves Improvement Fund Program Disabled (all access) toilet block Warren Pony Club	79,705	67,996	IPM/ TSM	<p>Construction of a toilet facility in the Warren Pony Club Facility. Scope of works and design complete. Single ambulant toilet will be built.</p> <p>Location has been finalised with Warren Pony Club, on the western side of Pony Club shed.</p> <p>Contractor (SPLAT Plumbing) has been engaged in September 2022 to do the works.</p> <p>Base/foundation concrete works completed. Fabrication of superstructure is slowly progressing and is causing some delays. Super structure installed and awaiting installation of fixtures.</p> <p>Completion expected in late August 2023.</p>
Regional Racecourse Stimulus Funding Program 2022 – ‘Irrigation System’ Drought Proofing project and Public Area Fencing	272,727	Nil	IPM/ TSM	<p>Funding has been granted by the NSW Government towards drought proofing project and public area fencing.</p> <p>Rescoping in progress for an appropriate irrigation system and project may need further grants for the full scope of works.</p> <p>A concept and cost estimate report was received from the consultant in April 2023.</p> <p>Design consultant was asked to break the estimate into two projects to</p>

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**CONTINUED**

Project	Budget	Expend	Resp	Comment
				<p>maximise funding support by Racing NSW:</p> <ol style="list-style-type: none"> <li>1. Inner irrigation system and pumping upgrade (up to 80% funding by Racing NSW); and</li> <li>2. Construct outer irrigation system.</li> </ol> <p>Cost estimate indicates that substantial additional funding is needed to proceed with the project.</p>
Crown Reserves Improvement Fund Program Replacement of Showground Ladies Toilet Part 2	54,545	54,545	IPM/ TSM	<p>Option for the replacement/refurbishments of the female toilets changed due to infrastructure and other facilities in the vicinity.</p> <p>Alternative design being considered with male and female toilet in one area. Draft layout plan tabled at Showground Racecourse Committee meeting on 2 August 2022.</p> <p>Proposed to construct a joint toilet/shower facility at the location of ladies toilet agreed at the Showground Racecourse Meeting 15 November 2022.</p> <p>Demolition of existing ladies toilets completed. Construction and building has started with completion expected by late September 2023. Foundation works including below ground plumbing works and floor slab concreting completed.</p>
*Murray-Darling Basin Economic Development Program – Round 3 – Warren Showground/Racecourse Complex Improvement Program	130,591	130,591	IPM	<p>Project involves: Showground/Racecourse facilities. i.e.</p> <ol style="list-style-type: none"> <li>1. Disabled toilets GBS Falkiner Memorial Lounge; completed December 2021.</li> <li>2. Replace windows and doors GBS Falkiner Memorial Lounge; Quote accepted for windows and doors replacements. Window and door</li> </ol>



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Project	Budget	Expend	Resp	Comment
				<p>installation works completed in December 2022;</p> <p>3. Paint on the GBS Falkiner Lounge and grandstand, now complete.</p> <p>4. Entry area concreting to comply with disabled access is planned for April/May 2023.</p> <p>5. Quotation called to carry out the works. Existing concrete pavements removed for new pavement construction.</p> <p>6. Contractor engaged to do concrete pavement works at GBS Falkiner concourse. Works commenced in June 2023.</p>
<p>Murray-Darling Basin Economic Development Program – Round 3 – Warren Shire Tourism, Business Development and Macquarie Marshes Signage and Shire Mural Program</p> <ul style="list-style-type: none"> <li>*Stafford Street Water Tower Mural</li> </ul>	<p><b>For Mural Program Only</b></p> <p>135,914</p>	119,334	GM IPM TSM	<p>Rescoping for revised budget arranged. See Warren Public Arts Committee Minutes reported to July 2021 Council Meeting.</p> <p>Stafford Street Water Tower Mural Design Concept reported to August 2021 Warren Public Arts Committee.</p> <p>Advertised to the Community on Council media resources and the Warren Weekly in September 2021. Mural complete and unveiling undertaken on 2nd December 2021.</p>
<ul style="list-style-type: none"> <li>*Nevertire Water Tower Mural</li> </ul>			GM IPM TSM	<p>Community Engagement Plan finalised. Community consultation completed and reported to the November 2021 Warren Public Arts Committee Meeting. Theme finalised, artist quotations finalised and works completed in July 2022.</p>
<ul style="list-style-type: none"> <li>Warren Town Murals on Private Property (Total budget includes the \$10,000 donation)</li> </ul>		6580	GM IPM TSM	<p>Community Engagement Plan finalised. Community consultation completed and report provided to November 2021 Warren Public Arts Committee Meeting. Themes,</p>

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**CONTINUED**

<b>Project</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
from the Horse Committee)				<p>locations finalised; artist quotations finalised. Work commenced in July and was completed in August 2022. Works commenced on the mural for the new toilet block at the Showground Racecourse Complex.</p> <p>Proposed design pattern approved by the Warren Public Arts Committee, to proceed into production.</p> <p>Painting of art work has progressed to an advanced stage, expected delivery late August 2023.</p>
Murray-Darling Basin Economic Development Program – Round 3 – Carter Oval Lighting Project	53,773	53,773	IPM	<p>*Project involves Stage 2 of the Sports Lighting at Carter Oval including the installation of 4 lighting towers and LED lights.</p> <p>*Onsite installation commenced 4th April 2022. All 4 main light towers have been installed, including 4 secondary towers on soccer field. Electrical switchboard and lighting testing and commissioning commenced on 1<sup>st</sup> week of August 2022.</p> <p>*CT (Current transformer) metering installation at the switchboard and final commissioning completed in August 2022.</p> <p>Draft WAE information/test reports, O&amp;M manual and remote access for operation training manual submitted in November 2022 – Review comments provided.</p> <p>REES completed final quality tests in July for Lighting certification. E-switch for Little Athletics and mustering area completed.</p> <p>Awaiting final documentation as part of contract finalisation.</p>
Murray-Darling Basin Economic Development	499,608	497,938	IPM/ DMES	Project involves the construction of the Bird viewing Platform, toilet and

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**ITEM 3      WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

**CONTINUED**

Project	Budget	Expend	Resp	Comment
Program – Round 3 – Monkeygar Creek Macquarie Marshes Bird Viewing Platform and Parking Project				<p>construction of the parking area suitable for buses and recreational vehicles (RV's).</p> <p>DMES is scoping and programming works. Concept Design for Bird Viewing Platform submitted to structural engineer for construction design. Roadworks and earthworks being scoped by DMES. Statement of Environmental Effects (SEE) completed. DA to be lodged. Toilet RFQ has been evaluated and ordered. Cost estimate for all works to be finalised once indicative cost of construction of the platform is obtained. Additional grant funding may be required or a scope reduction which will affect parking area.</p> <p>Wet weather has prevented any access to site since November 2021.</p> <p>Additional funding sought through Regional Tourism Activation fund grant was not successful. Scope will now be revised.</p> <p>Contractor engaged for the construction of the bird viewing platform subject to Development Consent. Site works expected to start in September 2023.</p>
Warren Tennis Court Upgrade (Drought Communities Extension Program)	29,036	23,180	GM/ IPM	<p>Classic Sports Facilities have upgraded the two concrete courts to artificial turf cost \$48,254. Tennis Club costing new lights for these courts to complete the project. Order issued for supply of lights. Lights have arrived.</p> <p>Installation by local contractor (electrician) arranged. Electrician organising resources to complete the installation. Installation and tested – completed in May 2023.</p>

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**CONTINUED**

Project	Budget	Expend	Resp	Comment
				Light poles painting has been included in the scope of works – to be organised.
Reconnecting Regional NSW – Community Events Program	119,826	74,087	GM/ PAO	<p>Application submitted 30 June 2022. 5 Events hosted by Community Organisations; these are as follows:</p> <ul style="list-style-type: none"> <li>- Burrima Walkway Grand Opening - Macquarie Wetlands Association (variation submitted for event &amp; date change to October 2023).</li> <li>- *Far West Schools Ramsay Championship – NSW Rugby Union- Event complete.</li> <li>- *Celebration of Warren Youth Festival – Warren Youth Support Group Incorporated – Event complete.</li> <li>- *Sing Warren – Warren Chamber Music Festival – Event complete.</li> <li>- Golden Oldies Game Day – Gilgandra Cricket Association (variation submitted for event &amp; date change to October 2023).</li> </ul> <p>*Christmas Street Party Celebrations 2022 – Warren Shire Council - Event complete and a good party with winning the Community Event of the Year in the 2023 Australia Day Awards.</p> <p>Investigations are being undertaken to determine if a Christmas 2023 Street Party is possible or purchase of lighting equipment with funds available.</p>
<b>Water Supplies</b>				
Groundwater Augmentation (Critical Drought Initiative Administered by – DPIE Safe and Secure Program)	245,616	208,346	TSM	All 3 cross connections are complete. Tanks have been constructed. Tank connections installed. Installed power supply to pumps. Pumps tested ok.

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Project	Budget	Expend	Resp	Comment
				<p>Approximately 2,400m, of pipe has been laid. Manifolds for Bore Flat &amp; Ellengerah have been installed. Flow meters and level sensors installed. System has been tested with gravity flow to Bore Flat from Ellengerah complete and System pumping from Bore Flat to Ellengerah testing complete. Approval from DPIE to purchase and install chlorination equipment at Bore Flat and Ellengerah given and now arranged. Chlorine equipment ordered; new chlorine shed built.</p> <p>Installation of the new chlorination equipment will be completed and commissioned by late August 2023.</p>
<b>Sewerage Services</b>				
Restart NSW Warren (STP) Upgrade	61,878	2,815	IPM/ TSM	<p>*Contractor (Gongues Construction) started working on the project in early November 2020, following the award of a tender.</p> <p>*Ponds: (Oxidation, maturation and evaporation) were built in early 2021. Construction in STP inlet works commenced in October 2021, with the operation of inlet screens ready for use. SPS and overflow storage facility was complete and commissioned.</p> <p>*Intermittent and sporadic wet weather events during 2021 have delayed the progress of work considerably.</p> <p>*Electrical Supply to STP installed with the installation of poles and a 63KVA Transformer and commissioned.</p> <p>*EPA issued an advice/ provisional licence on 21 July 2022 on the condition that the EPA require a commissioning certificate from the contractor prior to issuing the final licence for the new Warren STP.</p>

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CONTINUED

Project	Budget	Expend	Resp	Comment
				<p>Commissioning of the plant automation (SCADA &amp; Telemetry) completed in September 2022. Ongoing wet weather and major flooding around the town caused issues with accessing STP. Sewage diversion from old SPS to new SPS storage and then to STP arranged 11th November 2022. Start-up of the new STP, now commenced with final commissioning in December 2022.</p> <p>STP is in operation since December 2022. The EPA advised that the new Tiger Bay Treatment Plant does not require a licence.</p>
<p>Warren Central Business District Toilet Installation (Drought Communities Extension Program)</p> <p>Includes \$140,000 allocated from restricted funds for infrastructure improvement/replacement.</p>	<p>269,789</p>	<p>248,924</p>	<p>IPM/ TSM</p>	<p>*The land has been subdivided and purchased. Necessary services have been connected including the required grease trap facilities. Although Council has funding to install a basic toilet block, the Scope was changed to a 'self-cleansing' or better-quality facility toilet costing more than the budget available. Report provided to the October 2021 Council Meeting for consideration for Council funding to the project if grant funds are not forthcoming. Work in progress based on Council funding the project. RFQ advertised on VenderPanel closed 14 July 2022. Contract awarded to Exeloo Pty Ltd, expect 22 weeks construction period. Fabrication completed; installation commenced in April 2023.</p> <p>*Minor finishing works completed. The toilets opened to the public on Thursday, 8th June 2023.</p> <p>The vinyl wrap is expected to be completed by the end of September 2023.</p>

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**CONTINUED**

Project	Budget	Expend	Resp	Comment
Lions Park Toilet Installation	144,730	129,737	IPM/ TSM	<p>*Project is using the following funding:</p> <ul style="list-style-type: none"> <li>• Includes \$52,000 allocated from restricted funds for infrastructure improvement/replacement;</li> <li>• Aubrey Dinsdale’s bequeath to Council (\$52,813.78);</li> <li>• Murray Darling Basin Economic Development – Improvement of Regional Structures Grant (\$24,500); and</li> <li>• Contribution from the Warren Lions Club \$16,000.</li> </ul> <p>*Final scoping of works complete, however was reassessed by the Infrastructure Projects Control Group.</p> <p>*RFQ advertised on VenderPanel closed 14 July 2022. Contract awarded to Exeloo Pty Ltd, expect 22 weeks construction period. Fabrication completed; installation commenced in April 2023.</p> <p>*The toilets opened to the public on Thursday, 8th June 2023.</p> <p>The vinyl wrap is expected to be completed by the end of September 2023.</p>
Stronger Country Communities Fund Round 5 (SCCFR5) – Upgrading of Amenities, Change rooms, Canteen and Club House Facilities at the Warren Memorial Pool.	856,903	Nil	IPM	<p>This project will replace the existing Male &amp; Female with "All Access" modern facilities. Include Disabled and Ambulant toilets in the amenities.</p> <p>Replace the existing entry, office and kiosk adding in a club house room with a modern compliant, fit for purpose fit out.</p> <p>Detailed survey initiated. Survey of the existing facility and area surrounds is complete.</p> <p>Construction work expected April-September 2024.</p>

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Project	Budget	Expend	Resp	Comment
				<p>Concept design and development works to commence from June/July 2023.</p> <p>*Barnson was asked to provide a reverse brief/quote for developing design and specifications – proposal received.</p> <p>Barnson has been engaged to develop a concept plan (2 options) for stakeholders review.</p> <p>First and concept design meeting with Barnson held in July 2023 – Barnson’s presented the floor plan.</p> <p>Draft concept plan expected in late August 2023 to send to stakeholders for review and comment.</p>
<p>NSW Severe Weather &amp; Flood Grant (\$1,000,000) for AGRN 1025</p> <p>Warren Town Levee Remediation</p>	<p>887,500</p>	<p>Nil</p>	<p>GM IPM DMES TSM</p>	<p>This project once implemented will ensure that the Warren town is prepared for major flooding and potentially immune from future natural disasters. This project will enable the resilience of the Warren Community as it equips the town with the mechanisms necessary to deal with future adverse environmental conditions.</p> <p><b>Funds have been paid however, works program yet to be approved.</b></p> <p>Funding body requested three rounds of additional information; submission provided by 18 August 2023.</p>
<p>Macquarie Park Restoration</p>	<p>112,500</p>	<p>Nil</p>	<p>GM IPM DMES TSM</p>	<p>This project once implemented will ensure that the Warren town is prepared for major flooding and potentially immune from future natural disasters. This project will enable the resilience of the Warren Community as it equips the town with the mechanisms necessary to deal with future adverse environmental conditions.</p>



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CONTINUED

Project	Budget	Expend	Resp	Comment
				<p><b>Funds have been paid, works program approved.</b></p> <p>Funding body requested four rounds of additional information; submission provided by 18 August 2023.</p>
<p>Office of Sport - Female Friendly Community Sport Facilities and Lighting Upgrades Grant Program Victoria Park Precinct New Female Amenities.</p>	<p>500,000</p>	<p>Nil</p>	<p>IPM/ WSCCM</p>	<p>This project involves construction of new amenities building including two separate changerooms and public access toilets will be constructed to provide safe, equitable and accessible facilities for female participants within Victoria Park Precinct.</p> <p>Planning and project initiations are progressing.</p> <ul style="list-style-type: none"> <li>- Geotechnical investigations initiated; Site exploration completed in May 2023.</li> <li>- Awaiting Geotech report.</li> <li>- Final location determined.</li> </ul> <p>*Barnson was asked to provide a reverse brief/quote for developing design and specifications – proposal received.</p> <p>Barnson has been engaged to develop a concept plan (2 options) for stakeholders review.</p> <p>First concept plan/design meeting with Barnson held in July 2023. Barnson presented a set of drawings plan, elevation and views.</p> <p>Final concept plan expected in August 2023 to share to stakeholders for review and comment.</p>

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**CONTINUED**

<b>Project</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
*Office of Regional Youth - Children and Young People Wellbeing Recovery Initiative - Large Grants  Get Fit Get Strong Healthy Minds	49,062	39,249.60	IPM	Get Fit Get Strong Healthy Minds will be delivered at the Sporting Complex, Warren Memorial Pool and has been a Joint submission with Warren Youth Support Centre.  Program has commenced on 9 May 2023 and will run every Tuesday and Friday afternoons until 21 July 2023.  Participation by the Warren youth has been fantastic, no delays expected.  Final report has been submitted.
Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B - Infrastructure Projects Management Office Projects  Carter Oval Secondary Carpark Refurbishment Works for Reseals	60,000	Nil	IPM	Work to be scheduled after Carter Oval Sporting Precinct works are nearing completion.
Carter Oval EV Charging Station (up to 3) Contribution	45,000	Nil	IPM	Options being considered includes – partnering with Regional service providers like NRMA, Origin etc.
Equestrian Arena Operation Equipment (Council 23/24 Budget Funding)	35,670	31,540	IPM	Gator and arena rake procurement is completed. Operator training and induction to club users conducted on 11 August 2023.
*Administration PA System Equipment	5,500	5,500	EA	Equipment purchased and delivered.
Safety Management System	75,825	Nil	WHS-RC /GM	Works Program being formulated.
Asset Management & IPR	112,636	Nil	GM/ DMES/ APM	Works program being formulated.

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CONTINUED

Project	Budget	Expend	Resp	Comment
<b>Grant Applications</b>				
Growing Regional Economies Fund (GREF)	2,577,817	N/A	IPM/ EDVM	<p>EOI application was submitted on 22 May 2023.</p> <p>This project is a connected series of integrated works that will create significant opportunities for growth within the Warren Shire and increase potential for attracting further investment in the region.</p> <ul style="list-style-type: none"> <li>- Airport terminal building;</li> <li>- Multi-purpose building (Cultural Centre) at the Window on the Wetlands Precinct adjacent to Tiger Bay. To provide education, tour-guiding, displays, information sessions, research opportunities, and more, including increased events and activities focused on first nation culture (bush tucker and Storytime) and environmental awareness and sustainability;</li> <li>- Upgraded infrastructure to access, egress, and car parking, including improved drainage and a rain garden to manage water/runoff;</li> <li>- Enhancements to the nearby sewerage plant, reed bed, and UV Water System; and</li> <li>- The construction of the Monkeygar Creek Bird Viewing Platform, restroom, access roads, and car parking facilities in the heart of the Macquarie Marshes.</li> </ul> <p style="text-align: right;"><b>Awaiting Outcome Notification</b></p>

The items marked with an asterisk (\*) be deleted.

**ACRONYMS**

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

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**ITEM 4      2023 WESTERN DIVISION COUNCILS OF NSW ANNUAL GENERAL MEETING AND  
CONFERENCE ATTENDANCE REPORT      (C14-5.4)**

**RECOMMENDATION:**

That the information be received and noted.

**PURPOSE**

To provide details of Council's attendance of the 2023 Western Division Councils of NSW Annual General Meeting and Conference.

**BACKGROUND**

Council at its Meeting in December 2022 resolved that where possible the Mayor, Deputy Mayor and General Manager should attend the 2023 Western Division Councils of NSW Conference.

Warren Shire Council is not a member of the Western Division Councils of NSW however, receives an invitation at most times to attend due to being a neighbouring Council of the Western Division of Councils area.

Subsequently, the 2023 Annual General Meeting and Conference was held in Cobar, 9th - 11th August 2023 and the Mayor, Deputy Mayor and General Manager were able to attend.

The Mayor and Deputy Mayor will also talk to this report.

**REPORT**

Attached is a copy of the final program of the 2023 Western Division Councils of NSW Annual General Meeting and Conference.

The main purpose of attendance of the Conference is the ability to positively network with NSW State Government Ministers, Opposition Spokespersons, Government Department and Agency Senior Staff and Ministerial Advisors and Local Members, both Commonwealth and State.

Warren Shire Council attendees were able to have positive and constructive conversations with the following:

- The Hon. Ron Hoenig MP, Minister for Local Government;
- The Hon. Sam Farraway MLC, Shadow Minister for Regional Transport and Roads;
- Mr Roy Butler MP, Member for Barwon;
- Mr Alistair Lunn, Regional Director West, Transport for NSW,
- Mr Mark Spittal, Chief Executive, Western NSW Health District;
- Cr Darriea Turley AM, President, Local Government NSW;
- Mr Ken Harrison, Director, Central West, Orana and Far West Regional Delivery, Preparedness and Recovery Group, NSW Reconstruction Authority;
- Mr Gavin Priestly, Regional Director, Public Works Advisory, Department of Regional NSW;
- Mr Naamon Eurell, Executive Officer, Statewide Mutual;
- Mr Ross Earl (Speaking on behalf of Mr Brad Cam) RDA – Orana – Visa, Employment Matters;





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ITEM 4      2023 WESTERN DIVISION COUNCILS OF NSW ANNUAL GENERAL MEETING AND  
CONFERENCE ATTENDANCE REPORT      CONTINUED



*"Recognising what is needed out in Western NSW".*



**WESTERN DIVISION COUNCILS OF NSW  
2023 ANNUAL GENERAL MEETING  
& CONFERENCE**

**CONFERENCE PROGRAM**

As of 01 August 2023

*9<sup>th</sup> to 11<sup>th</sup> August 2023*

*Hosted by Cobar Shire Council*



Supported by RDA Orana, Public Works Advisory  
& Statewide Mutual







# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
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ITEM 1 RECONCILIATION CERTIFICATE – JULY 2023

(B1-10.16)

## RECOMMENDATION

That the Statements of Bank and Investments Balances as at 31<sup>st</sup> July 2023 be received and noted.

## PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

## BACKGROUND

Clause 212 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

## REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31<sup>st</sup> July 2023.

### INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance		Balance
	30-Jun-23	Transactions	31-Jul-23
General	11,512,954.45	(438,067.34)	11,074,887.11
Water Fund	905,146.92	14,513.85	919,660.77
Sewerage Fund	2,116,400.45	(39,609.21)	2,076,791.24
North Western Library	98,565.48	(9,789.93)	88,775.55
Trust Fund	252,589.17	600.00	253,189.17
Investment Bank Account	(6,265,657.84)	(776.95)	(6,266,434.79)
	<b>8,619,998.63</b>	<b>(473,129.58)</b>	<b>8,146,869.05</b>

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ITEM 1

RECONCILIATION CERTIFICATE – JULY 2023

CONTINUED

## BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	8,146,869.05
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	0.00
	<hr/>
Balance as per Ledger Accounts less Investments =	<u>8,146,869.05</u>

## INVESTMENTS RECONCILIATION

### Investments as at 31st July 2023

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	223,899.17	Variable	On Call A/c
12	National Australia Bank	3,032,535.62	91 days @ 5.05%	18-Sep-23
10	National Australia Bank	3,000,000.00	91 days @ 4.70%	28-Aug-23
40	National Australia Bank	10,000.00	185 days @ 2.15%	20-Aug-23
<b>TOTAL INVESTMENTS =</b>		<u><u>6,266,434.79</u></u>		

## BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	3,338,416.73
Internally Restricted Funds Invested	2,812,190.00
2022/23 General Fund Operating Income & Grants	<hr/> 8,262,697.11
<b>TOTAL BANK &amp; INVESTMENTS ACCOUNTS BALANCE =</b>	<u><u>14,413,303.84</u></u>

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

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Council Community Room on Thursday, 24<sup>th</sup> August 2023

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**ITEM 1 RECONCILIATION CERTIFICATE – JULY 2023**

**CONTINUED**

**FINANCIAL AND RESOURCE IMPLICATIONS**

N/A.

**LEGAL IMPLICATIONS**

N/A.

**RISK IMPLICATIONS**

N/A.

**STAKEHOLDER CONSULTATION**

N/A.

**OPTIONS**

N/A.

**CONCLUSION**

This report is provided to advise Council of its financial position.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

**SUPPORTING INFORMATION / ATTACHMENTS**

N/A.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Community Room on Thursday, 24<sup>th</sup> August 2023

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ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

**RECOMMENDATION**

That the information be received and noted.

**The normal monthly report can not be provided at this time, there are ongoing technical issues with the Practical Plus System preventing accurate reporting from within the Rates database. Currently the Practical Plus developer team are working to resolve our issues.**

# WARREN SHIRE COUNCIL

## Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday, 24<sup>th</sup> August 2023

### ITEM 3 WORKS PROGRESS REPORT – FINANCE & ADMINISTRATION PROJECTS (C14-7.1, C9-1)

The following are details of the projects undertaken by the Finance and Administration Department from with figures as at 30<sup>th</sup> June 2023.

Project	Budget	Expend	Resp	Comment
Public Library Infrastructure Grants – “Doorways to Open-Air Library”.	\$317,246	\$177	DMFA LIB IPM	This value represents total carry over funds available from 2022/23 year.  B Creative and Barnsons have been engaged to undertake these works.
Office Equipment Purchases – PC Purchases – Electronic Records Management System Investigation/Implementation	\$101,840	\$6,984	DMFA	New office equipment purchases, PC’s and other as needed. Additionally Investigate/Implement Electronic Records Management System together with other ICT Strategic Action matters.

#### ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

ICT – Finance Clerk – Rates & Water / Information Communication Technology

MHDS – Manager Health & Development Services

LIB – Librarian

IPM – Infrastructure Projects Manager

# WARREN SHIRE COUNCIL

## Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday, 24<sup>th</sup> August 2023

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ITEM 4

SUMMARY OF FINANCIAL ASSISTANT GRANT 2023-2024

(G4-1)

### RECOMMENDATION

That the information surrounding the 2023-2024 Financial Assistance Grant be received and noted.

### PURPOSE

To inform Council of the indicative value increase for 2023-2024 Financial Assistance Grant.

### BACKGROUND

The Australian Government will have provided over \$67 billion under the Financial Assistance Grant program to local government since 1974–75 (including 2023–24). The grant is provided under the Local Government (Financial Assistance) Act 1995 (the Act).

The Financial Assistance Grant program consists of two components:

- a general purpose component which is distributed between the states and territories according to population (i.e. on a per capita basis), and
- an identified local road component which is distributed between the states and territories according to fixed historical shares.

Both components of the grant are untied in the hands of local government, allowing councils to spend the grants according to local priorities.

Local government grants commissions in each state and the Northern Territory recommend the distribution of the funding under the Financial Assistance Grant program to local governing bodies in accordance with the Act and the National Principles for allocating grants.

- National principles for the allocation of grants under the Local Government (Financial Assistance) Act 1995.

The Australian Capital Territory does not have a local government grants commission as the territory government provides local government services in lieu of the territory having a system of local government.

The grant is paid in quarterly instalments to state and territory governments for immediate distribution to local governing bodies.

The quantum of the grant pool changes annually in line with changes in population and the Consumer Price Index (the Act provides discretion to the Treasurer to alter this annual indexation).

# WARREN SHIRE COUNCIL

## Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday, 24<sup>th</sup> August 2023

### ITEM 4

### SUMMARY OF FINANCIAL ASSISTANT GRANT 2023-2024

### CONTINUED

#### REPORT

On 16 June 2023, the Prime Minister, the Hon Anthony Albanese MP, announced a bring forward of 100 per cent (\$3.106 billion) of the estimated 2023-24 FA Grant entitlement for payment in 2022-23. The bring forward of \$3.106 billion was paid to states and territories on Monday 26 June 2023.

As this relates to Warren Shire Council, the following table compares initial budget figures anticipated when compared to the actual estimate outline for the Financial Assistance Grant to be received (yet to be confirmed):

Component	Budget	Actual Estimate from OLG	Overall Increase / (Decrease)
General Component	\$ 2,608,344.00	\$ 2,520,924.00	(\$ 87,420.00)
Road Component	\$ 1,075,875.00	\$ 1,305,507.00	\$ 229,632.00
<b>Total</b>	<b>\$ 3,684,219.00</b>	<b>\$ 3,826,431.00</b>	<b>\$ 142,212.00</b>

#### FINANCIAL AND RESOURCE IMPLICATIONS

When compared to Warren Shire Council original budget estimates, the relevant indicative increase of funding total will see an improvement to the overall budgeted financial position for 2023-2024.

#### LEGAL IMPLICATIONS

N/A.

#### RISK IMPLICATIONS

N/A.

#### STAKEHOLDER CONSULTATION

N/A.

#### OPTIONS

N/A.

#### CONCLUSION

This report is provided to advise Council of relevant matters as relates to the 2023/2024 Financial Assistance Grant.

#### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

#### SUPPORTING INFORMATION / ATTACHMENTS

N/A.



# WARREN SHIRE COUNCIL

## Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday, 24<sup>th</sup> August 2023

ITEM 5

FINANCIAL REPORTS FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2023

(A1-5.41)

### RECOMMENDATION

1. That the necessary elected members and staff be authorised to sign the Statement by Councillors and Management on the General Purpose Financial Statements and the Special Purpose Financial Statements for the year ending 30<sup>th</sup> June 2023;
2. Council delegate to the General Manager the authority to "authorise the Year End Accounts for issue" subject to there being no material audit changes or audit issues, in accordance with AASB 110; and
3. Council delegate to the General Manager the authority to "finalise the date" at which the auditor's report and financial statements are to be presented to the public as required under Section 418 (1) of the Local Government Act, 1993.

### PURPOSE

To endorse Warren Shire Council's 2022/2023 General Purpose Financial Statements and 2022/2023 Special Purpose Financial Statements by signing the Statement by Councillors and Management.

### BACKGROUND

Section 413 – "*Preparation of financial reports*" – of the Local Government Act, 1993 requires Council to prepare financial reports for each year and must refer them for audit as soon as practicable (having regard to the requirements of section 416 (1)) after the end of that year. Section 413 (2c) requires Council to include a statement in the approved form by the Council as to its opinion on the General Purpose Financial Report and the Special Purpose Financial Report.

### REPORT

Attached are the approved statements that are required to be signed by the Mayor, one Councillor, General Manager and Responsible Accounting Officer before the Auditors can issue their Auditors Report of Councils accounts.

For Councillors information, Councils sub contracted auditors Nexia Australia P/L is aiming for commencement with the audit of Councils accounts in the week commencing 25<sup>th</sup> September 2023.

Section 418 – "*Public notice to be given of presentation of financial reports*"- of the Local Government Act, 1993 states:

(1) *As soon as practicable after a council receives a copy of the auditor's reports:*

- (a) *it must fix a date for the meeting at which it proposes to present its audited financial reports, together with the auditor's reports, to the public, and*
- (b) *it must give public notice of the date so fixed.*

(2) *The date fixed for the meeting must be at least 7 days after the date on which the notice is given, but not more than 5 weeks after the auditor's reports are given to the council.*

# WARREN SHIRE COUNCIL

## Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday, 24<sup>th</sup> August 2023

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ITEM 5

FINANCIAL REPORTS FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2023

CONTINUED

With the strict timeframe from the date of receipt of the Auditors Report to when the public meeting must be held it is recommended that Council delegate to the General Manager the authority to "authorise the Year End Accounts for issue" subject to there being no material audit changes or audit issues, in accordance with AASB 110.

### FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

### LEGAL IMPLICATIONS

Nil.

### RISK IMPLICATIONS

Nil.

### STAKEHOLDER CONSULTATION

Nil.

### OPTIONS

Nil.

### CONCLUSION

For Council to receive the Auditors Reports on the 2022/2023 Financial Statements the Statement by Councillors and Management must be signed by resolution of Council.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

### SUPPORTING INFORMATION /ATTACHMENTS

- 1 General Purpose Financial Statements 2022/2023 - Statement by Councillors and Management, and
- 2 Special Purpose Financial Statements 2022/2023 - Statement by Councillors and Management.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Community Room on Thursday, 24<sup>th</sup> August 2023

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ITEM 5

FINANCIAL REPORTS FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2023

CONTINUED

## Warren Shire Council

### General Purpose Financial Statements

for the year ended 30 June 2023

### Statement by Councillors and Management

---

Statement by Councillors and Management made pursuant to Section 413 (2c) of the *Local Government Act 1993* (NSW)

**The attached general purpose financial statements have been prepared in accordance with:**

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

**To the best of our knowledge and belief, these statements:**

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

**We are not aware of any matter that would render these statements false or misleading in any way.**

**Signed in accordance with a resolution of Council made on 24 August 2023.**

---

Dr Milton Quigley  
**Mayor**  
24 August 2023

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Mrs Sarah Derrett  
**Councillor**  
24 August 2023

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Mr Gary Woodman  
**General Manager**  
24 August 2023

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Mr Bradley Pascoe  
**Responsible Accounting Officer**  
24 August 2023

# WARREN SHIRE COUNCIL

## Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday, 24<sup>th</sup> August 2023

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ITEM 5

FINANCIAL REPORTS FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2023

CONTINUED

### Warren Shire Council

#### Special Purpose Financial Statements

for the year ended 30 June 2023

#### Statement by Councillors and Management

---

#### Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached special purpose financial statements have been prepared in accordance with:

- NSW Government Policy Statement, *Application of National Competition Policy to Local Government*
- Division of Local Government Guidelines, *Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*
- The Local Government Code of Accounting Practice and Financial Reporting
- Sections 3 and 4 of the NSW Department of Planning and Environment, *Water's Regulatory and assurance framework for local water utilities*.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year,
- accord with Council's accounting and other records; and
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 24 August 2023.

---

Dr Milton Quigley  
**Mayor**  
24 August 2023

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Mrs Sarah Derrett  
**Councillor**  
24 August 2023

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Mr Gary Woodman  
**General Manager**  
24 August 2023

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Mr Bradley Pascoe  
**Responsible Accounting Officer**  
24 August 2023

**WARREN SHIRE COUNCIL**  
**Report of the Divisional Manager Engineering Services**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room on Thursday 24th August 2023**

**ITEM 1                      WORKS PROGRESS REPORTS – ROADS**

**(C14-7.2)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services, Roads Infrastructure Manager and Flood Restoration and Special Projects Manager.

**ACRONYMS**

DMES	Divisional Manager Engineering Services	GR	Gravel Resheet
RIM	Roads Infrastructure Manager	BRL	Bitumen Reseal Local Road
RO	Roads Overseer	BRR	Bitumen Reseal Regional Road
APM	Assets and Projects Manager	FRSPM	Flood Restoration and Special Projects Manager

**Roads M & R (Maintenance and Repair) Budget and Works from  
1st July to 7th August 2023**

PROGRAM	BUDGET	EXPENDITURE
Urban Sealed Roads	\$61,576	\$7,588
Parking Areas	\$5,677	Nil
Kerb and Guttering	\$20,000	\$10,921
Footpaths	\$39,738	Nil
Urban Unsealed Roads	\$29,455	Nil
Rural Sealed Roads	\$408,738	\$25,930
Rural Unsealed Roads	\$1,135,383	\$3,197
Rural Bridges	\$15,000	Nil
Regional Sealed Roads	\$815,500	\$30,541
Regional Unsealed Roads	\$119,061	\$410
Regional Bridges	\$15,000	Nil
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	TBA	Nil
Fixing Local Roads Pothole Repair Round	\$199,079.53 (Carryover from 2022/2023)	\$59,694
Works - Shire Roads - Package 1		

**WARREN SHIRE COUNCIL**  
 Report of the Divisional Manager Engineering Services  
 to the Ordinary Meeting of Council to be held in the  
 Council Community Room on Thursday 24th August 2023

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

PROGRAM	BUDGET	EXPENDITURE																																																																					
*March 2021 AGRN 960 Flood and Storm Damage Essential Public Asset Reconstruction  *Some expenditure includes both Maintenance and Emergency Works (EW) Spending	\$1,252,622.95	\$483,176.71																																																																					
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Road Name</th> <th style="text-align: right;">Budget</th> <th style="text-align: right;">Expenditure</th> </tr> </thead> <tbody> <tr><td>Yarrandale Road</td><td style="text-align: right;">\$32,629</td><td style="text-align: right;">\$5,172</td></tr> <tr><td>Elsinore Road</td><td style="text-align: right;">\$128,551</td><td style="text-align: right;">\$29,871</td></tr> <tr><td>Christies Road</td><td style="text-align: right;">\$102,259</td><td style="text-align: right;">\$30,187</td></tr> <tr><td>Merrigal Road</td><td style="text-align: right;">\$63,945</td><td style="text-align: right;">\$97,604</td></tr> <tr><td>Pigeonbah Road</td><td style="text-align: right;">\$1,315</td><td style="text-align: right;">\$21,884</td></tr> <tr><td>Wonbobbie Road</td><td style="text-align: right;">\$10,731</td><td style="text-align: right;">\$21,735</td></tr> <tr><td>Cullemburrawang Road</td><td style="text-align: right;">\$7,062</td><td style="text-align: right;">\$4,437</td></tr> <tr><td>Hatton Road</td><td style="text-align: right;">\$92,019</td><td style="text-align: right;">\$9,452</td></tr> <tr><td>Nellievale Road</td><td style="text-align: right;">\$13,196</td><td style="text-align: right;">\$47,645.71</td></tr> <tr><td>Notts Lane</td><td style="text-align: right;">\$128,928</td><td style="text-align: right;">\$14,542</td></tr> <tr><td>Killaloo Lane</td><td style="text-align: right;">\$91,813</td><td style="text-align: right;">\$17,945</td></tr> <tr><td>Catons</td><td style="text-align: right;">\$37,780</td><td style="text-align: right;">NIL</td></tr> <tr><td>Booka</td><td style="text-align: right;">\$51,035</td><td style="text-align: right;">\$85,049</td></tr> <tr><td>Lamphs</td><td style="text-align: right;">\$90,651</td><td style="text-align: right;">\$348</td></tr> <tr><td>Sullivans</td><td style="text-align: right;">\$20,916</td><td style="text-align: right;">\$13,907</td></tr> <tr><td>Gibsons Way</td><td style="text-align: right;">\$247,000</td><td style="text-align: right;">\$66,169</td></tr> <tr><td>Buckiinguy Road</td><td style="text-align: right;">\$2,326</td><td style="text-align: right;">\$1,353</td></tr> <tr><td>Bullagreen</td><td style="text-align: right;">\$11,846</td><td style="text-align: right;">\$2,346</td></tr> <tr><td>Armatree</td><td style="text-align: right;">\$6,923</td><td style="text-align: right;">\$13,530</td></tr> <tr><td>Gunnegaldra</td><td style="text-align: right;">\$20,916</td><td style="text-align: right;">Nil</td></tr> <tr><td>Nevertire - Bogan</td><td style="text-align: right;">\$4,105</td><td style="text-align: right;">Nil</td></tr> <tr><td>Collie Road</td><td style="text-align: right;">\$728</td><td style="text-align: right;">Nil</td></tr> </tbody> </table>		Road Name	Budget	Expenditure	Yarrandale Road	\$32,629	\$5,172	Elsinore Road	\$128,551	\$29,871	Christies Road	\$102,259	\$30,187	Merrigal Road	\$63,945	\$97,604	Pigeonbah Road	\$1,315	\$21,884	Wonbobbie Road	\$10,731	\$21,735	Cullemburrawang Road	\$7,062	\$4,437	Hatton Road	\$92,019	\$9,452	Nellievale Road	\$13,196	\$47,645.71	Notts Lane	\$128,928	\$14,542	Killaloo Lane	\$91,813	\$17,945	Catons	\$37,780	NIL	Booka	\$51,035	\$85,049	Lamphs	\$90,651	\$348	Sullivans	\$20,916	\$13,907	Gibsons Way	\$247,000	\$66,169	Buckiinguy Road	\$2,326	\$1,353	Bullagreen	\$11,846	\$2,346	Armatree	\$6,923	\$13,530	Gunnegaldra	\$20,916	Nil	Nevertire - Bogan	\$4,105	Nil	Collie Road	\$728	Nil
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March 2021 AGRN 960 Flood and Storm Damage Essential Public Asset Reconstruction Works – Regional Roads – Package 1	\$619,162.88	\$38,613																																																																					
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March 2021 AGRN960 Flood and Storm Damage Essential Public Asset Reconstruction Works – Package 2 Merrigal Road (Dragon Cowal).	\$349,685.88	\$346,565																																																																					

**WARREN SHIRE COUNCIL**  
 Report of the Divisional Manager Engineering Services  
 to the Ordinary Meeting of Council to be held in the  
 Council Community Room on Thursday 24th August 2023

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

PROGRAM	BUDGET			EXPENDITURE
Disaster Risk Reduction Fund – Dragon Cowal Creek Culverts Merrigal Road.	\$300,000			\$37,633
*June/July 2022 AGRN 1025 Flood and Storm Damage – Immediate Reconstruction Works – Ellengerah Road	\$323,610			\$336,045
Regional and Local Roads Repair Program	\$2,415,175			\$1,378,995
	<b>Road or/Suburb Name</b>	<b>Expected Cost</b>	<b>Expenditure</b>	
	Old Warren Road Rehabilitation	\$400,000	\$400,000	
	Industrial Access Road/Old Warren Road intersection	\$500,000	Nil	
	Dubbo Street Rehabilitation	\$800,000	\$763,820	
	Carinda Road Rehabilitation	\$100,000	Nil	
	Collie -Trangie Road Rehabilitation	\$100,000	Nil	
	Marthaguy Road Rehabilitation	\$100,000	Nil	
	Warren Road Rehabilitation	\$100,000	Nil	
	Urban Streets in Warren, Nevertire and Collie Rehabilitation	\$100,000	Nil	
	Marthaguy Road Heavy Patching	\$215,175	\$215,175	

**WARREN SHIRE COUNCIL**  
 Report of the Divisional Manager Engineering Services  
 to the Ordinary Meeting of Council to be held in the  
 Council Community Room on Thursday 24th August 2023

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

PROGRAM	BUDGET			EXPENDITURE
September, October, November, December 2022 ARGN 1034 Flood and Storm Damage – Immediate Reconstruction Works	\$2,337,685			\$545,892
	<b>Road Name</b>	<b>Budget</b>	<b>Expenditure</b>	
	Carinda Road	\$904,120	Nil	
	Collie – Trangie Road	\$238,875	Nil	
	Marthaguy Road	\$258,300	\$87,000	
	Udora Road	\$570,150	\$458,892	
	Wambianna Road	\$366,240	Nil	
	This subcategory has reached its deadline. All work are now being considered under AGRN 1034 EPA RW			



**WARREN SHIRE COUNCIL**  
 Report of the Divisional Manager Engineering Services  
 to the Ordinary Meeting of Council to be held in the  
 Council Community Room on Thursday 24th August 2023

---

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

**MAINTENANCE**

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	RR202 Marthaguy Road	Flood Restoration/ Heavy Patching AGRN 1034 2.2 kms	9/7/23 4/8/23
Grader Crew 2 (Three-man crew)	Terence Hume acting as Roads Overseer	Crew dispersed among other crews	9/7/23 to 7/8/23
Grader Crew 3 (Three-man-crew)	SR1 Oxley Road	Grading 5 kms	10/7/23 to 18/7/23
	SR20 Nellievale Road	Flood Damage AGRN 960 1.7 kms	19/7/23 to 23/7/23
	SR20 Nellievale Road	Flood Damage 3 kms	24/7/23 to 3/8/23
	SR34 Pleasant View Lane	Maintenance Grading 12 kms	4/8/23 Ongoing
Grader Crew 4 (Three-man-crew)	SR9 Booka Road	Maintenance Grading 51 kms	9/7/23 to 2/8/23
Grader Crew 5 (Three-man crew)	Recruitment of operators underway.		

**WARREN SHIRE COUNCIL**  
 Report of the Divisional Manager Engineering Services  
 to the Ordinary Meeting of Council to be held in the  
 Council Community Room on Thursday 24th August 2023

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveline (Tar Patching)	SH11 Oxley Highway	Patching	1,650L	16.5 tonne
	SR66 Wambianna Road	Sheeting Failing Pavement	1,100L	11 tonne
	SH11 Oxley Highway	Highway Patching Holes	400L	4 tonne
	RR7515 Warren Road	Patching 127 Holes	1,100L	11 tonne
	RR202 Marthaguy Road	Patching 61 Holes	400L	4 tonne
	SR66 Wambiana Road	Patching 37 Holes	600L	6 tonne
	SR58 Nevertire-Bogan Road	Patching 21 Holes	450L	5 tonne
	SR59 Tottenham Road	84 Holes	450L	5 tonne
Hand Patching Truck	RR333 Carinda Road	Patching and Edges 145m Edges 40 Holes	2,300L	23 tonne
	RR7515 Warren Road	Patching 97 Holes	300L	3 tonne

WORK CREW	LOCATION	ACTIVITY	WORK UNDERTAKEN
Roadside Maintenance Team	SR64 Ellengerah Road	Slashing	52km
	SR83 Rifle Range Road	Slashing	8km
	Various Roads	Sign Maintenance	

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**UPCOMING WORKS (AUGUST – SEPTEMBER 2023)**

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	RR202 Marthaguy Road	Shoulders
	SR24 Hatton Lane	Grade Flood Damage
	SR24 Hatton Road	Heavy Patching Floodways
Grader Crew 2 (Three-man crew)	SR97 Kianga-Marebone Road	Grade
	RR7515 Warren Road	Pavement Rehabilitation
Grader Crew 3 (Three-man crew)	SR34 Pleasant View Lane	Grade
	SR75 Pine Clump Soldiers Road	Grade
Grader Crew 4 (Three-man crew)	RR7516 Billybingbone Road	Flood Damage Works
	RR333 Carinda Road	Flood Damage Works
Grader Crew 5 (Three-man crew)	Being Arranged	

Project	Budget	Expend	Resp	Comment
<b>Capital Works In Progress</b>				
*Old Warren Road Segments 30 Construction	\$500,000	\$481,653	DMES/ RIM	Variations of Fixing Local Roads Round 3 funding after cost savings. Completed
CBD Improvements	\$52,732	\$47,270	DMES	Investigation and design work for CBD Improvement Program, nearing completion.
RR 7515 Warren Road Reconstruction	\$3,684,320	\$1,316,807	DMES/ RIM	New culverts, widening of road, and pavement rehabilitation. Culverts delivered. Culvert installation has commenced. Toucan Pit Material for the Project pushed up and mixed. Pavement works to commence August 2023.

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Project	Budget	Expend	Resp	Comment
Gunningba Estate Investigation and Design	\$30,000	Nil	DMES	Quotations for work being analysed.
<b>REPAIR Program 2023/2024</b> Regional Road Repair RR202 Marthaguy Road	\$900,000	Nil	DMES/ RIM	Waiting on approval from NSW State Government Budget.
<b>Gravel Resheeting</b> Priority Roads 1. Colane Road 2. Buddabadah Road 3. Gradgery Lane	\$410,000	\$15,476	DMES/ RIM	Gradgery Lane complete.
<b>Bridges Renewal Program</b> RR 7515 Warren Road Replacement of Newe Park Bridge and Marthaguy Creek Bridge	\$5,010,000	\$153,646	DMES/ RIM	\$3,883,200 and \$1,126,800 funded by Bridges Renewal Program and Fixing Country Roads respectively. Preliminary investigations, power pole relocation and land acquisition being progressed.
<b>Footpath Replacement</b>	\$15,756	Nil	DMES/ RIM	Works commenced.
<b>Kerb and Gutter Renewal</b>	\$15,545	Nil	DMES/ RIM	Works Commenced.
<b>Urban Unsealed Roads Resheeting</b>	\$15,000	Nil	DMES/ RIM	
<b>Rural Sealed Roads Reseals (Roads to Recovery)</b>	\$600,258	Nil	DMES/ RIM	Program being formulated. Waiting on program approval by Commonwealth Government.
<b>Urban Sealed Roads Reseals (Roads to Recovery)</b>	\$55,000	Nil	DMES/ RIM	Program being formulated. Waiting on program approval by Commonwealth Government.

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Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B				
Project	Budget	Expand	Resp	Comment
Victoria Oval and Park Roadway Bitumen Reseal	\$69,930	Nil	DMES/ RIM	Works to be undertaken in 2nd quarter of 2023/2024 Financial Year
Macquarie Park Roadway Bitumen Reseal	\$12,285	Nil	DMES/ RIM	
Warren Walkway Bitumen Reseals	\$170,100	Nil	DMES/ RIM	
Bore Flat/Depot Parking Area Reseal	\$18,900	Nil	DMES/ RIM	
Oxley Park Drive Through Area Reseal	\$8,505	Nil	DMES/ RIM	
Ebert Park U-Turn Bay Area Reseal	\$5,670	Nil	DMES/ RIM	
Warren Cemetery Access Road Reseal	\$9,450	Nil	DMES/ RIM	
Monkeygar Creek Bird Viewing Platform Contribution	\$65,000	Nil	DMES	Works to commence following project development consent.
Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) and Fixing Local Roads Round 4 Nevertire – Bogan Road Segment 4,6,8 and 10 Rehabilitation.	\$3,496,725 <b>Made up of \$2,797,380 grant &amp; \$699,345 Council</b>	Nil	DMES/ RIM	Planning underway. Review of Environmental Factors request for quotation on VendorPanel.  Gravel material pushed up and mixed at Toucan Pit.

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Project	Budget	Expend	Resp	Comment
<b>Grant Applications</b>				
Infrastructure Betterment Fund (IBR) Carinda Road	\$9,180,124 Made up of \$9,107,218 IBR and \$72,906 DRRF AGRN960 Pk 1	Nil	DMES	Rehabilitation of Segments 64-76. <b>Awaiting approval.</b>
Infrastructure Betterment Program Gibson Way	\$3,116,431 Made up of \$3,048,746 IBR and \$67,685 DRRF AGRN 960 Pk 1	Nil	DMES	Upgrade of Gibson Way Segments 0-4. <b>Awaiting approval.</b>

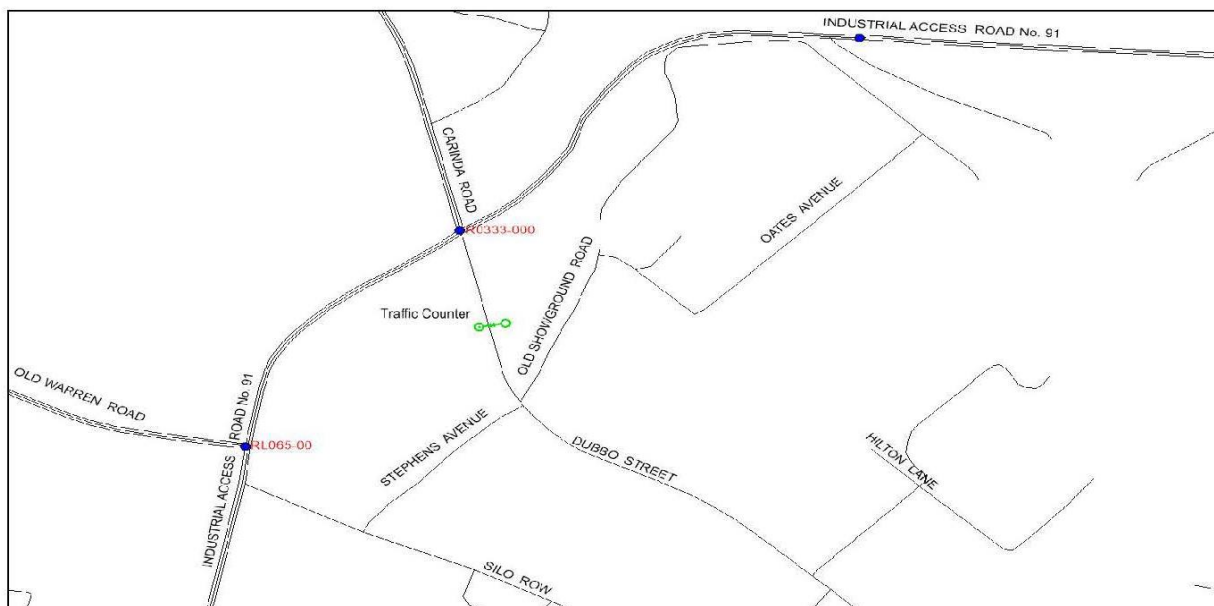
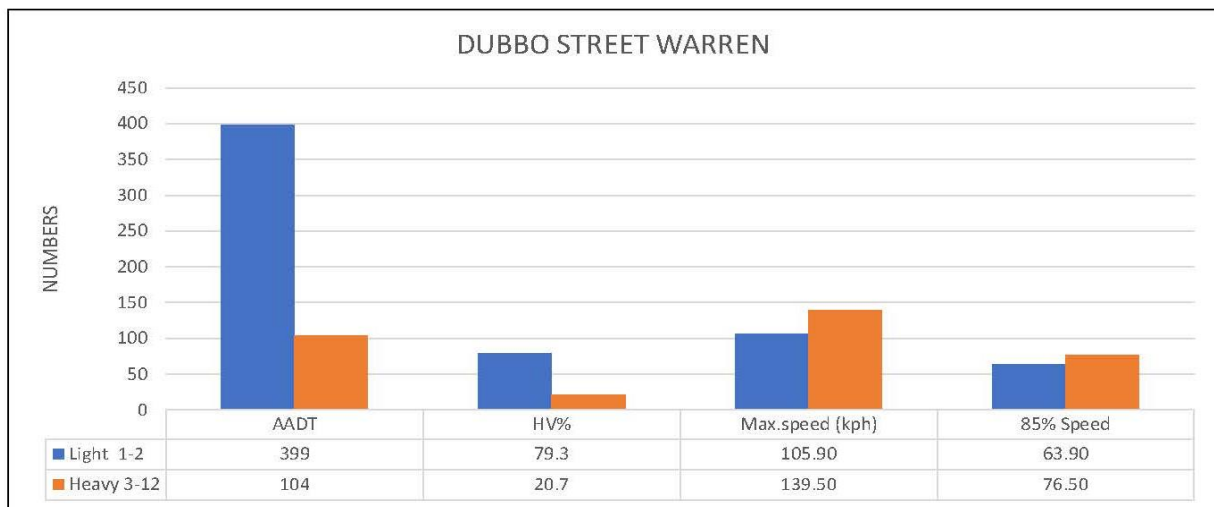
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<b>TRAFFIC CLASSIFIER REPORT</b>		<b>DUBBO STREET WARREN</b>			
<b>Location</b>		Segment 00			
<b>Period of Operation (Days)</b>		30	1/06/2023	to	1/07/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	399	79.3	105.90	63.90
Heavy	3-12	104	20.7	139.50	76.50
<b>Total</b>		<b>503</b>	<b>100</b>		
Average percentile across classes			70.2	Km/H	



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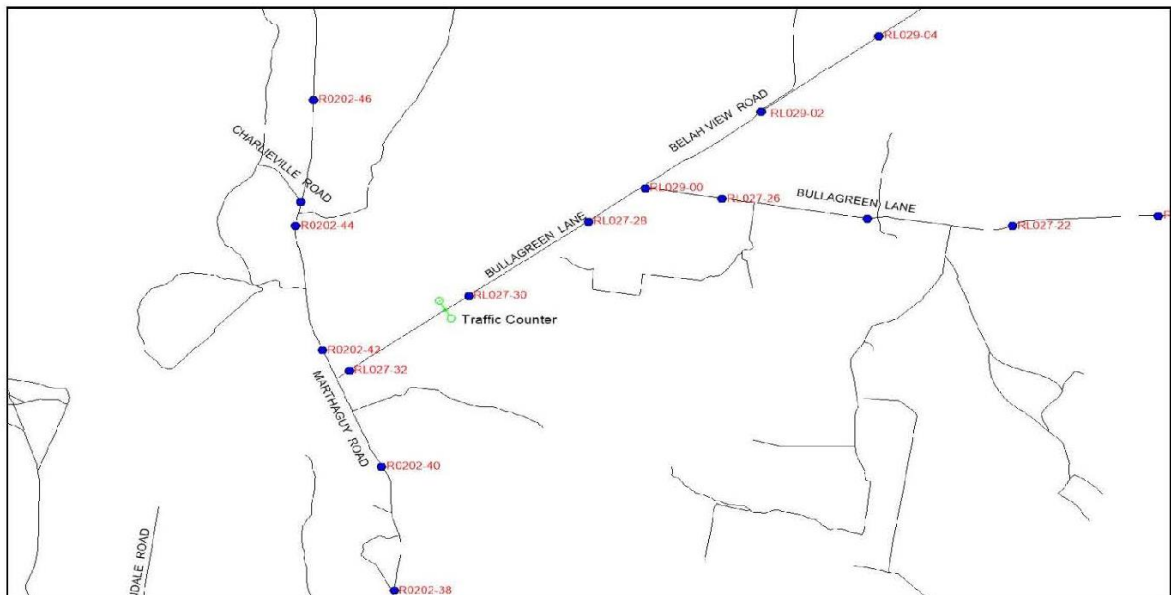
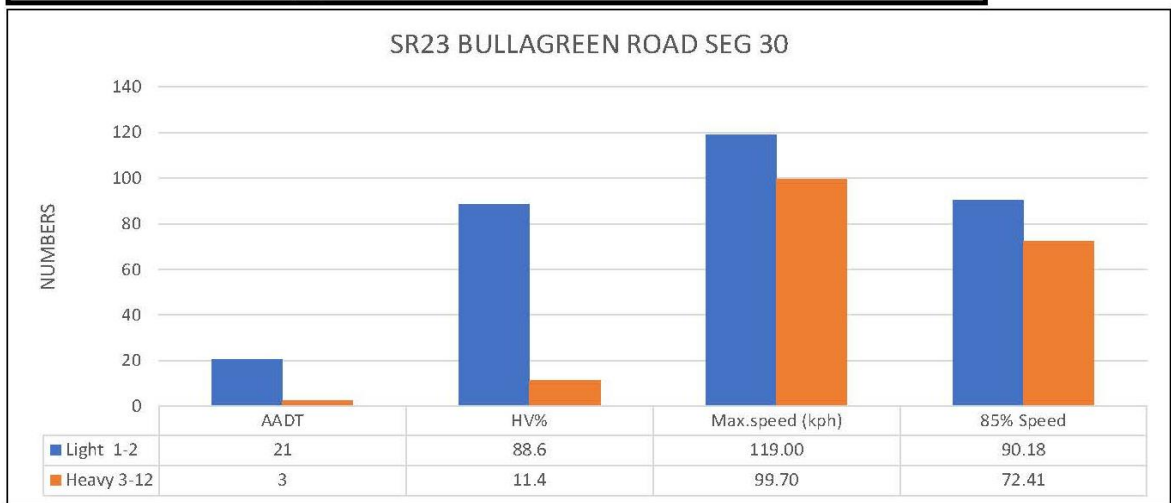
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TRAFFIC CLASSIFIER REPORT		SR23 BULLAGREEN ROAD			
Location		Segment 30			
Period of Operation (Days)		30	1/06/2023	to	1/07/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	21	88.6	119.00	90.18
Heavy	3-12	3	11.4	99.70	72.41
Total		23	100		
Average percentile across classes			81.3	Km/H	





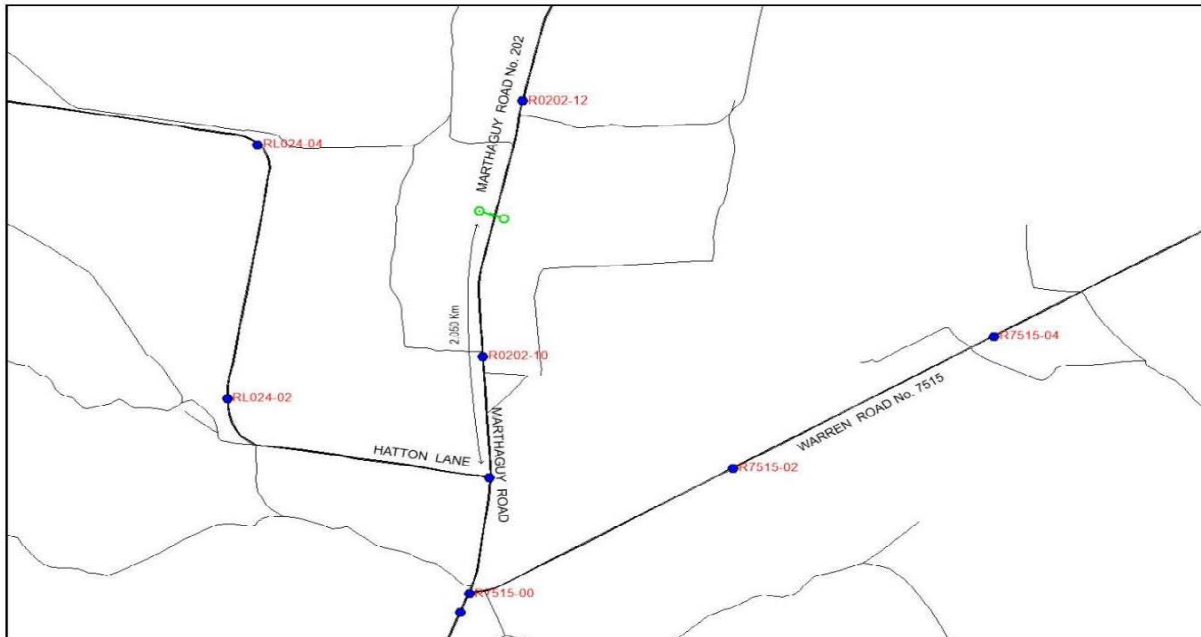
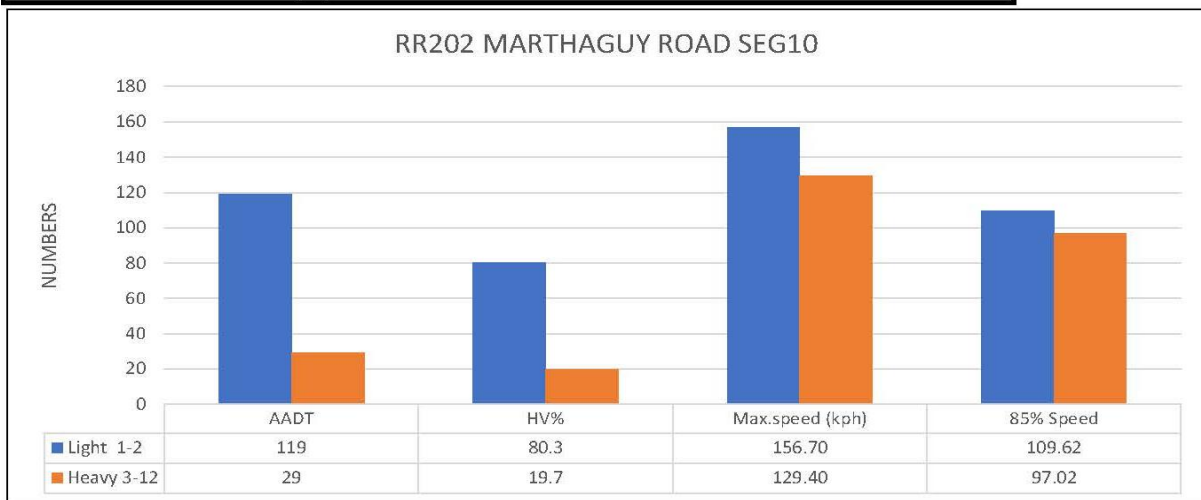
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<b>TRAFFIC CLASSIFIER REPORT</b>		<b>RR202 MARTHAGUY ROAD</b>			
<b>Location</b>		Segment 10			
<b>Period of Operation (Days)</b>		30	1/06/2023	to	1/07/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	119	80.3	156.70	109.62
Heavy	3-12	29	19.7	129.40	97.02
<b>Total</b>		<b>148</b>	<b>100</b>		
Average percentile across classes			<b>103.3</b>	<b>Km/H</b>	



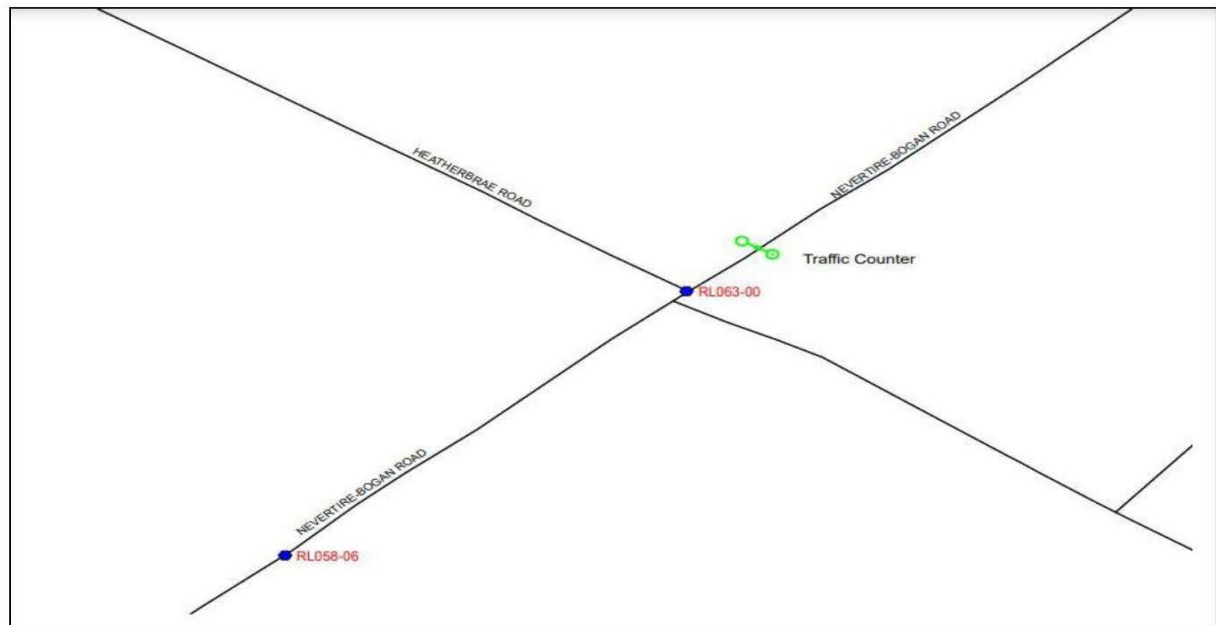
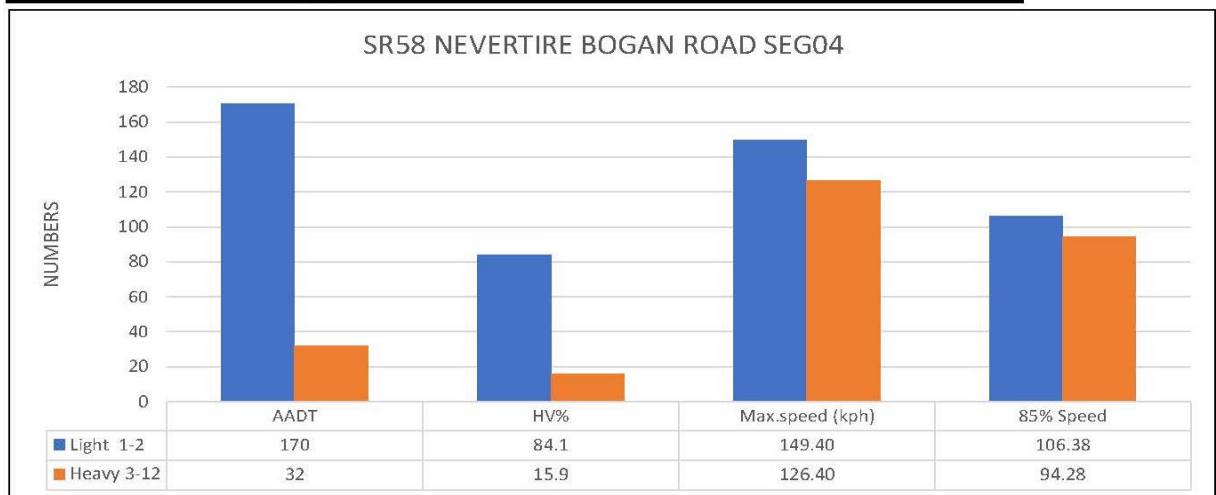
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<b>TRAFFIC CLASSIFIER REPORT</b>		<b>SR58 NEVERTIRE BOGAN ROAD</b>			
<b>Location</b>		Segment 4			
<b>Period of Operation (Days)</b>		30	1/06/2023	to	1/07/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	170	84.1	149.40	106.38
Heavy	3-12	32	15.9	126.40	94.28
<b>Total</b>		<b>203</b>	<b>100</b>		
Average percentile across classes			<b>100.3</b>	Km/H	



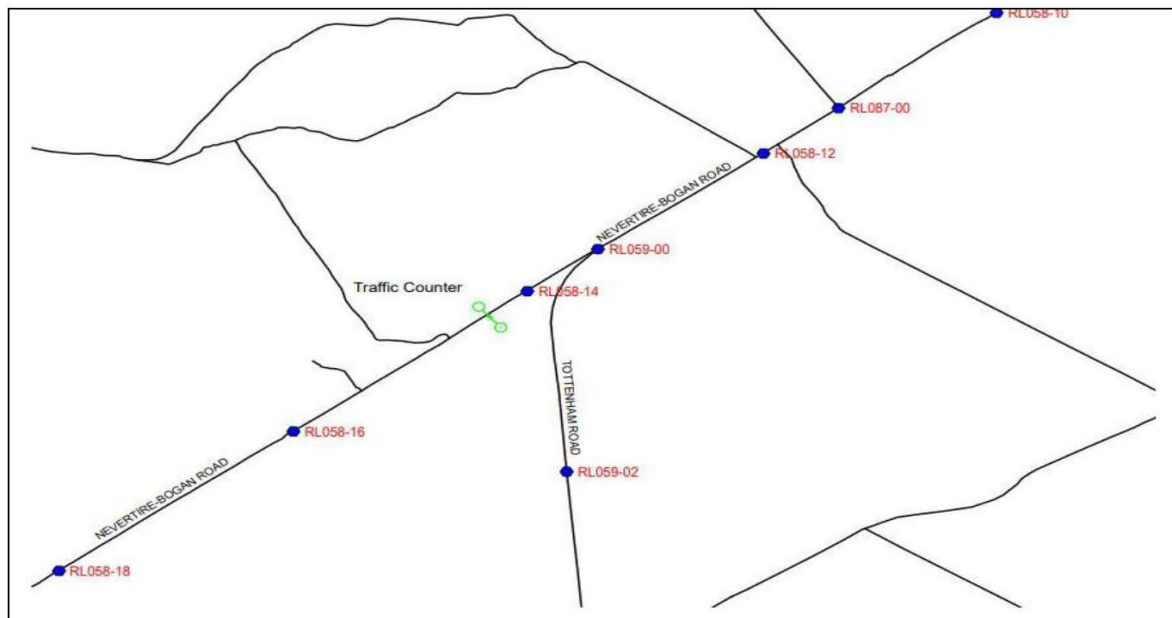
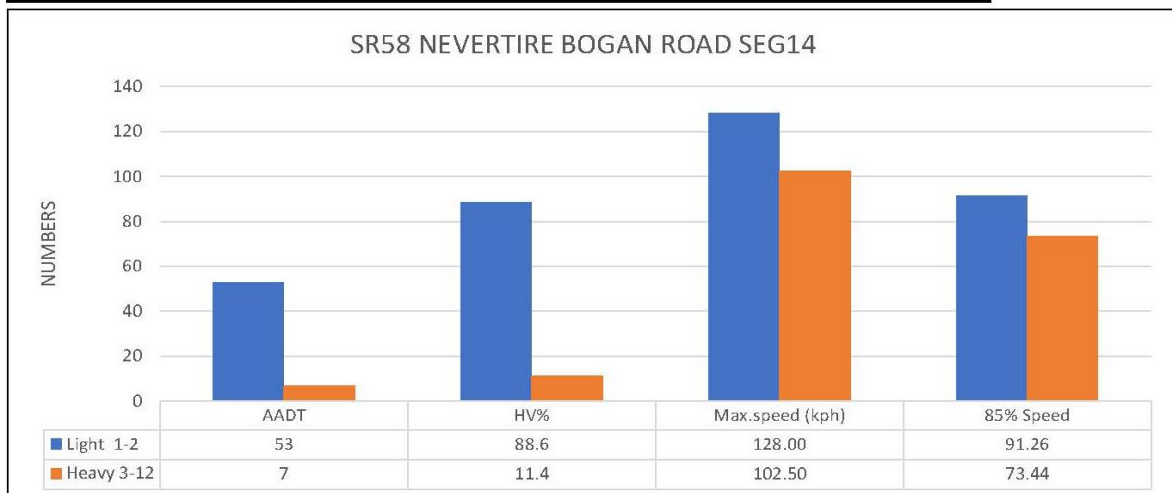
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TRAFFIC CLASSIFIER REPORT		SR58 NEVERTIRE BOGAN ROAD			
Location		Segment 14			
Period of Operation (Days)		30	1/06/2023	to	1/07/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	53	88.6	128.00	91.26
Heavy	3-12	7	11.4	102.50	73.44
Total		60	100		
Average percentile across classes			82.35	Km/H	



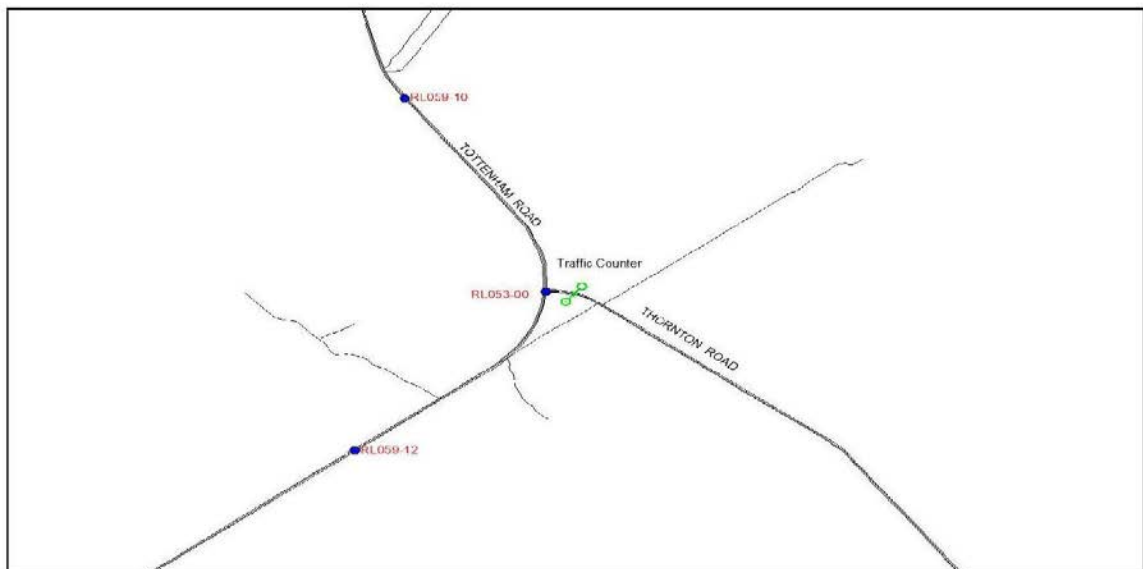
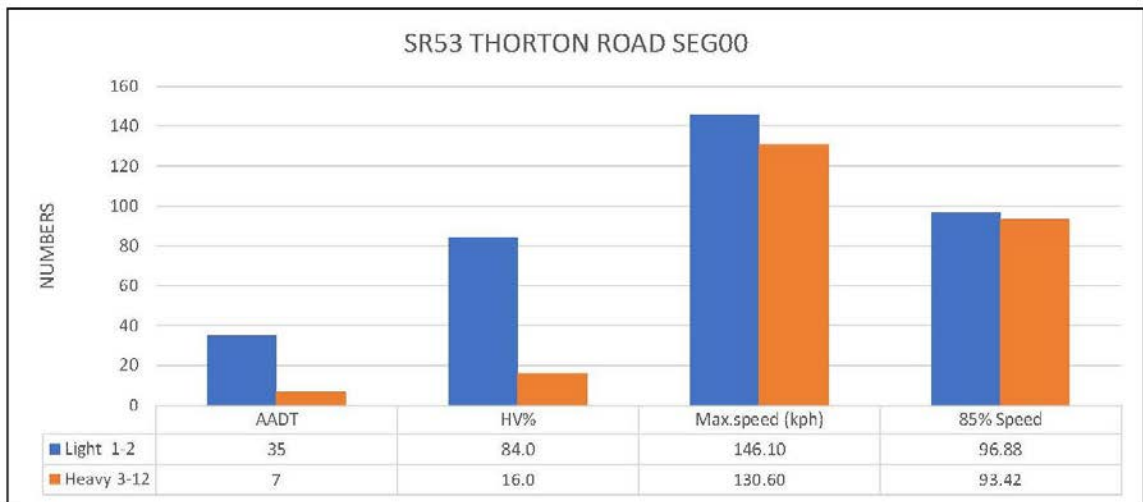
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TRAFFIC CLASSIFIER REPORT		SR53 THORTON ROAD			
Location		Segment 00			
Period of Operation (Days)		30	1/06/2023	to	1/07/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	35	84.0	146.10	96.88
Heavy	3-12	7	16.0	130.60	93.42
Total		42	100		
Average percentile across classes			95.2	Km/H	



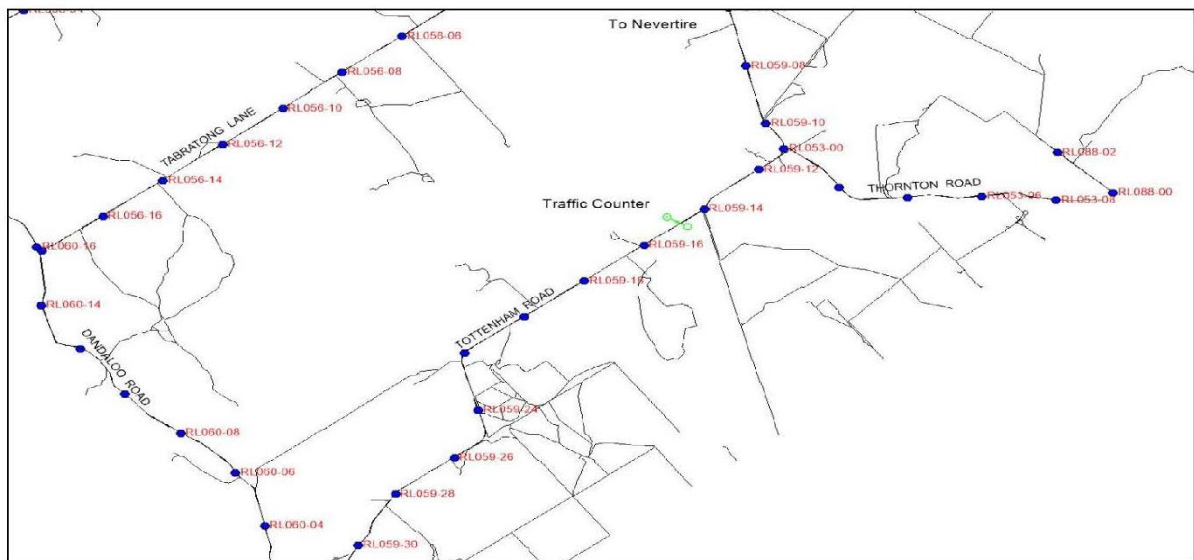
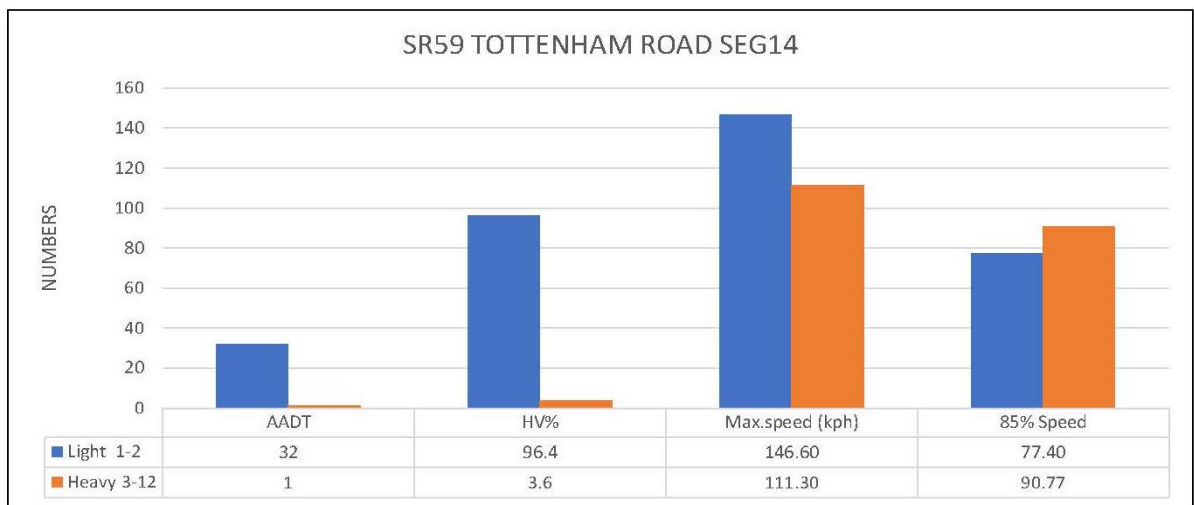
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TRAFFIC CLASSIFIER REPORT		SR59 TOTTENHAM ROAD			
Location		Segment 10			
Period of Operation (Days)		30	1/06/2023	to	1/07/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	32	96.4	146.60	77.40
Heavy	3-12	1	3.6	111.30	90.77
Total		33	100		
Average percentile across classes			84.1	Km/H	



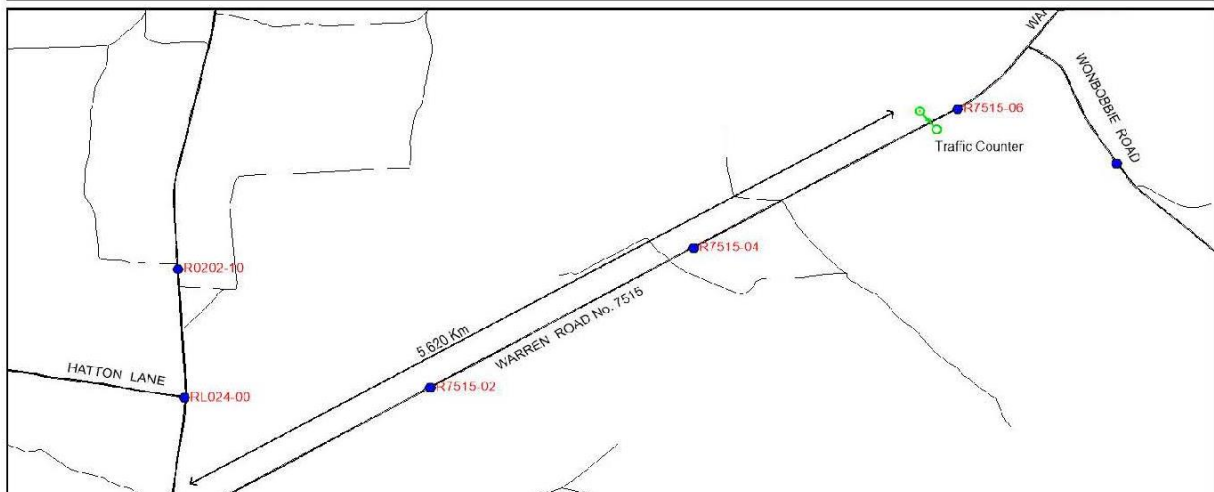
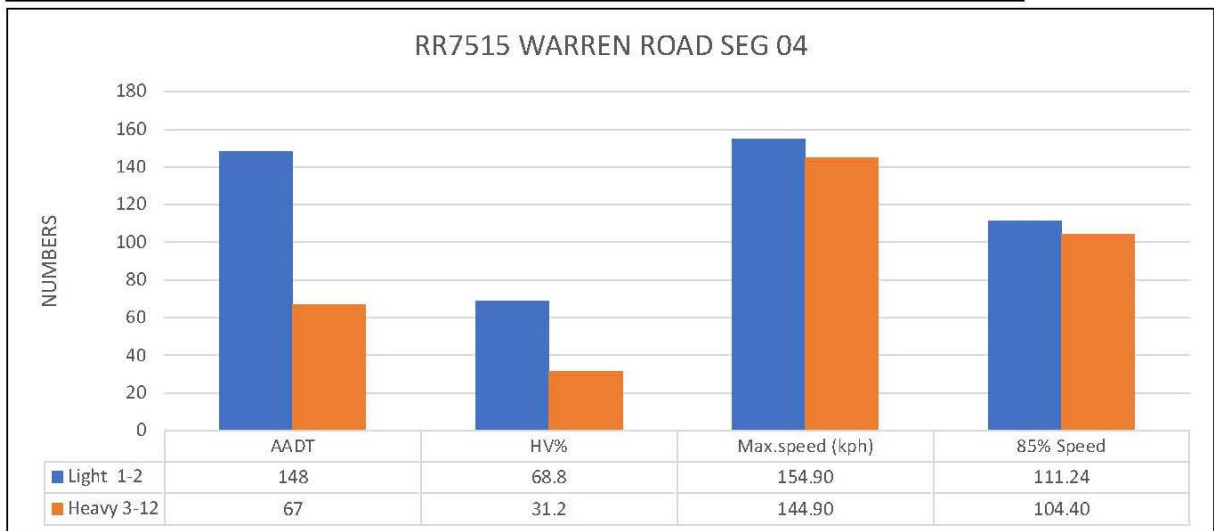
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TRAFFIC CLASSIFIER REPORT		RR7515 WARREN ROAD			
Location		Segment 04			
Period of Operation (Days)		30	1/06/2023	to	1/07/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	148	68.8	154.90	111.24
Heavy	3-12	67	31.2	144.90	104.40
Total		215	100		
Average percentile across classes			107.8	Km/H	



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**WORKS PROGRESS REPORTS – TOWN SERVICES**

**(C14-7.2)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from 13th July 2023 to 11th August 2023.

**ACRONYMS**

DMES Divisional Manager Engineering Services  
 TSM Town Services Manager  
 MHD Manager Health & Development Services  
 IPM Infrastructure Projects Manager  
 TSO Town Services Overseer

**TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET FROM 13TH JULY 2023 TO 11TH AUGUST 2023**

Project	Budget	Expend	Resp	Comment
<b>General</b>				
Warren Lawn Cemetery Stage 3. 3330-4120-0100 JC: 3330-4120-0010 (Includes \$50,000 2023/24) C/Over \$76,894 2021/2022 \$60,000	\$109,837	Nil	MHD / TSM	11/08/23 RFQ for construction of new rows "M, N, O, P & Q" closes 31st August 2023.
Warren Airport RNAV System	\$50,000	Nil	TSM	Subject to 50% grant funding and further investigation and reporting.
Warren Works Depot CCTV Installation	\$25,515	\$10,000	TSM	Equipment ordered.

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Project	Budget	Expend	Resp	Comment
<b>Water Supplies</b>				
Oxley Park River Water Pumping Station JC: 0191-0001-0000	\$80,215	\$58,500	TSM	12/07/23 River still too high to proceed.  11/08/23 Construction works to install the new pump casings commenced Monday 14th August, 2023.
Water Extraction Meter Compliance 4580-4320-0003 JC: 0190-0010-0000	\$3,217	\$6,448	TSM	12/07/23 Application for Water Access Licence has been lodged with DPIE Water. Awaiting Outcome.
Bore Flat Groundwater Augmentation. JC: 0191-0039-0000 <b>(Also contained within the Infrastructure Projects Managers Report)</b>	\$245,616	\$207,641	TSM	12/07/23 Works continuing. Expecting completion by Late July or mid August.  11/08/23 New plant expected to be commissioned late September, 2023.
*Clean New Bore – Ellengerah. JC 0151-0001-001	\$27,756	\$27,756	TSM	5/04/23 ACS Equipment have been engaged to clean drillers mud from new bore.  07/06/23 Will be cleaned at the same time as Nevertire bore is cleaned.  12/07/23 Cleaning complete.
Clean New Bore – Nevertire. JC: 0171-0001-0005	\$31,586	\$31,586	TSM	11/08/23 Cleaning has commenced.



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Project	Budget	Expend	Resp	Comment
*Refurbish Old Bore – Nevertire. JC: 0190-0335-0005	\$91,520	\$91,520	TSM	12/07/23 ACS expected to commence refurbishment works 20/07/23  11/08/23 Works complete.
Inspect New Bore – Collie JC: 0181-0006-0001	\$4,986	\$4,986	TSM	07/06/23 Will be inspected when contractor is in Warren for the Nevertire and Ellengerah bore works.  11/08/23 Will be inspected after Nevertire New Bore has been cleaned.
*Purchase spare pump and motor for Bore Flat Bore. JC: 0191-0001-0080  Purchase a spare Variable Speed Drive (VSD) for the Bore Pumping Stations.	\$30,000	\$20,679	TSM	5/04/23 New Franklin bore pump and motor to be purchased for Bore Flat Bore.  12/07/23 Complete.  7/06/23 New Bore Pump and Motor to be delivered Mid-June 2023. New VSD ETA late July, 2023  11/08/23 Complete.
*Purchase spare pump and motor for Ellengerah Bore. JC: 0191-0001-0070	\$30,000	\$18,506	TSM	5/04/23 New Franklin bore pump and motor to be purchased for Ellengerah Bore.  7/06/23 New Bore Pump and Motor to be delivered Mid-June 2023.  12/07/23 Complete.

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Project	Budget	Expend	Resp	Comment
<p>*Purchase spare pump and motor for Nevertire Bore.</p> <p>JC: 0191-0001-0060</p>	\$30,000	\$10,620	TSM	<p>5/04/23 New Franklin bore pump and motor to be purchased for Nevertire Bore.</p> <p>7/06/23 New Bore Pump and Motor to be delivered Mid-June 2023.</p> <p>12/07/23 Complete.</p>
<p>*Purchase spare pump and motor for Collie Bore.</p> <p>JC: 0191-0001-0090</p>	\$30,000	\$19,666	TSM	<p>5/04/23 Purchase a spare pump, motor, drive shafts and casings for Collie Bore.</p> <p>7/06/23 New Bore Pump and Motor to be delivered Mid-June 2023.</p> <p>12/07/23 Complete.</p>
<p>Upgrade Water Network Telemetry System.</p> <p>JC: 0190-0020-0005</p>	\$200,000	Nil	TSM	<p>Design and implement a new Telemetry System for the water Network.</p> <p>7/06/23 Technical Specification and tender documents being developed.</p> <p>11/08/23 Draft RFT Documents received and being assessed.</p>
<p>Regional Leakage Reduction Program – Local Water Utilities Projects</p>	\$174,742	Nil	TSM	<p>The project involves the installation of equipment to assist in locating leaking water pipes before they become problematic.</p>

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Project	Budget	Expend	Resp	Comment
				DPE Total Funding \$150,000  Council Contribution \$24,742.50.  12/07/23 Sourcing monitoring equipment.  11/08/23 Equipment ordered.
Water Valve Replacement Program	\$43,420	Nil	TSM	

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Project	Budget	Expend	Resp	Comment
<b>Sewerage Services</b>				
*Works to Gunningba Estate, and Nevertire Sewerage Pumping Stations.  5580-4320-4010 5580-4320-4100	\$98,182	\$98,182	TSM	<p>Xylem Water technologies will upgrade the pumps, pipework, guide rails, electrical switchboards, pump controllers and the telemetry at Gunningba Estate and Nevertire Sewerage Pumping Stations. Xylem have been instructed to work on Nevertire and Wilson Street as access to Gunningba is difficult due to the wet weather.</p> <p>11/11/22.            New cabinet installed.            By-pass set-up &amp; wet well to be cleaned Monday 21/11/22.            Replacement of pumps, starters and miscellaneous items to improve reliability.</p> <p>3/1/23            Nevertire complete. Waiting for new cabinet to be manufactured for Gunningba. Xylem commenced site works at Nevertire, week ending</p> <p>7/03/23            Wilson St complete.            Factory testing of Gunningba SPS cabinet to be carried out week of 13/03/23. Completed</p> <p>21/03/23            Gunningba SPS site works to commence late June.</p> <p>07/06/23            Gunningba SPS site works to be completed mid July 2023.</p>

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Project	Budget	Expend	Resp	Comment
				<p>12/07/23            Xylem contractors to commence works on Gunningba SPS week of 17/07023.</p> <p>11/08/23            Complete.</p>
<p>*Works Wilson Street Sewerage Pumping Stations.             0227-0020-0000</p>	<p>\$121,734</p>	<p>\$121,734</p>	<p>TSM</p>	<p>Replacement of pumps, starters and miscellaneous items to improve reliability.</p> <p>Xylem Water technologies will upgrade the pumps, pipework, guide rails, electrical switchboards, pump controllers and the telemetry. Equipment for Gunningba will be utilised at Wilson Street due to access issues at Gunningba.</p> <p>Wilson Street Complete. Xylem commenced site works week ending 11/11/2022. New cabinet to be installed.</p> <p>By-pass set-up &amp; wet well to be cleaned Monday 21/11/22. Xylem Water have the cabinets being designed and materials on order.</p> <p>8/02/23            New cabinet, pipework and pumps installed and running well.</p> <p>Indratel still to install Telemetry.</p> <p>12/07/23            Complete.</p>

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Project	Budget	Expend	Resp	Comment
CCTV and Smoke Testing of Sewer at Warren and Nevertire 5580-4320-0002	\$200,000	Nil	TSM	Quotation documents under development.
Upgrade Sewerage Network Telemetry System JC 0226-0010-0005	\$150,000	Nil	TSM	Design and implement a new Telemetry System for the Sewerage Network.  7/06/23 Technical Specification and tender documents being developed.  11/08/23 Draft RFT Documents received and being assessed.
Warren Sewerage Treatment Plant Replacement	\$100,000	Nil	TSM	Rehabilitation Program for Old Sewerage Treatment Plant and bore installation being formulated.
Lifting Gantry Tiger Bay Sewer Pump Station	\$29,400	Nil	TSM	
Thornton Avenue Sewer Pump Station Refurbishment	\$275,000	\$168,170	TSM	Pump purchase arrangement in train. Switchboard ordered. RFQ for fitout being development.
Sewer Pump Stations Hatch Cover Replacement	\$99,750	Nil	TSM	

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Project	Budget	Expend	Resp	Comment
Warren Levee Rehabilitation	\$7,100,000  (\$887,500 Council Funding)  (\$5.325 million Commonwealth Funding)  (\$887,500 NSW Government Funding to date)	Nil	DMES / TSM	<ol style="list-style-type: none"> <li>1. Funding currently being pursued for repairs to the reported section of the Warren levee.</li> <li>2. Consulted with State Government Representatives seeking financial assistance to rectify deteriorated section.</li> <li>3. Works to be undertaken in-house using Council staff and local contractors.</li> <li>4. Local contractors have been liaised with regarding the methods of repair. Fresh applications have been submitted to the Federal Government Department of Home Affairs, waiting on confirmation of success or not. The matter is also with Resilience NSW who are also considering the application. Further application being arranged. Meeting &amp; site inspections 15/12/21, between GM, ADMES and Tammy Greer from The National Recovery and Resilience regarding levee repairs and improved disaster preparation through the NSW Minister for Emergency Services. New application under the Commonwealth Government National Flood Mitigation Infrastructure Program (NFMIP) with a required 25% contribution from Council arranged. \$5.325 million Commonwealth Funding announced on the 4th May 2022. Staff attempting to secure \$1.775 million co-contribution from State. Meeting held with Resilience</li> </ol>

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Project	Budget	Expend	Resp	Comment
				<p>NSW directors where they asked for original application and correspondence with respect to the application. This has been sent. Awaiting response. State Program information request provided 19th August 2022.</p> <p>Resilience NSW met GM and DMES on 9th September 2022 and 16th September 2022. See report to October 2022 Council meeting concerning the Council contribution Funding, currently the NSW Government has only been able to fund \$887,500 of the required Council contribution of \$1,775,000. Council may have the option of using \$887,500 from the NSW Severe Weather Flood Grant for AGRN 1025 that is yet to be approved by OLG, however this is not preferred.</p> <p>Project Kick-off meeting held 18/01/23. Work program submitted to funding body. Inspection of levee by boat conducted 24/01/2023. Scope variation has been submitted to funding body.</p> <p>12/07/23            Scope variation has been approved.            - Specifications are being prepared in readiness for tendering.            - Awaiting approval of \$887,500 funding by OLG.</p>



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Project	Budget	Expend	Resp	Comment
<b>Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B</b>				
Generator and Transfer Switch Warren Airport	\$31,710	Nil	TSM	Removed from LR&CIGP To be funded from internal Council reserves, see Manex Committee Recommendation.  11/08/23 Generator and transfer switch ordered.
Saunders Park – Replacement of Picnic Shelter	\$25,200	Nil	TSM	Included in the LR&CIGP to offset the Airport Generator. Previously funded from Parks Infrastructure Reserve, see Manex Committee Recommendation.  11/08/23 Approved in the LRCI Grant Program of Works RFQ sent out.
Nevertire Park – Installation of Irrigation System	\$14,700	Nil	TSM	Included in the LR&CIGP to offset the Airport Generator. Previously funded from Parks Infrastructure Reserve, see Manex Committee Recommendation.  11/08/23 Approved in the LRCI Grant Program of Works.
Library Irrigation System Outdoor Area	\$4,519	Nil	TSM	See Manex Committee Recommendation.  11/08/23 Approved in the LRCI Grant Program of Works.
Macquarie Park Flying Fox and Playground Equipment Softfall Further Contribution	\$89,625	Nil	TSM	11/08/23 Approved in the LRCI Grant Program of Works.

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Project	Budget	Expend	Resp	Comment
Warren Cemetery Entrance Gates Refurbishment	\$21,000	Nil	TSM	11/08/23 Approved in the LRCI Grant Program of Works
Warren Cemetery Seating Covering	\$15,750	Nil	TSM	11/08/23 Approved in the LRCI Grant Program of Works RFQ sent out.
Nevertire Cemetery Seating Covering	\$10,500	Nil	TSM	11/08/23 Approved in the LRCI Grant Program of Works RFQ sent out.
Warren Parks and Gardens CCTV System	\$100,000	Nil	TSM	11/08/23 Approved in the LRCI Grant Program of Works
Oxley Park Electric Barbeques (2)	\$19,950	Nil	TSM	11/08/23 Approved in the LRCI Grant Program of Works RFQ sent out.
Tiger Bay Signage Refurbishment	\$5,000	Nil	TSM	11/08/23 Approved in the LRCI Grant Program of Works
Ravenswood Park Softfall Installation	\$89,145	Nil	TSM	11/08/23 Approved in the LRCI Grant Program of Works
<b>Grant Applications</b>				
<b>Community Local Infrastructure Recovery Package (CLIRP 2022) Community Assets Program CAP - 070</b>	\$191,511	Nil	DMES / TSM	Replacement of signage at Tiger Bay Wetlands and the Bitumen reseal of Various Walk and Cycle Ways. Notification expected late June 2023.  12/07/23 Notification has not been received.
<b>Community Local Infrastructure Recovery Package (CLIRP 2022) Community Assets Program CAP - 083</b>	\$ 145,200	Nil	DMES / TSM	Erosion control measures to stormwater discharge locations along the Town Levee. Notification expected late June 2023.

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Project	Budget	Expend	Resp	Comment
				12/07/23 Notification has not been received.
<b>Community Local Infrastructure Recovery Package (CLIRP 2022) Community Assets Program CAP – 84</b>	\$72,600	Nil	DMES/ TSM	Clean up and Restoration of Macquarie Park. Notification has not been received.

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Activity	Required Interval	Details	
<b>Water System Planned Maintenance</b>			
River mains flushing	As required	Flushing occurs three monthly when hydrants are flushed. Additionally, river water mains are flushed when problems such as poor pressure/flow are identified.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary.	
Fire hydrants. Covers checked, painted, flushed and replaced where necessary, Blue reflective indicators, HP and HR signs installed	Quarterly	Flushing every 3 months as agreed with NSW RFS and Fire and Rescue NSW.	
Bore Inspections	5 Year Rolling Program	The new Bore Flat bore was inspected and cleaned in November 2022. The old Nevertire bore was inspected in late November 2022. The condition of the Nevertire bore was imminent failure of the bore casing was possible. Condition 5. To prevent the loss of the pump if the bore collapsed, the pump will be removed from the bore and stored. The new bore at Nevertire and both bores at Ellengerah will be inspected late February,2023. Details of the pumping equipment in the new bores will be collected so that spare pumps can be purchased. The Natural Resource Access Regulator (NRAR) carries out inspections of the bores and river extraction points on a random basis.	
Warren, Nevertire and Collie water chlorine, turbidity, temperature and pH testing	Weekly at specific locations	Testing carried out daily	
Warren river pumps		Ellengerah Rd Oxley Park Macquarie Park Racecourse	Breakdown maintenance only.
Reservoir cleaning	3 to 5 years	Ellengerah and Nevertire Bore reservoirs	Inspected and cleaned in December 2022. Next Diver inspection December 2025.

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Activity	Required Interval	Details	
		Oxley Park River	Investigate using Remotely Operated Vehicle (ROV) to inspect 2023/2024.
		Ellengerah River	Oxley Park Reservoir to be emptied and cleaned in late 2023 due to significant silt build up.
<b>Sewerage System Planned Maintenance</b>			
Warren Sewerage Treatment Works	Quarterly	<p>New testing regime and commissioning to be finalised with EPA.            The meeting with the EPA on Wednesday 14<sup>th</sup> March was positive and we are working towards the finalisation of the licence.</p> <p>7/06/23            EPA have verbally advised that there is no requirement for the new Sewerage Treatment Plant to have a Licence. Awaiting Written confirmation.</p> <p>12/07/23            EPA have formally advised that an Environmental Protection Licence (EPL) is not required for the new Warren Treatment Plant. Currently developing the Decommissioning Plan for the old treatment plant and Gillendoon pumping station.</p>	
Sewer gravity main CCTV Inspection and Smoke Testing program		<p>Develop a program to carry out CCTV inspections and smoke testing of all gravity sewer mains in Warren and Nevertire.</p> <p>Develop a sewer main replacement/relining program.</p> <p>Identify stormwater infiltration locations.</p> <p>Develop a program to educate property owners and residents about stormwater infiltration prevention.</p> <p>Develop a stormwater infiltration rectification program for Council assets and private property.</p>	

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Activity	Required Interval	Details
<b>Water and Sewerage Works Subject to Funding</b>		
Location	Work Under Development	
<b>Collie Water Supply</b> (Reliability, Quality and Chlorination)	Relocation of the two, 125,000 litre Pioneer tanks to a new site located West of the Village. Construct a 10m high tank stand to support one or two, 25,000 litre water tanks at the Pioneer tank location. Installation of small package Water Treatment Plant and new gaseous chlorination equipment to return water supply to potable status. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove the old, elevated tanks.	

Account	Budget	Expenditure
Water Fund Maintenance and Repair	\$602,479	\$151,710
4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003		
Sewer Fund Maintenance and Repair	\$324,718	\$62,966
5200-0003, 5250-0003, 5280-0003 & 5300-0003.		

**Water and Sewer Works**

- Repair service leak 16 Dubbo St
- Repair leak at Nevertire near Cemetery
- Repair service break at 63 Dubbo St
- Valve replacement Burton/Chester St
- Repair pump at Show ground bore supply
- Investigate leak on Wombianna Rd (on going)
- Repaired leak at Nevertire opposite Power Station

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Warren Sewerage Treatment Works inflow		Sewerage Year – 1st June 2023 to 31st May 2024		
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
*June 2023	6558	3401	13.60	13.60
*July 2023	668	507	12.91	26.52
August 2023				
September 2023				
October 2023				

\*Figures based on available Data

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## Bulk Water Reading per Quarter

Water Source	FIRST QUARTER READING 1/07/23- 31/09/23	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/23 - 31/12/23	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/24- 31/03/24	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/24 - 30/06/24	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
<b>Warren Bores</b>										
Bore 1 (Bore Flat) Lic. 80AL703155	19.69	19.69	0.00	19.69	0.00	19.69	0.00	19.69		
Bore 2 (Ellengerah) Unlicensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	<b>19.69</b>	<b>19.69</b>	<b>0.00</b>	<b>19.69</b>	<b>0.00</b>	<b>19.69</b>	<b>0.00</b>	<b>19.69</b>	<b>2.81%</b>	700
<b>Warren River</b>										
Oxley Park Lic. 80AL700017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Ellengerah Rd Lic. 80AL700017	6.20	6.20	0.00	6.20	0.00	6.20	0.00	6.20		
	<b>6.20</b>	<b>6.20</b>	<b>0.00</b>	<b>6.20</b>	<b>0.00</b>	<b>6.20</b>	<b>0.00</b>	<b>6.20</b>	<b>0.83%</b>	750
<b>Showground (Racetrack)</b> Lic. 80AL700645	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	188
<b>Nevertire Bore Lic. 80AL703158</b>	<b>1.39</b>	<b>1.39</b>	<b>0.00</b>	<b>1.39</b>	<b>0.00</b>	<b>1.39</b>	<b>0.00</b>	<b>1.39</b>	<b>3.48%</b>	40
<b>Collie Bore Lic. 80CA724011</b>	<b>0.21</b>	<b>0.21</b>	<b>0.00</b>	<b>0.21</b>	<b>0.00</b>	<b>0.21</b>	<b>0.00</b>	<b>0.21</b>	<b>0.82%</b>	25
<b>Macquarie Park 80AL700996</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	14.2

\*Rainfall in Warren for the month of July 6.5mm

\*Rainfall in Warren for the year (July 2023 to End of June 2024): 6.5mm

\*Figures based on available Data



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**Parks and Gardens – Routine Works**

Account	Budget	Expenditure
Parks & Gardens, Cemeteries & Racecourse	\$947,746	\$116,672
0701-0003, 1151-0003, 1651-0003, 1701-0003, 2655-0003, 2660-0003 & 2670-0003		

The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

Site or location	Works carried out
<b>Week One and Three</b>	
Macquarie Park	Mown, whipper snipped and weeding
Victoria Park	Mown, whipper snipped and weeding
Ravenswood Park	Mown, whipper snipped and weeding
Oxley Park	Mown, whipper snipped and weeding
Ebert Park	Mown, whipper snipped and weeding
Gillendoon Street	Mown, whipper snipped and weeding
Orchard Street levee	Mown, whipper snipped and weeding
Bob Christian Reserve	Mown, whipper snipped and weeding
Lawson Street Levee	Mown, whipper snipped and weeding
Family Health Centre	Mown, whipper snipped and weeding
Collie Village	Mown, whipper snipped and weeding
<b>Week Two and Four</b>	
Saunders Park	Mown, whipper snipped and weeding
Skate Park	Mown, whipper snipped and weeding
Splash Park	Mown, whipper snipped and weeding
Lions Park	Mown, whipper snipped and weeding
Rotary Park	Mown, whipper snipped and weeding
Warren Lawn Cemetery	Mown, whipper snipped and weeding
Median Strips	Mown, whipper snipped and weeding
Library	Mown, whipper snipped and weeding
Len Woolnough Levee	Mown, whipper snipped and weeding
Mary Stubbs Levee	Mown, whipper snipped and weeding
Boston Street Levee	Mown, whipper snipped and weeding
Macquarie Drive Levee	Mown, whipper snipped and weeding
Nevertire Village	Mown, whipper snipped and weeding

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The Play Equipment at Macquarie and Ravenswood Parks are inspected, and sand pit areas are raked daily.

BBQs at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

The following locations are mown, whipper snipped and weeded as needed:

- Bore Flat
- Bore Flat Levee
- Carter Oval
- Other Reserves
- Readford Street Levee
- WOW Centre
- Sewer Pumping Stations
- Shire Housing
- Town Medians and approaches
- Water Pumping Stations and Reservoirs
- Weed Spraying
- Tiger Bay Walking Track

**Parks and Gardens Works**

- Skate/splash park mow/snip
- Town approaches mowing
- Stubbs levee mow/snip
- Woolnough levee mow/snip
- Ravenswood Park mow/
- Victoria Oval mow/snip/line marking
- CBD area tidy up weeding
- Lawn Cemetery mow/snip
- Macquarie Drive mow/snip
- Shire chambers mow/snip
- Saunders Park mow/snip
- Bob Christianson Reserve mow/snip
- Macquarie Park mow/snip/line marking
- Far West Academy mow/snip
- Preparations for Polo Crosse
- Preparation for Adult Riding Club
- Inspection of Irrigation System
- Tidy up Garden beds at Shire Chambers
- Boston St levee mow/snip
- Library mow/snip
- Bore flat mow/snip
- CBD tidy up weeding
- Lions Park mow/snip
- Victoria Oval – Cricket Pitch
- Orchard Street Levee mow/snip
- Ebert Park mow/snip
- Medium Strip mow/snip
- Orchard Street mow/snip
- Rotary Park mow/snip
- Medical Centre mow/snip
- Gillendoon pump station mow/snip
- 8 Deacon Drive mow/snip
- Spraying parks for Broad leaf
- Event preparation for Race Meeting
- Clean up after Race Meeting

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**Town Crew Works**

- Skate/Splash Park mow/snip
- Town approaches mowing
- Stubbs levee mow/snip
- Woolnough levee mow/snip
- Ravenswood Park mow/snip
- Victoria Oval mow/snip/line marking
- CBD area weeding/pruning/spraying
- Lawn Cemetery mow/snip
- Shire Chambers mow/snip
- Woolnough levee mow/snip
- Bob Christianson Reserve mow/snip
- Saunders Park mow/snip
- Far west academy mow/snip
- Warren Medical Centre mow/snip
- Warren median strip's mow/snip\
- Inspect irrigation systems (on going)
- Spraying of broad leaf in Warren parks
- Shire Chambers garden beds (weeds)
- Training (Seat belts)
- Pick up branches around Warren
- Clean stormwater grate's
- Re install river pump for race course
- Training in use of new All terrain vehicle
- Boston St levee mow/snip
- Library mow/snip
- Bore flat mow/snip
- CBD area tidy up weeding
- Victoria Oval Cricket Pitch preparation
- Lions Park mow/snip
- Clean up after Race Meeting
- Orchard St Park mow/snip
- Ebert Park mow/snip
- Oxley Park mow/snip
- Rotary Park mow/snip
- Lions Park mow/snip
- Macquarie Park mow/snip
- Macquarie Drive mow/snip
- 8 Deacon Dr mow/snip
- Tiger bay pump station mow/snip
- Clean up after Polo Crosse
- Warren Shire Chambers mow/snip
- Fill in divots on Race track (on going)
- Level out top of the levee behind Riverview St
- Weed spraying around Warren
- Repair holes on top of levee (on going)
- Fill in hole on Dubbo St

**Non-Roads November/ December 2021 Flood and Storm Damage Works**

Description	Expenditure
Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. <b>(Application for reimbursement                      submitted 8/03/2022)</b>	\$173,456.91  Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.  Waiting on reimbursement.
0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540	

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**Non-Roads July, August, September, October, November and December 2022 Flood Damage Works**

Description	Expenditure
Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. <b>(Application for reimbursement submitted 28/2/2023).</b>	\$757,745.33  Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.  Waiting on reimbursement.
0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540	

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**ITEM 3**

**WORKS PROGRESS REPORTS – FLEET – WORKSHOP**

**CONTINUED**

**RECOMMENDATION**

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from 10th July 2023 – 3rd August 2023.

<b>Plant Number</b>	<b>Description</b>	<b>Repairs</b>	<b>Plant Down Time</b>	<b>Repair Time (Man Hours)</b>
<b>Plant Repairs 10/7/23 – 3/8/23</b>				
P50	Isuzu Tar Truck Manual	Tar filter leaking. Remove lid, make new seal fit to lid, replace lid check for leaks. All ok now.	2hrs	2hrs
P2380	Isuzu Paveline Truck	Remove, repair, replace hydraulic ram for front delivery arm. Ram removed sent to Ryan Masons for repair then re fit, modifications were made to keep machine going whilst repair was done.	3hrs	3hrs
P2020	CAT 950m Loader	Replace fuel in water sensor that was damaged during service	0	1.5hrs
P93	CAT CW34 Pneumatic Tyred Roller	Cat recall on door assembly, coordinate with WesTrac Dubbo to have doors removed taken to WesTrac workshop for repairs then refit to machines when done.	4days	6hrs assisting WesTrac mechanic
P2080	CAT CW34 Pneumatic Tyred Roller	Cat recall on door assembly, coordinate with WesTrac Dubbo to have doors removed taken to WesTrac workshop for repairs then refit to machines when done.	4days	2hrs assisting WesTrac mechanic
P98	Dean Gal Trailer ex Bushfire	Rego inspection done. Lights and brakes checked for function.	0	1.5hrs
P2021	Kobelco SK250 Excavator	Inspection and diagnosis on repairs required, to damage caused by 2 cats. Parts to be ordered include radiator fan and belts. All parts ordered and arrived and will be fit at workshops earliest convenience.	5days	7hrs so far
P3506	Toyota Fortuner	Steering malfunction complaint. Check no signs of leakage. Messy problem revealed itself a few days later was sent to Toyota for possible warranty repairs, new steering rack and pump fitted.	5days	4hrs

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**WORKS PROGRESS REPORTS – FLEET – WORKSHOP**

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<b>Plant Number</b>	<b>Description</b>	<b>Repairs</b>	<b>Plant Down Time</b>	<b>Repair Time (Man Hours)</b>
P70	Iseki Ride on Mower	Deck removed, repaired, and painted in preparation to be put onto new Iseki sf310 ride on mower. P2803	0	10hrs
P2803	New Iseki Mower	Deck removed to be put onto P70 Iseki mower in preparation for use by the village crew.	0	0.5hr
P2803	New Iseki Mower	Front &Rear lights and wiring fitted for conditional rego requirements.	0	6hrs
P79	Iseki Ride on Mower.	Deck cleaned and painted, deck engagement issue still ongoing more diagnosis in progress.	0	8hrs
P2400	Mower Trailer with Toolbox	Modifications to be made to accommodate larger Iseki Mower fitted with 60" deck. Trailer cleaned up and painted also.	0	20hrs
P1023	770g John Deere Grader	Diagnose and repair fan belt slipping, alternator retaining bracket bolt had broken, new modified bracket made. All ok	4hrs	4hrs
P25	770g John Deere Grader	Transmission issue, park brake solenoid not releasing, followed pcu code 523764.5 found, repaired problem.	4hrs	4hrs
P50	Isuzu Tar Truck (manual)	Brake lights not working, faulty relay, replaced revesed lights all ok, problem with blower fan circuit also still to be diagnosed.	2hrs	2hrs
P50	Isuzu Tar Truck (manual)	Heavy Vehicle Authorised Inspection Station inspection required, workshop checks, safety signs replaced, clearance light replaced, blower fan investigated, truck failed inspection, for brake air leak, suspension, lights. All components were replaced and defect cleared. All ok.	8hrs	8hrs
P50	Isuzu Tar Truck (manual)	Driving lights fitted at request of operator and supervisor for early starts.	2.5hrs	2.5hrs
P2251	New Message Board	Received and started paperwork for unit still need to have rego done. Shields made to protect batteries.	1hr	1hr
P168	New Trailer mounted Water Jetter to replace	New unit received asset forms and regos to be done.	1hr	1hr

**WARREN SHIRE COUNCIL**  
**Report of the Divisional Manager Engineering Services**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room on Thursday 24th August 2023**

**ITEM 3**

**WORKS PROGRESS REPORTS – FLEET – WORKSHOP**

**CONTINUED**

<b>Plant Number</b>	<b>Description</b>	<b>Repairs</b>	<b>Plant Down Time</b>	<b>Repair Time (Man Hours)</b>
	P169 Spartan Jetter			
P3613	Toyota Hilux	X4 new tyres fitted by Tyreright Warren, wheel alignment required, better access to wheel alignment options is sought and required.	1.5hr	1.5hr
P2160	Sewell Road Broom	Undisclosed brake malfunction rendered the hydraulic disc brakes on the unit to drag and cook themselves. Replacement parts sought for repairs.	18hrs	3hrs
P2802	Toro Winged Mower	Hydraulic leak underneath machine, leaking supply hose to RH side deck, remove replace O-ring seal in hose, all ok, remove replace bearing RH side deck wheel check function. All ok.	4hrs	4hrs
P242	Toyota Kluger	Rego check done all ok	1hr	1hr
P233	Toyota Kluger	Rego check done all ok.	0.5hr	1hr
P2340	Isuzu Tender Truck	Rego check and light repair done all ok	1hr	1.5hr
P2341	Isuzu Tender Truck	Rego check done all ok	1hr	1hr
P62	Toyota Hilux Tipper Tray 2wd	Remove tipper tray for fitment to new vehicle P3619 4x4 single cab. Fit tray to new ute and dropped back to Toyota for blue slip and rego.	8hrs	6hrs
P3619	New 4x4 single cab Hilux to replace P62	Fit tray off P62 to vehicle. Wiring for lights and tipper function still need to be done, after supplier does the rego information.	0	2hrs
P90	Isuzu Workshop Service Truck	Rego check done all ok	1hr	1hr
P3620	New Kubota side by side ATV	Conditional rego papers filled out and delivered to office for rego arrangements.	0	2hrs

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**WORKS PROGRESS REPORTS – FLEET – WORKSHOP**

**CONTINUED**

<b>Plant Number</b>	<b>Description</b>	<b>Repairs</b>	<b>Plant Down Time</b>	<b>Repair Time (Man Hours)</b>
P50	Isuzu Tar Truck (manual)	Fitment of previously mentioned parts for rego defect clearance. X2 new front shocks, x1 right rear brake booster, x1 lh rear tail light, x1 lh rear clearance light.	4hrs	4hrs
P48	Step Deck Trailer	Remove, replace two tyres, no.2 axle LHS	1.5hrs	1.5hrs
P3620	Kubota RTV 1120	Rego paperwork and asset paperwork done to make machine ready for use. Stickers and fire extinguisher also fitted.		5hrs
P50	Isuzu Tipper Truck Heavy	Preparing documents for changeover to a new truck spec sheets to be written and put to Vendor panel.		2hrs
Plant No. yet to be assigned	Tow Along Rake for Equestrian Arena Area	Assembled unit and attached to machine. Checked operation - all seems ok.		2hrs
P1023	770G John Deere Grader	5,750hr service done. Turning circle adjusted. All seems ok.	3hrs	3hrs
P25	770G John Deere Grader	11, 300hr service done turning circle adjusted all seems ok	3hrs	3hrs
P79	Iseki Ride-On Mower	Adjust belts and tighten spindle nuts on unit, test run check for operation. All ok, work to be done on spindle wear parts at next service.		1.5hr
P28	770G Grader	TCU codes present and machine overheating. Diagnosis fan pressure sensor out of range, borrowed sensor from P25 machine. P28 now working, waiting on replacement part to fit to P25 - 4 days away.	12hrs	12hrs
P28	770G Grader	Fit two new batteries into machine.	0.5hr	0.5hr
P2381	Sterling Prime Mover	Diagnose hi-low shift problem with gearbox suspect. Failed slave valve. New valve ordered and fit test run all ok now.	4hrs	7hrs
P1023	770G John Deere Grader	Diagnose steering play upper ball joints failed, order new joints and fit when they arrive.	1hr	1.5hr



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**WORKS PROGRESS REPORTS – FLEET – WORKSHOP**

**CONTINUED**

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P1041	Isuzu Rigid Water-truck	Brakes locked on. Diagnosis - failed brake relay valve, ordered and fit new valve test run. All ok now.	6hrs	6hrs
P2021	Kobelco Excavator	Fit new radiator and fan to unit. Tighten belts and bleed coolant system, test run machine and check coolant. All ok now.	6days	12hrs
P16	Trailer with Kubota Generator	Generator hard to start and not running problem. Replaced battery and checked charging system. Fuel pump issue found. Remove, replace with spare unit borrowed pump test operation working now. New replacement pump sought.	6hrs	6hrs
P2382	Freightliner Cascadia Prime Mover	Check code and driver concerns - all ok. Adjust turntable locking Mechanism and check operation - all ok.	2hrs	2hrs
P144	A1 Traffic Light	Order new batteries for replacement, clean units and make ready for new battery fitment.	2hrs	2hrs
P148	A1 Traffic Lights	Order new batteries for replacement, clean units and make ready for new battery fitment. Diagnose why board won't turn on, found blown internal fuse replace fuse - all ok now.	2hrs	2hrs
P2382	Freightliner Cascadia Prime Mover	Organise 30,000klm service Daimler Trucks Dubbo to complete	1day	1day
P2801	Toro Mower	Order parts for deck and wheel repairs	1hr	1hrs
P56	Hilux Single Cab	Vehicle to be made ready for sale, taken to Rob Mills for detailing. Flatpack galvanised tray to be fit for sale and possibly 2 new rear tyres.	6hrs	6hrs
P56	Hilux Single Cab Ute	Tray removed and repainted to be fit onto P62 and retained for use with possible 5th grader crew. Decision to retain steel tray over alloy tray for wear and tear purposes.		12hrs
P2803	New Iseki Ride-On Mower	Electrics installed for brakes, tail, blinker, and flashing light. Complete awaiting canopy and number plates to be installed when arrived.		8hrs

**WARREN SHIRE COUNCIL**  
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ITEM 3

WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P2380	Isuzu Paveliner	Blown fitting for front delivery nozzle, clean area and hose weld damage to elbow fitting test operation all ok for now.	3hrs	3hrs
P3620	Kubota RTV	Taken to racecourse and 1st round of preoperational educational sessions was held. Some questions raised with possible additions to be added to the machine. More training to follow for interested users.	2hrs	2hrs
P1023	770G John Deere Grader	Hydraulic leak, found to be delivery hose for front hydraulic manifold remove hose and have new one manufactured by MCC, refit hose, test operation check for leaks all ok.	6hrs	6hrs
P2151	New sign trailer	Weighbridge ticket and rego papers filled in, to be sent to TFNSW for rego.	2hrs	2hrs

**ACRONYMS**

WC      Workshop Coordinator  
 TBD     To be determined  
 DTC     Diagnostic trouble code  
 DPD     Diesel particulate diffuse

**WARREN SHIRE COUNCIL**  
Report of the Manager Health & Development Services  
to the Ordinary Meeting of Council to be held in the  
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**ITEM 1                      DEVELOPMENT APPLICATION APPROVALS**

**(B4-9)**

**RECOMMENDATION:**

That the information be received and noted.

**PURPOSE**

To inform the Councillors of the approved Development Applications by Council for the previous month.

**BACKGROUND**

Council received Development Applications from residents in the Warren Shire area to seek approval.

**REPORT**

Development Applications that have been received for approval for July 2023.

<b>FILE</b>	<b>LOCATION</b>	<b>WORKS</b>	<b>RECEIVED</b>	<b>APPROVED</b>
NIL	-	-	-	-

**LEGAL IMPLICATIONS**

Council is required under the EPA Act to assess and determine applications within established timeframes.

**RISK IMPLICATIONS**

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

**STAKEHOLDER CONSULTATION OPTIONS**

Council issues a S101 EPA Act list of approvals monthly for the community to review.

**CONCLUSION**

This report is provided to allow Council and the community to see the applications determined each month.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 1.1.4 Ensure current and future housing needs for the community are met.
- 5.2.1 Ensure that this strategic planning framework becomes an integral part of our operating culture.
- 5.2.6 Embrace a team centred culture of continual improvement to improve operational efficiency.

**SUPPORTING INFORMATION/ ATTACHMENT**

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**WARREN SHIRE COUNCIL**  
**Report of the Manager Health & Development Services**  
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**ITEM 2           WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)**

**RECOMMENDATION:**  
That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

**Budget and Works from 12th July – 9th August**

2020 Projects	Budget	Expend	Resp	Comment
<p>Construction of two (2) x Council dwellings.</p> <p>21 Deacon Drive and 8 Deacon Drive.</p>	88,000	23,854 Committed	MHD	<p>Completed July 2020.</p> <p>New complaint lodged with Department of Fair-Trading 18th May 2021. Additional information provided 2nd and 7th June 2021.</p> <p>Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report provided to Council in August 2021.</p> <p>Rectification order issued. Expired 26/10/2021 Builder expected at the end of November to complete requested maintenance and repair works which has not progressed.</p> <p>Report provided to February 2022 Committee of the Whole Closed Council Meeting concerning directions on this project.</p> <p>Council resolved that: Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court.</p> <p>Proceedings have commenced on 28th July 2022, in NCAT in respect of both properties.</p> <p>Case has been lodged with District Court.</p>

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**ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

<b>2021 Projects</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
Construction of the Waste Transfer Station at Ewenmar Waste Depot.	271,116	106,982 Committed	MHD/TSM	Final design complete. Contractor engaged to install drainage pipework at the end of November. Concreting works listed on vendor panel closed 3rd February 2022 contractor appointed. Due to time lapse, new quotations obtained and reassessed. MLB to commence once Equestrian Centre path is complete. No progress during September, October, November, December, January and February due to site being flooded and wet weather. Works commenced Wednesday 31 <sup>st</sup> May 2023. Footings for the retaining wall were poured on the 12 <sup>th</sup> July 2023.
Completion of Tiger Bay Wetlands Walkway (Central West Councils Environment and Waterways Alliance 2021 Small Grants).	4,545	Nil	MHD/DMES	Works program to be determined. Site inspection completed 5 <sup>th</sup> January 2023.
<b>2023 Projects</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
Completion of Tiger Bay Wetlands Walkway.	30,218	Nil	MHD/DMES	
Ewenmar Waste Depot Road repairs.	20,000	Nil	MHD/DMES	
<b>Warren Support Services (Targeted Early Intervention)</b>				
2.22 Warren Chamber of Music Festival.	4,380	Nil	MHD	To be held February 2023 through to September 2023.
2.26 CWA Speak Out day.	2,000	Nil	MHD	Held Wednesday 17 <sup>th</sup> May 2023. Waiting on acquittal.

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**ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

<b>2023 Projects</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
2.27 St Mary's Naidoc Week 2023.	5,000	Nil	MHD	To be held July 2023.
2.28 Warren Junior Soccer 2023.	5,000	Nil	MHD	
2.29 Warren Spinners and Yarners 2023.	800	Nil	MHD	From July for 10 weeks.
2.30 St Mary's Lion King.	1,000	Nil	MHD	
2.31 Warren Youth Group - Psychology service.	50,000	Nil	MHD	To be held over a period of 12 months.
<b>Capital Expenses</b>				
Dwelling Renewals – 1 Pittman Parade. Replacement of kitchen.	60,000	31,709	MHD	Contractor selected and purchase order issued.
Council Housing M & R.  (Includes \$20,000 for 2023/2024)	121,741	25,337	MHD	56 Garden Avenue, Heavy Maintenance 90% Completed.  Further funds of \$90,000 allocated from the Infrastructure Improvement/Replacement Reserve to 56 Garden Avenue Refurbishment for the necessary asset renewal works to be completed. Sourcing quotes for kitchen.
<b>Capital Renewal</b>				
Animal Shelter Replacement.  (Includes \$80,000 for 2023/2024)	140,000	Nil	MHD/IPM	Project in planning stage.
*Library Defibrillator.	3,000	2,264.90	MHD	Installed.

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**ITEM 2      WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

<b>Capital Renewal</b>				
Warren War Memorial Swimming Pool relining project.	405,455	Nil	MHD	Further report provided to the June 2023 Committee of the Whole Closed Council.  RFT and specification for relining to be arranged.
<b>Town Planning</b>				
LEP Review.	20,000	20,240	MHD	Consultant engaged.  Draft report provided, reviewed. Feedback provided.
<b>LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS (G4-1.70, G4-1.84)</b>				
	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Grant funding successful 8<sup>th</sup> August 2023</b>
Solar Panel Installation Warren Swimming Pool.	40,000	Nil	MHD	
Victoria Oval Park Permanent Scoreboard Contribution.	20,000	Nil	MHD	\$20,000 grant funds (\$15,000 contribution from the Warren Rugby Club.
Trailer Mounted Scoreboard (2) Contribution.	45,000	Nil	MHD	
Warren Sporting and Cultural Centre Retaining Wall (Stage 2).	30,000	Nil	MHD	
Windows on the Wetlands Centre Precinct EV Charging Station (up to 3) and Power Upgrade Contribution.	37,996	Nil	MHD/IPM	

























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**ITEM 3**

**WARREN YOUTH FOUNDATION AND WARREN YOUTH SUPPORT GROUP**  
**ANNUAL GENERAL MEETING** **CONTINUED**

This year, we have donated our time to prepare your financial statements for both the Support Group and the Foundation. Given the size of the fee donated, we would appreciate any publicity or recognition for our contribution to your organisation.

Please contact me if you have any questions in relation to the above.

Yours sincerely



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